



UNITED STATES MARINE CORPS  
MARINE CORPS SYSTEMS COMMAND  
2200 LESTER STREET  
QUANTICO, VIRGINIA 22134-5010

IN REPLY REFER TO:

5720  
DON-USMC-2015-006656  
15 Jun 15

SENT VIA EMAIL TO: [ELAINE@IR-TECH.COM](mailto:ELAINE@IR-TECH.COM)  
Impact Resources Technologies  
Ms. Elaine Hoffman  
6850 Versar Center Drive  
Suite 440  
Springfield VA 22151

SUBJECT: FOIA DON-USMC-2015-006656

Dear Ms. Hoffman:

This responds to your FOIA requested dated June 10, 2015, which requests a copy of contract M67854-11-C-4684, including modifications.

In light of the *MCI Worldcom, Inc. v. GSA* decision, the Department of Justice Office of Information and Privacy has advised the Navy Office of the General Counsel that submitter notification in accordance with Executive Order 12,600 should be made whenever an agency receives a FOIA request for documents that contain potentially confidential information in order to obtain and consider any objections to disclosure. Therefore, in accordance with Presidential Executive Order 12,600, we allowed the submitter to review the documents and provide comment.

Pursuant to the aforementioned Executive Order 12,600 request, the submitter provided the Marine Corps Systems Command with proposed redactions pursuant to Exemptions 5 U.S.C. § 552(b)(4). These submitter redactions are identified in the enclosed documents.

Specifically, FOIA Exemption 5 U.S.C. § 552(b)(4) exempts from disclosure (i) voluntarily submitted commercial or financial information provided that the submitter does not "customarily" disclose the information to the public and provided that disclosure would be likely to interfere with the continued and full availability of the information to the government, or (ii) information likely to cause substantial harm to the competitive position of the person from whom it was obtained and likely to impact on the government's ability to obtain reliable information in the future. See Critical Mass Energy Project v. NRC, 975 F.2d 871, 879-80 (D.C. Cir. 1992), cert. denied, 113 S.Ct. 1579 (1993); National Parks & Conservation Ass'n v. Morton, 498 F.2d 765, 766 (D.C. Cir. 1974); Canadian Commercial Corp. v. Dept. of Air Force, 514 F.3d 37 (D.C. Cir., 2008).

In an effort to minimize further delay we request that you review the enclosures and identify any withheld information that you believe was withheld improperly. MARCORSYSCOM will then determine whether the release of any requested information is proper under the FOIA and provide any additional releasable information in a "final release"

15 Jun 15

letter. If we do not receive any notification from you, which specifically requests the release of any redacted information by June 25, 2015, this letter will become the final response and we will close this FOIA request.

Fees associated with processing your request are minimal and waived.

If at any time you are not satisfied that a diligent effort was made to process your request, you may file an administrative appeal with the Assistant to the General Counsel (FOIA) at: Department of the Navy, Office of the General Counsel, ATTN: FOIA Appeals Office, 1000 Navy Pentagon Room 4E635, Washington DC 20350-1000.

For consideration, the appeal must be received in that office within 60 days from the date of this letter. Attach a copy of this letter and a statement regarding why you believe an adequate search was not conducted. Both your appeal letter and the envelope should bear the notation "FREEDOM OF INFORMATION ACT APPEAL". Please provide a copy of any such appeal letter to the MARCORSYSCOM address above.

Any questions concerning this matter should be directed to Mrs. Bobbie Cave at (703) 432-3934 or [bobbie.cave@usmc.mil](mailto:bobbie.cave@usmc.mil).

Sincerely,

A handwritten signature in black ink that reads "Bobbie Cave". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

for

LISA L. BAKER  
Counsel

<b>SOLICITATION, OFFER AND AWARD</b>			1 THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1 73	
2 CONTRACT NO M67854-11-C-4684		3 SOLICITATION NO M67854-11-R-4684		4 TYPE OF SOLICITATION [ ] SEALED BID (IFB) [X] NEGOTIATED (RFP)		5 DATE ISSUED 22 Apr 2011	
6 REQUISITION/PURCHASE NO SEE SCHEDULE		7 ISSUED BY MARCORSYSCOM CTQ41 PCO:DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050 CODE M67854 TEL: 703-441-6432 FAX 703-441-2505		8 ADDRESS OFFER TO (If other than Item 7) <b>See Item 7</b> CODE TEL: FAX			

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder"

### SOLICITATION

9. Sealed offers in original and \_\_\_\_\_ copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in \_\_\_\_\_ Section L Instructions until 10:00 AM local time 23 May 2011  
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10 FOR INFORMATION CALL:		A NAME ELICIA R PRATT	B TELEPHONE (Include area code) (NO COLLECT CALLS) 703-441-8018	C. E-MAIL ADDRESS elicia.pratt@usmc.mil
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### OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)	Net 30 Days
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14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR STANLEY ASSOCIATES, INC. BARBARA CRUMP 12601 FAIR LAKES C R FA R FAX VA 22033-4902 CODE 6G280	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) BARBARA CRUMP / CONTRACTS ADMINISTRATOR
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15B. TELEPHONE NO (Include area code) 571-366-6770	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE <input type="checkbox"/>	17. SIGNATURE	18. OFFER DATE
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### AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT \$3,948,845.50	21. ACCOUNTING AND APPROPRIATION See Schedule
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22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 USC 2304(c)( ) <input type="checkbox"/> 41 USC 253(c)( )	23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	ITEM
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24. ADMINISTERED BY (If other than Item 7) <b>See Item 7</b> CODE	25. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER (M67443) MAR NE CORPS VENDOR PAY ATTN - KANSAS P.O. BOX 369022 COLUMBUS OH 43218-9022 CODE M67443
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26. NAME OF CONTRACTING OFFICER (Type or print) DAVID BERRY TEL: 703-784-4898 EMAIL: david.w.berry3@usmc.mil	27. UNITED STATES OF AMERICA <i>David W. Berry</i> (Signature of Contracting Officer)	28. AWARD DATE 29-Jul-2011
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IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	<p>Deployed FSR Base Year FFP</p> <p>STRATIS Deployed FSR (Afghanistan) Base Year. The Contractor shall perform work in accordance with Section C 3.1.5.1 of the RFP.</p> <p>FOB: Destination</p> <p>MILSTRIP: M6785411RCS9E19</p> <p>PURCHASE REQUEST NUMBER: M6785411RCS9E19</p>	12	Months	(b) (4)	
NET AMT					(b) (4)
ACRN AB					
CIN: M6785411RCS9E190001					
0002	<p>On-Site FSR Support FFP</p> <p>STRATIS On-Site FSR Support. The Contractor shall perform work in accordance with Section C 3.1.3.3 of the RFP.</p> <p>FOB: Destination</p> <p>MILSTRIP: M6785411RCS9E19</p> <p>PURCHASE REQUEST NUMBER: M6785411RCS9E19</p>	12	Months	(b) (4)	
NET AMT					(b) (4)
ACRN AB					
CIN: M6785411RCS9E190002					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	System Maintenance Base Year FFP STRATIS System Maintenance Base Year. The Contractor shall perform work in accordance with Section C 3.1.2, 3.1.3.1, and 3.1.3.2 of the RFP. FOB: Destination MILSTRIP: M6785411RCS9E19 PURCHASE REQUEST NUMBER: M6785411RCS9E19	12	Months	(b) (4)	(b) (4)
NET AMT					(b) (4)
ACRN AC CIN: M6785411RCS9E190003					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	STRATIS Contract Project Management Base FFP STRATIS Contract Project Management Base Year. The Contractor shall perform work in accordance with Section C 3.1.1 of the RFP. FOB: Destination MILSTRIP: M6785411RCS9E19 PURCHASE REQUEST NUMBER: M6785411RCS9E19	12	Months	(b) (4)	(b) (4)
NET AMT					(b) (4)
ACRN AC CIN: M6785411RCS9E190004					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	On-Site SME Base Year FFP STRATIS On-Site (SME) Base Year. The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. FOB: Destination MILSTRIP: M6785411RCABJ67 PURCHASE REQUEST NUMBER: M6785411RCABJ67	12	Months	(b) (4)	(b) (4)
NET AMT					(b) (4)
ACRN AA CIN: M6785411RCABJ670005					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	GCSS-MC Base Year FFP STRATIS GCSS-MC Base Year. The Contractor shall perform work in accordance with Section C 3.1.3.4 of the RFP. FOB: Destination MILSTRIP: M6785411RCABJ67 PURCHASE REQUEST NUMBER: M6785411RCABJ67	12	Months	(b) (4)	(b) (4)
NET AMT					(b) (4)
ACRN AA CIN: M6785411RCABJ670006					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	Travel & ODC's Base Year COST STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. FOB: Destination MILSTRIP: M6785411RCS9E19 PURCHASE REQUEST NUMBER: M6785411RCS9E19		Lot		(b) (4)
				ESTIMATED COST	(b) (4)
	ACRN AB CIN: M6785411RCS9E190007				

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0008 OPTION	System Enhancement FFP STRATIS System Enhancement Base Year. The Contractor shall perform work in accordance with Section C 3.1.4 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination	UNDEFINED	Lot	UNDEFINED	(b) (4)
				MAX NET AMT	(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0009 OPTION	Additional FSR Support FFP The Contractor shall perform work in accordance with Section C 3.1.5.2 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination		Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0101 OPTION	Deployed FSR FFP STRATIS Deployed FSR (Afghanistan). The Contractor shall perform work in accordance with Section C 3.1.5.1 of the RFP. FOB: Destination	12	Months	(b) (4)	(b) (4)
NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0102		12	Months	(b) (4)	
OPTION	On-Site FSR Support FFP STRATIS On-Site FSR Support. The Contractor shall perform work in accordance with Section C 3.1.3.3 of the RFP. FOB: Destination				

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0103		12	Months	(b) (4)	
OPTION	System Maintenance FFP STRATIS System Maintenance. The Contractor shall perform work in accordance with Section C 3.1.2, 3.1.3.1, and 3.1.3.2 of the RFP. FOB: Destination				

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0104		12	Months	(b) (4)	
OPTION	STRATIS Contract Project Management FFP STRATIS Contract Project Management Base Year. The Contractor shall perform work in accordance with Section C of the RFP. FOB: Destination				

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0105 OPTION	On-Site SME FFP STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0106 OPTION	GCSS-MC FFP STRATIS GCSS-MC. The Contractor shall perform work in accordance with Section C 3.1.3.4 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0107 OPTION	Travel & ODC's COST STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. FOB: Destination		Lot		(b) (4)

ESTIMATED COST

(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0108 OPTION	System Enhancements FFP STRATIS System Enhancement. The Contractor shall perform work in accordance with Section C 3.1.4 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination	UNDEFINED	Lot	UNDEFINED	(b) (4)

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MAX  
NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0109 OPTION	Additional FSR Support FFP The Contractor shall perform work in accordance with Section C 3.1.5.2 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination		Lot	UNDEFINED	(b) (4)

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MAX  
NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0201 OPTION	Deployed FSR FFP STRATIS Deployed FSR (Afghanistan). The Contractor shall perform work in accordance with Section C 3.1.5.1 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0202 OPTION	On-Site FSR Support FFP STRATIS On-Site FSR Support. The Contractor shall perform work in accordance with Section C 3.1.3.3 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0203 OPTION	System Maintenance FFP STRATIS System Maintenance. The Contractor shall perform work in accordance with Section C 3.1.2, 3.1.3.1, and 3.1.3.2 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0204		12	Months	(b) (4)	
OPTION	STRATIS Contract Project Management FFP STRATIS Contract Project Management Base Year. The Contractor shall perform work in accordance with Section C of the RFP. FOB: Destination				

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0205		12	Months	(b) (4)	
OPTION	On-Site SME FFP STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. FOB: Destination				

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0206 OPTION	GCSS-MC FFP STRATIS GCSS-MC. The Contractor shall perform work in accordance with Section C 3.1.3.4 of the RFP. FOB: Destination	12	Months	(b) (4)	
NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0207 OPTION	Travel & ODC's COST STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. FOB: Destination		Lot		(b) (4)
ESTIMATED COST					(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0208 OPTION	System Enhancements FFP STRATIS System Enhancement. The Contractor shall perform work in accordance with Section C 3.1.4 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination	UNDEFINED	Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0209 OPTION	Additional FSR Support FFP The Contractor shall perform work in accordance with Section C 3.1.5.2 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination		Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0301 OPTION	Deployed FSR FFP STRATIS Deployed FSR (Afghanistan). The Contractor shall perform work in accordance with Section C 3.1.5.1 of the RFP. FOB: Destination	12	Months	(b) (4)	

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0302 OPTION	On Site Support FFP STRATIS On-Site FSR Support. The Contractor shall perform work in accordance with Section C 3.1.3.3 of the RFP. FOB: Destination	12	Months	(b) (4)	

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0303 OPTION	System Maintenance FFP STRATIS System Maintenance. The Contractor shall perform work in accordance with Section C 3.1.2, 3.1.3.1, and 3.1.3.2 of the RFP. FOB: Destination	12	Months	(b) (4)	

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0304 OPTION	STRATIS Contract Project Management FFP STRATIS Contract Project Management Base Year. The Contractor shall perform work in accordance with Section C of the RFP. FOB: Destination	12	Months	(b) (4)	

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0305 OPTION	On Site SME FFP STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. FOB: Destination	12	Months	(b) (4)	

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0306 OPTION	GCSS-MC FFP STRATIS GCSS-MC. The Contractor shall perform work in accordance with Section C 3.1.3.4 of the RFP. FOB: Destination	12	Months		(b) (4)

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 NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	
0307 OPTION	Travel & ODC's COST STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. FOB: Destination		Lot		(b) (4)

ESTIMATED COST

(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0308 OPTION	System Enhancements FFP STRATIS System Enhancement. The Contractor shall perform work in accordance with Section C 3.1.4 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination	UNDEFINED	Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0309 OPTION	Additional FSR Support FFP The Contractor shall perform work in accordance with Section C 3.1.5.2 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination		Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0401 OPTION	Deployed FSR FFP STRATIS Deployed FSR (Afghanistan). The Contractor shall perform work in accordance with Section C 3.1.5.1 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0402 OPTION	On Site Support FFP STRATIS On-Site FSR Support. The Contractor shall perform work in accordance with Section C 3.1.3.3 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0403 OPTION	System Maintenance FFP STRATIS System Maintenance. The Contractor shall perform work in accordance with Section C 3.1.2, 3.1.3.1, and 3.1.3.2 of the RFP. FOB: Destination	12	Months	(b) (4)	

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	
0404 OPTION	STRATIS Contract Project Management FFP STRATIS Contract Project Management Base Year. The Contractor shall perform work in accordance with Section C of the RFP. FOB: Destination	12	Months	(b) (4)
				<hr/>
NET AMT				(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0405 OPTION	On Site SME FFP STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. FOB: Destination	12	Months	(b) (4)	
					<hr/>
NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0406 OPTION	GCSS-MC FFP STRATIS GCSS-MC. The Contractor shall perform work in accordance with Section C 3.1.3.4 of the RFP. FOB: Destination	12	Months		(b) (4)

NET AMT

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0407 OPTION	Travel & ODC's COST STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. FOB: Destination		Lot		(b) (4)

ESTIMATED COST

(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0408 OPTION	System Enhancements FFP STRATIS System Enhancement. The Contractor shall perform work in accordance with Section C 3.1.4 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination	UNDEFINED	Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0409 OPTION	Additional FSR Support FFP The Contractor shall perform work in accordance with Section C 3.1.5.2 of the RFP. To be responsive to this CLIN, the contractor shall fill in the table in section H-4 of this RFP. FOB: Destination		Lot	UNDEFINED	(b) (4)
MAX NET AMT					(b) (4)

#### CLIN MINIMUM/MAXIMUM QUANTITY AND CLIN VALUE

The minimum quantity(s) and CLIN value(s) for all orders issued against the CLIN(s) on this contract shall not be less than the minimum quantity(s) and CLIN value(s) stated in the following table. The maximum quantity(s) and CLIN value(s) for all orders issued against the CLIN(s) on this contract shall not exceed the maximum quantity(s) and CLIN value(s) stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0008		\$1,000.00		
0009		\$1,000.00		
0108		\$1,000.00		
0109		\$1,000.00		
0208		\$1,000.00		
0209		\$1,000.00		
0308		\$1,000.00		
0309		\$1,000.00		
0408		\$1,000.00		
0409		\$1,000.00		

#### CLIN DELIVERY/TASK ORDER MINIMUM/MAXIMUM QUANTITY AND CLIN ORDER VALUE

The minimum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not be less than the minimum quantity and order value stated in the following table. The maximum quantity and order value for the given Delivery/Task Order issued for this CLIN shall not exceed the maximum quantity and order value stated in the following table.

CLIN	MINIMUM QUANTITY	MINIMUM AMOUNT	MAXIMUM QUANTITY	MAXIMUM AMOUNT
0001		\$		\$
0002		\$		\$
0003		\$		\$
0004		\$		\$
0005		\$		\$
0006		\$		\$
0007		\$		\$
0008		\$		\$
0009		\$		\$
0101		\$		\$
0102		\$		\$
0103		\$		\$
0104		\$		\$

0105	\$	\$
0106	\$	\$
0107	\$	\$
0108	\$	\$
0109	\$	\$
0201	\$	\$
0202	\$	\$
0203	\$	\$
0204	\$	\$
0205	\$	\$
0206	\$	\$
0207	\$	\$
0208	\$	\$
0209	\$	\$
0301	\$	\$
0302	\$	\$
0303	\$	\$
0304	\$	\$
0305	\$	\$
0306	\$	\$
0307	\$	\$
0308	\$	\$
0309	\$	\$
0401	\$	\$
0402	\$	\$
0403	\$	\$
0404	\$	\$

0405	\$	\$
0406	\$	\$
0407	\$	\$
0408	\$	\$
0409	\$	\$

## Section C - Descriptions and Specifications

PWS**STRATIS Performance Work Statement  
07/28/2011****1.0 General.****1.1 Introduction and organization to be supported:**

The Marine Corps Systems Command's Global Combat Support Systems – Marine Corps (GCSS-MC), Logistics Information Systems (LIS) Office in Albany, Georgia requires Post Deployment Software Support (PDSS) for the Storage Retrieval Automated Tracking Integrated System (STRATIS). In support of this Performance Work Statement (PWS) the contractor shall be required to provide:

- Project Management
- System Operations and Maintenance
- On Site System Administration at in-garrison and deployed STRATIS sites
- 24/7 Technical Support
- Information Assurance
- System Modifications
- System Integration and Testing
- Fielding support to GCSS-MC
- System Documentation
- Technical Support Services

**1.2 Scope:**

The STRATIS application is fielded at six locations around the world and is in the Operations and Support phase of its life cycle and requires IT support services to meet its day-to-day supply mission requirements. A qualified PDSS contractor must be experienced in Windows operating systems (including but not limited to Server 2003/2008, XP, Windows 7, Windows CE), Oracle DBMS 10g/11g, Oracle Discover, Oracle Application Server, RedHat LINUX, MS Office software applications (Word, PowerPoint, Excel, and Outlook etc.), VM Ware ESX, personal computer, and server hardware maintenance. This is not an all inclusive list and may be modified by the Government.

**1.3 Project Background and Objective:**

STRATIS was originally developed as a standalone Warehouse Management System (WMS) for the Marine Corps. Since then, it has been integrated to function with GCSS-MC at two locations. Over the next three years, STRATIS will continue to be integrated to work hand-in-hand with the GCSS-MC logistics modernization program at the remaining standalone sites.

**1.3.1 Background:**

STRATIS is a WMS that automates warehouse operations in the intermediate level Supported Activities Supply Systems (SASSY) Management Unit (SMU). It employs barcode scanners, radio frequency communication devices and computer workstations for real-time operations on the warehouse floor. STRATIS was implemented at II Marine Expeditionary Force (MEF), Camp Lejeune, NC during January 1998; I MEF, Camp Pendleton during March 2001; III MEF, Camp Kinser, Okinawa during January 2003 and Combat Service Support Group-3, Hawaii later that same year and is on schedule for fielding at Blount Island Command in 2011. STRATIS was also deployed in support of OPERATION IRAQI FREEDOM (OIF) onboard Camp Taqaddam in Iraq from 2004-2009 and is currently supporting OPERATION ENDURING FREEDOM (OEF) in Afghanistan.

### 1.3.2 Objective:

*GCSS-MC LIS is seeking to form a partnership with a world-class industry leader in information technology services. The successful offeror shall be able to demonstrate that they can and have developed and maintained a functioning WMS in both garrison and deployed environments.*

## 2.0 Definitions and Key Terms.

Acronym/Term	Meaning
(DIACAP)	DoD Information Assurance Certification and Accreditation Process – This is the process used for an IT application to garner approval to operate on the Marine Corps Enterprise Network.
Garrison	These are permanent locations where Marine Corps units reside.
GCSS-MC LIS	This is an organization in the Marine Corps responsible for management of many logistics information systems.
IA	Information Assurance – The STRATIS application must comply with DoD and Marine Corps IA directives and orders in order to be allowed to operate on the Marine Corps Enterprise Network.
IAM	Information Assurance Manager – This is the person charged with ensuring that IT applications comply with IA requirements and are safe to operate on the Marine Corps Enterprise Network.
MEF	Marine Expeditionary Force – This is the organizational level in the Marine Corps where the STRATIS application is used.
NMCI	Navy Marine Corps Intranet – A program, in which an outside contractor provides a vast majority of information technology services for the United States Navy and Marine Corps.
SASSY	Supported Activities Supply System – The Marine Corps class I system used for supply management: requisitioning, inventory management, and accounting for assets.
SMU	SASSY Management Unit – This is a Marine Corps organization that performs intermediate level supply chain management.

## 3.0 Specific Performance Requirements.

The contractor is responsible for providing all material, services, and support documentation needed to complete the requirements identified in this PWS.

3.1 Description: Provide PDSS to all current STRATIS locations around the world. Field STRATIS to new locations and provide associated PDSS.

3.1.1 STRATIS Contract Project Management:

The contractor shall make use of industry recognized program control processes and best business practices to manage the overall STRATIS effort and balance the program's cost, schedule, performance, and quality constraints. The contractor shall be responsible for providing and managing technically competent personnel to solve technical issues concerning day-to-day operations and integrate STRATIS in conjunction with the fielding of GCSS-MC.

3.1.2 Information Assurance:

The contractor shall provide Information Assurance (IA) support to both the STRATIS Project Officer and to the GCSS-MC/LIS Information Assurance Manager (IAM). IA support requires knowledge of and compliance with DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "Information Assurance (IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," the Marine Corps/IT life cycle management processes, the requirements of Federal Information Security Management Act (FISMA), and all other mandatory DoD directives and instructions. The contractor shall prepare and maintain IA documentation in accordance with the 8510.01, "DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)", United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process, and other requirements as directed by the Marine Corps Systems Command Certification Authority (CA).

3.1.3 System Operation and Maintenance:

3.1.3.1 Troubleshooting. The contractor shall provide 24 hour, 7 days a week technical support, including all holidays, to ensure maximum operational availability of the system. This support shall include providing technical assistance to users in the areas of system use, management, information assurance, and installation. The contractor shall establish a maintenance request process in the event that issues identified by the user community and program office require corrective measures beyond the current capabilities of the system.

3.1.3.2 Software Maintenance. In order to continue deployment and implementation of STRATIS, on-going software maintenance activities such as vendor updates and patches are required. Software support activities shall follow accepted software engineering methodologies and adhere to sound configuration management processes as outlined in the attached GCSS-MC LIS Secure Software Development Contract Annex in Appendix 3. Although Capability Maturity Model Integration (CMMI) certification as defined by the Software Engineering Institute at <http://www.sei.cmu.edu/cmmi/models/> is not required, level three (or higher) certification or compliance is desired. Certifications related to similar, best practices models such as the Information Technology Infrastructure Library (ITIL) are also acceptable. The USMC does not expressly nor impliedly endorse any management methodology.

3.1.3.3 On Site System Support. The contractor shall ensure 95% operational availability of STRATIS during the normal local working hours. System availability does not include network or system hardware related problems nor does it include scheduled downtime. All scheduled downtime shall be coordinated and approved by the STRATIS Project Officer and leadership at the local site at least 5 working days in advance if possible.

On-site services are to be provided via Field Service Representatives (FSRs) to assist the local STRATIS users in the conduct of STRATIS operations while in garrison and during government designated operational Marine Corps deployments. The requirement is five (5) FSRs in garrison. The locations for these FSRs will be Camp Lejeune, NC, Camp Pendleton, CA, Marine Corps Base, Hawaii, Oahu, Hawaii, Camp Kinser, Okinawa, and Blount Island Command, Jacksonville, FL. One FSR per site is required. The FSR will serve as the POC for all STRATIS issues

and will be sufficiently experienced in USMC warehousing operations and STRATIS functionality so as to be the initial point of contact for users and the contractor.

**3.1.3.4 Global Combat Service Support – Marine Corps (GCSS-MC) Support.** The contractor shall maintain, monitor, and verify the accuracy of the data flow of current and new STRATIS/GCSS-MC interfaces and support fielding & implementation of future Blocks of GCSS-MC – support will be required at times to perform data error resolution between the two systems.

#### **3.1.4 System Enhancements:**

During the course of this contract the STRATIS Project Office expects there will be a requirement to implement system performance upgrades for hardware, software, and minor functionality enhancements. The Contractor shall follow best business practices to implement modification requests and address enhancements per approval of the project officer. The Contractor shall integrate modifications and enhancements into subsequent software releases in order to improve the general usability of STRATIS, to comply with Marine Corps Orders as they relate to supply and logistics, and to adapt to the requests and needs of users. Examples of these types of changes are noted below:

The need for hardware changes can originate from:

- Technology refresh – the STRATIS Program uses varying technology refresh cycles for its servers and automated information technology hardware.
- Architecture changes to support software and information security changes.

The need for software changes can originate from:

- Vendor unplanned upgrades – as an example, an Information Assurance Vulnerability Alert (IAVA) may be released indicating a software vulnerability requiring an immediate vendor supplied patch.

The need for functionality changes can originate from:

- Functional advocate requested changes such as enhancements to existing system capabilities.
- Interface changes necessitated by GCSS-MC.
- User requested changes that have been reviewed and approved by the STRATIS Configuration Control Board.

#### **3.1.5 Deployed Operations:**

**3.1.5.1 FSRs deployed in Afghanistan.** Two (2) FSRs are required for deployed operations in Camp Leatherneck, Afghanistan. The contractor shall maintain STRATIS operations in this deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the Camp Leatherneck FSRs shall provide on-the-job training to

**Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.**

**3.1.5.2 Additional deployed FSRs.** As required by operational needs, the contractor shall establish and maintain STRATIS operations in a deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the contractor shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

**The government cannot determine when and where the future requirements for deployed support may develop. As new requirements arise, the government will work with the contractor to ensure the contractor receives as much warning as possible before being asked to support or stand up a new deployed site. Two weeks (14 days) is the best estimate the government can provide as to lead time in the case of a new site.**

#### 3.1.6 On-Site Subject Matter Expert (SME) Support:

The contractor shall provide an on-site STRATIS SME collocated with the project officer in Albany, GA to provide training to users, conduct error analysis and perform other analytical efforts, and lead and support testing events as appropriate. . The contractor will participate in meetings, briefings, and provide demonstrations and functional guidance of STRATIS at the Marine Corps Logistics Base, Albany Georgia. These meetings will involve other Logistics Information Systems (LIS) that are managed in Albany, Georgia and interface with STRATIS. The government will provide office space, computer resources, access to the Navy Marine Corps Intranet (NMCI), and office supplies.

**3.1.6.1 Training.** The Contractor shall plan, coordinate, schedule, and present Web STRATIS training classes at each STRATIS site. The STRATIS Project Officer will identify training requirements and required time frames for each STRATIS site. The training shall include application functionality and related peripheral equipment on the existing barcode scanners and printers for individuals or groups.

**3.1.6.2 Analysis.** The Contractor shall assist customers in installing applications and troubleshooting post-installation problems. The Contractor shall also help determine best approaches for implementation within the technical environment to isolate and solve design problems encountered during testing and implementation stages. Knowledge of Marine Corps warehouse management processes and systems is required.

**3.1.6.3 Testing.** The Contractor shall provide technical guidance and support in preparing for test activities and independent verifications and validations for STRATIS and for STRATIS integration with GCSS-MC. This includes participating in system integration and testing activities as system modifications are completed and isolating and solving design problems encountered during testing and implementation stages. At times, the contractor shall perform the testing and at other times the contractor will support testing, depending on the nature of the test.

## 4.0 Deliverables.

**Kickoff Meeting and Task Management.** Within 5 working days of the contract start date, the Contractor shall conduct a contract kickoff meeting that includes Government project personnel and Contractor personnel. The kickoff meeting will be held in Albany, Georgia. The Contractor shall submit a proposed agenda to the Project Officer at least two days prior to the kick off meeting. The purpose of this kickoff meeting is to introduce key Government and Contractor personnel, provide clarifications of contractor questions, establish preliminary dates for future program events, and discuss any other item the Project Officer may deem appropriate to discuss.

**Work Breakdown Structure (WBS).** The Contractor shall deliver a WBS detailed to the level necessary to clearly communicate the plan for completion of the tasks in this PWS, depicted as a Gantt chart. Tasks shall have beginning and ending dates and associated deliverables shall be identified. Once accepted by the government, the WBS will be

incorporated into the effort with updates approved by the project officer. Proposed changes to significant milestones and delivery dates shall be submitted to the COR/ project officer in advance of the milestone or delivery dates and will be reviewed by the government. If accepted by the government, and after appropriate consideration (if required), approved changes will be incorporated via Contracting Officer or Project Officer approval depending on the nature of the change..

Quality Assurance Plan (QAP), Configuration Management Plan (CMP), and Risk Management Plan (RMP). The contractor shall prepare these plans in accordance with industry standard best business practices in contractor selected format and submit to the project officer for approval.

Monthly Status Report (MSR). The contractor shall submit MSRs to the project officer to assist the government's ability to monitor performance in accordance with the WBS. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific tasks in the WBS; (2) cost and performance reporting for each Task to include identification of costs and projected monthly expenditures by CLIN; (3) other significant issues (schedule, technical, potential cost or schedule risk issues, etc.) to include proposed resolutions, (4) a monthly STRATIS Software Performance Report which identifies the status of all maintenance requests from the previous month and new issues identified during the reporting period (5) a monthly risk update, and (6) a summary of User Assistance Calls (UACs) from each FSR. Note that identifying anticipated or actual performance or schedule changes in the MSR does not constitute formal notification to the project officer and contracting officer for STRATIS and authorization thereof.

System Test Plan. The contractor shall prepare system test plans that define the testing approach in accordance with industry standard best business practices in contractor selected format. These plans shall include test cases determined appropriate during testing of approved system changes and enhancements.

STRATIS User Manual. The contractor shall prepare user instructions for the STRATIS application in contractor selected format to align with current system functions. The contractor shall modify user instructions as system functions are modified and enhanced to support business processes. These updates will be version controlled and published to the user community upon approval by the STRATIS project officer.

Information Assurance Support Report. The Contractor shall prepare Information Assurance Support Reports. This report shall include submission of monthly written status reports via electronic mail that will allow the Government to monitor execution of the IA support tasks according to approved project delivery schedules. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific IA tasks; (2) anticipated deviations from schedule and mitigation plans accordingly, (3) other significant issues that may impact cost, schedule, performance, and any other technical issues with corresponding proposed resolutions, (4) action plans for correcting major/minor vulnerabilities, and (5) status of previous IA action items.

Information Assurance Workforce Certification Documents. The Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

IA Test Plans, Scan Results for each site and mitigation strategy for resolving vulnerabilities. The contractor shall document plans and procedures for continuously monitoring the IA posture of STRATIS and for conducting the annual IA control validation as per DoDI 8510.01. The contractor shall develop, mitigation strategies, plans of action, and schedules for resolving vulnerabilities for each STRATIS site. The contractor shall ensure that all communication transmission modes in STRATIS are able to maintain operational integrity.

Interface Documentation. The contractor shall prepare documentation in contractor selected format to define all inputs and outputs from STRATIS to another system. The contractor shall update interface documentation as current interfaces are updated and new interfaces are developed.

Software Test Plan –The contractor shall prepare a software test plan to define the testing strategy and processes. This document will address the different standards that will apply to the unit, integration, and system testing of STRATIS.

Design Document. The contractor shall document design assumptions, design constructs, decisions, risks, and functional requirements. This document should contain technical and functional entities of the system.

Deployed Operations Report. The contractor shall document the deployed STRATIS operations, specifically software and hardware performance, trouble areas, RF system performance and any environmental (climate) impacts.

In addition, the contractor shall document daily user procedures that are specific to deployed operations. This documentation shall provide information that can be utilized during future deployed operations and to make improvements to the system.

After Action Report. The contractor shall provide an overview of the deployed STRATIS operations during deployment. The report is intended to assist the STRATIS project officer in preparing for future deployments (i.e. training, outreach and planning).

Schematics of STRATIS. The contractor shall provide a comprehensive wiring diagram and system layout of the STRATIS infrastructure at the deployed site.

Software Releases. The contractor shall provide revised versions of the STRATIS software application as required, along with any associated component required for STRATIS functionality.

## 5.0 Deliverable Schedule

The Contractor shall accomplish the milestones shown in Table 1.

**Table 1: Deliverable Schedule**

## 6.0 Government Furnished Items and Services.

Deliverable	Date Required
Kickoff Meeting and Task Management	5 working days after award of contract
Work Breakdown Structure	10 working days after contract award - update as required
Quality Assurance Plan	20 working days after contract award - update as required
Configuration Management Plan	20 working days after contract award - update as required
Risk Management Plan	20 working days after contract award – quarterly thereafter
Monthly Status Reports	Monthly - 5 working days following the end of each month
System Test Plan	5 working days prior to the start of testing
STRATIS User Manual	20 working days after contract award - update within 10 work days of implemented changes
Information Assurance Support Report	Monthly - 5 working days following the end of each month
Information Assurance Work Force Certification Documents	20 working days after contract award and upon request as personnel change
IA Test Plans , Scan Results for each site and mitigation strategy (i.e. Plan of Action and Schedule) for resolving vulnerabilities	20 working days after contract award - update monthly and as required
Interface Documentation	Update as required
Software Test Plan	Update as required
Design Document	Update as required
Deployed Operations Report	As changes occur
After Action Report	Upon end of deployment
Schematics of STRATIS	As changes occur
Software releases	As required

*The contractor shall receive and maintain custody of any GFE/GFI/GFM provided during the course of performance of this effort. At this time, the STRATIS Project Office is planning to purchase a NMCI laptop to be used at the contractor Program Management site to support direct connections to STRATIS sites connected to NMCI. The government will provide office space, computer resources, access to the Navy Marine Corps Intranet (NMCI) where applicable, and office supplies for the on-site STRATIS SME located in Albany, GA and the FSR's who are on-site with their respective SMU.*

## 7.0 Other Information and Special Conditions.

### 7.1 Hours of Work:

On-site FSRs (in-garrison and deployed) shall provide support while the SMU is in operation and be “on-call” at other times to maintain the required 95% up-time for STRATIS. Other contract personnel (non-FSR) supporting STRATIS PDSS shall be available from 0800 – 1700 Eastern Time Monday through Friday, and provide on-call support after normal work hours.

### 7.2 Place of Performance:

The Contractor shall perform this effort in the United States. For FSR support, the Contractor shall perform this effort at the designated locations requiring a FSR. Travel will be required to support maintenance, testing, and training at Camp Lejeune NC, Camp Pendleton CA, Camp Kinser Okinawa, Marine Corps Base, HI, Blount Island Command, Jacksonville, FL, and other deployed operational sites as identified in Section 3.1.5. Travel shall be handled in accordance with the Joint Travel Regulations (JTR), at the direction of the project officer. Unauthorized travel or travel not coordinated with the project officer shall not be reimbursed.

### 7.3 Period of Performance:

The base period for this contract is from 1 Aug2011- 31 Jul 2012. There will be four option years:

Option Year 1: 1 Aug 2012 – 31 Jul 2013

Option Year 2: 1 Aug 2013 - 31 Jul 2014

Option Year 3: 1 Aug2014 - 31 Jul 2015

Option Year 4: 1Aug 2015 - 31 Jul 2016

### 7.4 Travel:

Travel shall be handled in accordance with the Joint Travel Regulations (JTR). Travel or ODCs in excess of \$100 not first reviewed and approved by the Project Officer will not be reimbursed. Additionally, travel or other direct costs in excess of the Contract Line Number (CLIN) funded value shall not be reimbursed.

### 7.5 Data Rights:

The STRATIS application is Government Off The Shelf (GOTS) software. Any modifications to the code, software, or related necessary components become property of the government.

### 7.6 Applicable Directives:

DoDD 8500.01E, “Information Assurance,” 23 Feb 2007

DoDI 8500.2, “(IA) Implementation,” 6 Feb 2003

DoD 5200.01, DoD Information Security Program,” 13 Dec 1996

8510.01 DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)

DoD 8570.01-M, Information Assurance Workforce Improvement Program

Marine Corps Order 5239.2, “Marine Corps (IA) Program

United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process

### 7.7 Security Requirements:

*All information provided to the contractor will be sensitive, but unclassified.*

*During the performance of deployed support, the contractor may have access to DoD information up to a SECRET classification level. Any information, records, or data that the contractor may have access to may be highly sensitive. Contractor personnel assigned to the task order in capacities that require access to background and reference materials, source code, possession of a USERID, or other valid computer access despite employment location, shall be eligible to possess a SECRET clearance, before assignment to the project. Contractor personnel*

*are required to possess a “Secret” security clearance in order to be issued a Government Common Access Card (CAC).*

Contractor personnel shall be required to adhere to security regulations, and shall observe and comply with any site-specific security provisions in effect at the various government facilities. Any required ID badges shall be worn and displayed at all times.

#### 7.8 COOP or Disaster Preparedness:

The Contractor Personnel shall provide Continuity of Operations (COOP) and Disaster Preparedness assistance to the STRATIS Program Office and the operational sites as it relates to the STRATIS Mission Essential/Business Essential Functions. The Contractor's primary role is to execute the IT Contingency Plan for the STRATIS System. The STRATIS IT contingency plan will be used in conjunction with each site's COOP and Disaster Recovery Plan.

#### 7.8 Key Personnel:

The systems supported by this contract are vital to the successful prosecution of the Nation's Operation Enduring Freedom (OEF). STRATIS is used world-wide by Marine Corps Warfighters and contribute to ensuring successful logistics operations within the Marine Corps at the retail, intermediate, and strategic levels. It is therefore extremely important that the partnership offered by this PWS succeed. As a means to help ensure that this goal is met, the Contractor shall provide fully trained and experienced key program and technical personnel (including replacement personnel) for the performance of required contract activities. This includes training necessary for keeping personnel abreast of industry advances and for establishing proficiency on equipment, computer languages, and computer operating systems that are available on the commercial market. Training of personnel shall be performed by the Contractor at its own expense.

*The following are the suggested minimum personnel who shall be designated as “key”. The implication of “suggested” is that the Government does not intend to dictate the composition of the ideal team to perform this task.*

PROJECT MANAGER  
SENIOR SYSTEMS ENGINEER  
SENIOR SOFTWARE ENGINEER  
SENIOR ANALYST  
DATABASE ADMINISTRATOR  
FIELD SERVICE REPRESENTATIVES  
STRATIS SUBJECT MATTER EXPERT

In their proposal, the Contractor shall a list of Key Personnel proposed under this task order. Upon award of the task order, the Contracting Officer will include the names of all proposed key personnel in the resultant task order.

Any substitution(s) or Key Personnel must be first approved by the Government in accordance with the Special Task Order Requirement entitled “Substitution of Key Personnel”.

#### 7.9 Information Assurance Certifications:

The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

1. DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
2. Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. Appendix 1 provides a table for the appropriate certification levels required to meet specific access requirements. Appendix 2 contains the Privileged Access Agreement and Acknowledgment of Responsibilities.

#### 7.10 Deployed Support:

STRATIS not only requires the support of FSRs at the garrison locations. There are times when the Marine Corps mission necessitates a FSR to deploy with their respective unit. This FSR must be a highly qualified individual who is capable of working in a remote location with limited reach back support and reduced electronic communications capabilities. As with garrison STRATIS operations, technical support for the application, database, and hardware during deployed operations will be required. The deployed environment dictates a slightly different approach to support since easy access to the system and quick trips by the contractor to the site for troubleshooting will not be possible. The contractor will need to provide a qualified field service representative (FSR) to the in-theater STRATIS site on a full time basis. This representative will ensure there is uninterrupted operation of the system. All contractor personnel shall have fluent verbal and written English language skills. Under this effort, all FSRs are considered key personnel. Therefore, the Special Requirements Clause entitled "Substitution of Key Personnel" applies to all FSRs hired in support of this contract.

In the performance of these duties, in connection with this assignment, FSRs are to be afforded the privileges of a commissioned officer as related to laundry and dry cleaning services, commissary, and exchange privileges if available, officers' mess, and afforded the status of a company grade officer for billeting in bachelor officers' quarters, if so desired. Medical care is authorized in accordance with service regulations. Cost is covered by present USMC arrangements with in theater support agencies.

#### 7.11 Transition Period for this contract:

##### 7.11.1 Phase In

In order to ensure a smooth transition phase and to prevent possible decreases in productivity or service quality, provisions have been made to allow a thirty (30) day transition period to allow the Contractor to become familiar enough with the systems requiring support under this Task Order to ensure system availability requirements specified in Tasks 1 through 5 above. This transition period commences with the task order award. During this transition period, the STRATIS Project Officer will provide assistance and guidance to the contractor to familiarize the contractor with the operations, processes, and functions to be performed. This assistance is being made available to explain procedures for conducting support under this contract, introduce the contractor to the system, and introduce the contractor to Marine Corps system owners and functional representatives. The contractor shall become familiar with the task order requirements in order to commence full performance on the first day following the thirty (30) day transition period. The contractor shall complete the necessary steps for assumption of the operation during the transition period and the contractor shall meet all requirements as specified in this PWS at the onset of the contract. During the phase-in period, the contractor shall be responsible for ensuring all elements are in place for full performance under this contract. During this transition period, the contractor shall keep the STRATIS Project Officer informed of their progress in ensuring their full contract compliance after the transition period.

##### 7.11.2 Phase Out

In order to ensure a smooth phase-in to the next contractor and to prevent possible decreases in productivity or service quality, the contractor shall provide a phase-out plan for the 30 calendar day period prior to the contract end date (i.e. at the end of all option periods). During this period, while still maintaining full performance, the contractor shall make available to key incoming contractor personnel, a representative of the incumbent contractor who is versed in the operation of other functions to be performed. This service shall be made available to explain

procedures for conducting STRATIS support, introducing the next contractor to the system owners and functional representatives, etc. Inventories of GFP shall be conducted jointly with the STRATIS Project Officer representatives and representatives of the incoming contractor. Transfer of GFP will be made at the end of the phase-out period.

#### 8.0 Performance Requirements Summary

Performance-based Task	Indicator	Standard	Surveillance Method
<b>3.1.1 STRATIS Contract Project Management</b>	Submission of program management deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.1 STRATIS Contract Project Management</b>	Maintain a fully staffed STRATIS team	STRATIS team is fully staffed 95% of the time.  No position remains vacant longer than 15 working days.  Threshold = 95% Objective = 100%	The contractor will keep a log of all instances of when there is a vacancy on the STRATIS team and identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.2 Information Assurance</b>	Submission of information assurance deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.3 System Operation and Maintenance</b>	Resolution of troubleshooting requests	90% of requests are resolved within 4 hours.  All other requests are resolved within 2 working days.  Solutions that require code development do not count against this measure.	The contractor will keep a log of all troubleshooting requests and resolution time to be provided in the monthly status reports.
<b>3.1.3 System Operation and Maintenance</b>	Software Maintenance	Retina scans result in overall risk rating of "Low" 95% of the time.  Any items identified as high risk are remediated within 20 working days	Retina scans will be run at random throughout each year  One third of the IA controls will be reviewed each year
<b>3.1.3 System Operation and Maintenance</b>	On site System Support	Maintain an overall STRATIS "up-time" of 95%.  When STRATIS is "down" restore operations within 2 hours 90% of the time.	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at

		Threshold = 2 hours Objective = 1 hour	random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	FSR providing on-site services	FSR is providing on-site services 95% of the time.  R&R breaks for the FSR don't exceed two calendar weeks at one time.  FSR vacancies don't exceed two calendar weeks.	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	Analyze installation and post-installation problems and support testing for GCSS-MC	Provide recommended solutions to GCSS-MC team, government testers, and users with 10 working days of problem identification.  Threshold = 10 working days Objective = 5 working days	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.
<b>3.1.4 System Enhancements</b>	New releases of application software	Completed modification requests are incorporated in new releases within 20 working days.	The contractor will keep a log of all releases of software and will identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	On site System Operations	Maintain an overall STRATIS "up-time" of 95%.  When STRATIS is "down" restore operations within 2 hours 90% of the time.  Threshold = 2 hours Objective = 1 hour	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	Submission of deployed operations deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.5 Deployed Operations</b>	FSR providing on-site services	FSR is providing on-site services 95% of the time.  R&R breaks for the FSR don't exceed two calendar weeks at one time.	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site

		<p>FSR vacancies don't exceed two calendar weeks.</p> <p>Threshold – no more than two weeks</p> <p>Objective – no vacancies, FSRs backfilled during R&amp;R</p>	Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.6 On-Site STRATIS SME Support</b>	Delivery of training to STRATIS sites	<p>50% of STRATIS sites receive training each year.</p> <p>Remaining sites receive training within the next year.</p> <p>Threshold = 50% of sites receive training each year.</p> <p>Objective = 75% of sites receive training each year.</p>	The STRATIS Project Officer will keep track of training sessions provided to the sites each year and will calculate the percent who received training.
<b>3.1.6 On-Site STRATIS SME Support</b>	Analyze installation and post-installation problems and support testing	<p>Provide recommended solutions to STRATIS developers, government testers, and users with 10 working days of problem identification.</p> <p>Threshold = 10 working days</p> <p>Objective = 5 working days</p>	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

Appendix 1 - Computing Environment Certifications

Appendix 2 - Statement of Acceptance of Responsibilities

Appendix 3 - GCSS-MC LIS Secure Software Development Contract Annex

## Appendix 1

### Computing Environment Certifications

Personnel in technical category positions must maintain certifications, as required by the certifying provider, to retain privileged system access.

In addition to the baseline IA certification requirement for their level, IATs with privileged access **MUST OBTAIN APPROPRIATE COMPUTING ENVIRONMENT (CE) CERTIFICATIONS** for the operating system(s) *and/or security related tools/devices* they support as required by their employing organization. This requirement ensures they can effectively apply IA requirements to their hardware and software systems.

All personnel must agree to release their certification qualification(s) to the Department of Defense.

IAT Level I		IAT Level II		IAT Level III	
A+ Network+ SSCP		GSEC Security+ SCNP SSCP		CISA CISSP ( <i>or Associate</i> ) GSE SCNA	
IAM Level I		IAM Level II		IAM Level III	
GISF GSLC Security+		GSLC CISM CISSP ( <i>or Associate</i> )		GSLC CISM CISSP ( <i>or Associate</i> )	
CND Analyst		CND Infrastructure Support	CND Incident Responder	CND Auditor	CND-SP Manager
GCIA		SSCP	GCIH CSIH	CISA GSNA	CISSP-ISSMP CISM
IASAE I		IASAE II		IASAE III	
CISSP ( <i>or Associate</i> )		CISSP ( <i>or Associate</i> )		ISSEP ISSAP	

## Appendix 2

### STATEMENT OF ACCEPTANCE OF RESPONSIBILITIES

#### GLOBAL COMBAT SUPPORT SYSTEMS-MARINE CORPS (GCSS-MC) LOGISTICS INFORMATION SYSTEMS (LIS)

#### PRIVILEGED ACCESS AGREEMENT AND ACKNOWLEDGMENT OF RESPONSIBILITIES

Date: \_\_\_\_\_

1. I understand there are two DoD Information Systems (IS), classified (SIPRNET) and unclassified (NIPRNET), and that I have the necessary clearance for privileged access to all assigned GCSS-MC LIS systems. I shall not introduce or process data or software for the IS that I have not been specifically authorized to handle.

2. I understand the need to protect all passwords and other authenticators at the highest level of data they secure. I shall not share any password(s), account(s), or other authenticators with other coworkers or other personnel not authorized to access the GCSS-MC LIS system to which I am assigned. As a privileged user, I understand the need to protect all passwords and/or authenticators at the highest level of data it secures. I shall NOT share passwords and/or authenticators with coworkers who are not authorized access.
3. I understand that I am responsible for all actions taken under my account(s), root, or otherwise. I shall not attempt to "hack" the network or any connected information systems, or gain access to data to which I do not have authorized access.
4. I understand my responsibility to appropriately protect and label all output generated under my account (including printed materials, magnetic tapes, floppy disks, and downloaded hard disk files).
5. I shall immediately report any indication of computer network intrusion, unexplained degradation or interruption of network services, or the actual or possible compromise of data or file access controls to the appropriate Site and/or System Information Assurance (IA) Management. I shall NOT install, modify, or remove any hardware or software (i.e., freeware/shareware and security tools) without written permission and approval.
6. I shall not install any software on the NIPRNET that is not approved for USMC use (e.g, DoD Application & Database Management System (DADMS) disapproved applications).
7. I shall not add/remove any users' names to the Administrators, Local Administrator, or Power Users group without the prior approval and direction of the GCSS-MC LIS IA Management.
8. I shall not introduce any unauthorized code, Trojan horse programs, malicious code, or viruses into any systems to which I am assigned.
9. I understand that I am prohibited from the following while using the DoD IS:
  - a. Introducing Classified and/or Controlled Unclassified Information (CUI) into a NIPRNet environment.
  - b. Accessing, storing, processing, displaying, distributing, transmitting, or viewing material that is abusive, harassing, defamatory, vulgar, pornographic, profane, or racist; that promotes hate crimes, or is subversive or objectionable by nature, including material encouraging criminal activity, or violation of local, state, federal, national, or international law.
  - c. Storing, accessing, processing, or distributing Classified, Proprietary, CUI, For Official Use Only (FOUO), or Privacy Act protected information in violation of established security and information release policies.
  - d. Obtaining, installing, copying, pasting, transferring, or using software or other materials obtained in violation of the appropriate vendor's patent, copyright, trade secret, or license agreement.
  - e. Knowingly writing, coding, compiling, storing, transmitting, or transferring malicious software code, to include viruses, logic bombs, worms, and macro viruses.
  - f. Engaging in prohibited political activity.
  - g. Using the system for personal financial gain such as advertising or solicitation of services or sale of personal property (e.g., eBay), or stock trading (i.e., issuing buy, hold, and/or sell directions to an online broker).
- Initials: \_\_\_\_\_

  - h. Fundraising activities, either for profit or non-profit, unless the activity is specifically approved by the organization (e.g., organization social event fund raisers and charitable fund raisers, without approval).
  - i. Gambling, wagering, or placing of any bets.
  - j. Writing, forwarding, or participating in chain letters.
  - k. Posting personal home pages.
  - l. *Any other actions prohibited by DoD 5500.7-R (Reference (y)) or any other DoD issuances.*
10. Personal encryption of electronic communications is strictly prohibited and can result in the immediate termination of access.
11. I understand that if I am in doubt as to any of my roles or responsibilities I shall contact the GCSS-MC LIS Supervisor/Contracting Officer's Representative (COR) for clarification. The GCSS-MC LIS Supervisors and CORs will seek clarification from the appropriate IA Management or IA Technical Leads.
12. I understand that all information processed on the DoD systems is subject to monitoring. This includes email and browsing the web.
13. I shall not allow any user who is not cleared access to the network or any other connected system without prior approval or specific guidance from the GCSS-MC LIS IAM.

14. I shall use the special access or privileges granted to me ONLY to perform authorized tasks or mission related functions.

15. I shall not use any DoD owned information system to violate software copyright by making illegal copies of software.

16. I shall only use my PRIVILEGED USER account for official administrative actions. This account will NOT be used for day to day network communications.

17. I understand that failure to comply with the above requirements will be reported and may result in the following actions:

- a. Revocation of IS privileged access.
- b. Counseling.
- c. Adverse actions pursuant to the Uniform Code of Military Justice and/or criminal prosecution.
- d. Disciplinary action, discharge or loss of employment.
- e. Revocation of Security Clearance.

18. I shall obtain and maintain required certification(s), according to DoD 8570.01-M and the certification provider, to retain privileged system access.

19. I shall obtain, process, handle, disseminate, and sanitize all sensitive government data in accordance with but not limited to: DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "(IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," 18 Nov 2002; Marine Corps (IA) Operational Standard 007, "IT Resource Access Guide V. 2.0," 1 May 2005.

Initials: \_\_\_\_\_

By signing this document, I agree to the terms for privileged access and acknowledge my responsibilities associated with privileged access.

PRIVILEGED USER NAME (First M. Last): \_\_\_\_\_

INFORMATION SYSTEM NAME(S):

(Type a list of all information systems in which you are requesting access in the box below)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SUPERVISOR/COR NAME \_\_\_\_\_

SUPERVISOR/COR SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_

IA MANAGER NAME: \_\_\_\_\_

IA MANAGER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Appendix 3

GCSS-MC LIS Secure Software Development Contract Annex

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**1. INTRODUCTION**

This Annex is made to ("Agreement") between Client and Developer. Client and Developer agree to maximize the security of the software according to the following terms.

**2. PHILOSOPHY**

This Annex is intended to clarify the security-related rights and obligations of all the parties to a software development relationship. At the highest level, the parties agree that:

**(a) Security Decisions Will Be Based on Risk**

Decisions about security will be made jointly by both Client and Developer based on a firm understanding of the risks involved.

**(b) Security Activities Will Be Balanced**

Security effort will be roughly evenly distributed across the entire software development lifecycle.

**(c) Security Activities Will Be Integrated**

All the activities and documentation discussed herein can and should be integrated into Developer's software development lifecycle and not kept separate from the rest of the project. Nothing in this Annex implies any particular software development process.

**(d) Vulnerabilities Are Expected**

All software has bugs, and some of those will create security issues. Both Client and Developer will strive to identify vulnerabilities as early as possible in the lifecycle.

**(e) Security Information Will Be Fully Disclosed**

All security-relevant information will be shared between Client and Developer immediately and completely.

**(f) Only Useful Security Documentation Is Required**

Security documentation does not need to be extensive in order to clearly describe security design, risk analysis, or issues.

**3. LIFECYCLE ACTIVITIES****(a) Risk Understanding**

Developer and Client agree to work together to understand and document the risks facing the application. This effort should identify the key risks to the important assets and functions provided by the application. Each of the topics listed in the requirements section should be considered.

**(b) Requirements**

Based on the risks, Developer and Client agree to work together to create detailed security requirements as a part of the specification of the software to be developed. Each of the topics listed in the requirements section of this Annex should be discussed and evaluated by both Developer and Client. These requirements may be satisfied by custom software, third party software, or the platform.

**(c) Design**

Developer agrees to provide documentation that clearly explains the design for achieving each of the security requirements. In most cases, this documentation will describe security mechanisms, where the mechanisms fit into the architecture and all relevant design patterns to ensure their proper use. The design should clearly specify whether the support comes from custom software, third party software, or the platform. The developer should use best business practices, protection of data, software quality reports, testing plans, code reviews.

**(d) Implementation**

Developer agrees to provide and follow a set of secure coding guidelines and to use a set of common security control programming interfaces (such as the [OWASP Enterprise Security API \(ESAPI\)](#) or [CMMI]). Guidelines will indicate how code should be formatted, structured, and commented. Common security control programming interfaces will define how security controls must be called and how security controls shall function. All security-relevant code shall be thoroughly commented. Specific guidance on avoiding common security vulnerabilities shall be included. Also, all code shall be reviewed by at least one other Developer against the security requirements and coding guideline before it is considered ready for unit test.

**(e) Security Analysis and Testing**

Developer will perform application security analysis and testing (also called "verification") according to the verification requirements of an agreed-upon standard (such as the [OWASP Application Security Verification Standard \(ASVS\)](#)). The Developer shall document verification findings according to the reporting requirements of the standard. The Developer shall provide the verification findings to Client.

**(f) Secure Deployment**

Developer agrees to provide secure configuration guidelines that fully describe all security relevant configuration options and their implications for the overall security of the software. The guideline shall include a full description of dependencies on the supporting platform, including operating system, web server, and application server, and how they should be configured for security. The default configuration of the software shall be secure.

**4. SECURITY REQUIREMENT AREAS**

The following topic areas must be considered during the risk understanding and requirements definition activities. This effort should produce a set of specific, tailored, and testable requirements Both Developer and Client should be involved in this process and must agree on the final set of requirements.

**(a) Input Validation and Encoding**

The requirements shall specify the rules for validating, and encoding each input to the application, whether from users, file systems, databases, directories, or external systems. The default rule shall be that all input is invalid unless it matches a detailed specification of what is allowed. In addition, the requirements shall specify the action to be taken when invalid input is received. Specifically, the application shall not be susceptible to injection, overflow, tampering, or other corrupt input attacks.

**(b) Authentication and Session Management**

The requirements shall specify how authentication credentials and session identifiers will be protected throughout their lifecycle. Requirements for all related functions, including forgotten passwords, changing passwords, remembering passwords, logout, and multiple logins, shall be included.

**(c) Access Control**

The requirements shall include a detailed description of all roles (groups, privileges, authorizations) used in the application. The requirements shall also indicate all the assets and functions provided by the application. The requirements shall fully specify the exact access rights to each asset and function for each role. An access control matrix is the suggested format for these rules.

**(d) Error Handling**

The requirements shall detail how errors occurring during processing will be handled. Some applications should provide best effort results in the event of an error, whereas others should terminate processing immediately.

**(e) Logging**

The requirements shall specify what events are security-relevant and need to be logged, such as detected attacks, failed login attempts, and attempts to exceed authorization. The requirements shall also specify what information to log with each event, including time and date, event description, application details, and other information useful in forensic efforts.

**(f) Connections to External Systems**

The requirements shall specify how authentication and encryption will be handled for all external systems, such as databases, directories, and web services. All credentials required for communication with external systems shall be stored outside the code in a configuration file in encrypted form.

**(g) Encryption**

The requirements shall specify what data must be encrypted, how it is to be encrypted, and how all certificates and other credentials must be handled. The application shall use a standard algorithm implemented in a widely used and tested encryption library.

**(h) Availability**

The requirements shall specify how it will protect against denial of service attacks. All likely attacks on the application should be considered, including authentication lockout, connection exhaustion, and other resource exhaustion attacks.

**(i) Secure Configuration**

The requirements shall specify that the default values for all security relevant configuration options shall be secure. For audit purposes, the software should be able to produce an easily readable report showing all the security relevant configuration details.

**(j) Specific Vulnerabilities**

The requirements shall include a set of specific vulnerabilities that shall not be found in the software. If not otherwise specified, then the software shall not include any of the flaws described in the current "OWASP Top Ten Most Critical Web Application Vulnerabilities."

**5. PERSONNEL AND ORGANIZATION**

**(a) Security Architect**

Developer will assign responsibility for security to a single senior technical resource, to be known as the project Security Architect. The Security Architect will certify the security of each deliverable.

**(b) Security Training**

Developer will be responsible for verifying that all members of the developer team have been trained in secure programming techniques.

**(c) Trustworthy Developers**

Developer agrees to perform appropriate background investigation of all development team members.

**6. DEVELOPMENT ENVIRONMENT**

**(a) Secure Coding**

Developer shall disclose what tools are used in the software development environment to encourage secure coding.

**(b) Configuration Management**

Developer shall use a source code control system that authenticates and logs the team member associated with all changes to the software baseline and all related configuration and build files.

**(c) Distribution**

Developer shall use a build process that reliably builds a complete distribution from source. This process shall include a method for verifying the integrity of the software delivered to Client.

**7. LIBRARIES, FRAMEWORKS, AND PRODUCTS**

**(a) Disclosure**

Developer shall disclose all third party software used in the software, including all libraries, frameworks, components, and other products, whether commercial, free, open-source, or closed-source.

**(b) Evaluation**

Developer shall make reasonable efforts to ensure that third party software meets all the terms of this agreement and is as secure as custom developed code developed under this agreement.

**8. SECURITY REVIEWS**

**(a) Right to Review**

Client has the right to have the software reviewed for security flaws at their expense at any time within 60 days of delivery. Developer agrees to provide reasonable support to the review team by providing source code and access to test environments.

**(b) Review Coverage**

Security reviews shall cover all aspects of the software delivered, including custom code, components, products, and system configuration.

**(c) Scope of Review**

At a minimum, the review shall cover all of the security requirements and should search for other common vulnerabilities. The review may include a combination of vulnerability scanning, penetration testing, static analysis of the source code, and expert code review.

**(d) Issues Discovered**

Security issues uncovered will be reported to both Client and Developer. All issues will be tracked and remediated as specified in the Security Issue Management section of this Annex.

**9. SECURITY ISSUE MANAGEMENT**

**(a) Identification**

Developer will track all security issues uncovered during the entire lifecycle, whether a requirements, design, implementation, testing, deployment, or operational issue. The risk associated with each security issue will be evaluated, documented, and reported to Client as soon as possible after discovery.

**(b) Protection**

Developer will appropriately protect information regarding security issues and associated documentation, to help limit the likelihood that vulnerabilities in operational Client software are exposed.

**(c) Remediation**

Security issues that are identified before delivery shall be fixed by Developer. Security issues discovered after delivery shall be handled in the same manner as other bugs and issues as specified in this Agreement.

**10. ASSURANCE**

**(a) Assurance**

Developer will provide a "certification package" consisting of the security documentation created throughout the development process. The package should establish that the security requirements, design, implementation, and test results were properly completed and all security issues were resolved appropriately.

**(b) Self-Certification**

The Security Architect will certify that the software meets the security requirements, all security activities have been performed, and all identified security issues have been documented and resolved. Any exceptions to the certification status shall be fully documented with the delivery.

**(c) No Malicious Code**

Developer warrants that the software shall not contain any code that does not support a software requirement and weakens the security of the application, including computer viruses, worms, time bombs, back doors, Trojan horses, Easter eggs, and all other forms of malicious code.

**11. SECURITY ACCEPTANCE AND MAINTENANCE**

**(a) Acceptance**

The software shall not be considered accepted until the certification package is complete and all security issues have been resolved.

**(b) Investigating Security Issues**

After acceptance, if security issues are discovered or reasonably suspected, Developer shall assist Client in performing an investigation to determine the nature of the issue. The issue shall be considered "novel" if it is not covered by the security requirements and is outside the reasonable scope of security testing.

**(c) Novel Security Issues**

Developer and Client agree to scope the effort required to resolve novel security issues and to negotiate in good faith to achieve an agreement to perform the required work to address them.

**(d) Other Security Issues**

Developer shall use all commercially reasonable efforts consistent with sound software development practices, taking into account the severity of the risk, to resolve all security issues not considered novel as quickly as possible.

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0006	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0008	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
0101	Destination	Government	Destination	Government
0102	Destination	Government	Destination	Government
0103	Destination	Government	Destination	Government
0104	Destination	Government	Destination	Government
0105	Destination	Government	Destination	Government
0106	Destination	Government	Destination	Government
0107	Destination	Government	Destination	Government
0108	Destination	Government	Destination	Government
0109	Destination	Government	Destination	Government
0201	Destination	Government	Destination	Government
0202	Destination	Government	Destination	Government
0203	Destination	Government	Destination	Government
0204	Destination	Government	Destination	Government
0205	Destination	Government	Destination	Government
0206	Destination	Government	Destination	Government
0207	Destination	Government	Destination	Government
0208	Destination	Government	Destination	Government
0209	Destination	Government	Destination	Government
0301	Destination	Government	Destination	Government
0302	Destination	Government	Destination	Government
0303	Destination	Government	Destination	Government
0304	Destination	Government	Destination	Government
0305	Destination	Government	Destination	Government
0306	Destination	Government	Destination	Government
0307	Destination	Government	Destination	Government
0308	Destination	Government	Destination	Government
0309	Destination	Government	Destination	Government
0401	Destination	Government	Destination	Government
0402	Destination	Government	Destination	Government
0403	Destination	Government	Destination	Government
0404	Destination	Government	Destination	Government
0405	Destination	Government	Destination	Government
0406	Destination	Government	Destination	Government

0407	Destination	Government	Destination	Government
0408	Destination	Government	Destination	Government
0409	Destination	Government	Destination	Government

#### INSPECTION

##### **Basis for Acceptance**

The basis for acceptance shall be in compliance with the requirements set forth in the SOW and with the terms and conditions in the contract.

##### **Final Inspection**

Final inspection and acceptance of all work, performance, reports, and other deliverables under this contract shall be performed by the designated Contracting Officer's Representative (COR). The contractor shall permit government representatives access at any reasonable time to all records, data, and facilities

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-AUG-2011 TO 31-JUL-2012	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854
0002	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0003	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0004	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0005	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0006	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0007	POP 01-AUG-2011 TO 31-JUL-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0008	N/A	N/A	N/A	N/A
0009	N/A	N/A	N/A	N/A
0101	POP 01-AUG-2012 TO 31-JUL-2013	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854
0102	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0103	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854

0104	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0105	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0106	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0107	POP 01-AUG-2012 TO 31-JUL-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0108	N/A	N/A	N/A	N/A
0109	N/A	N/A	N/A	N/A
0201	POP 01-AUG-2013 TO 31-JUL-2014	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854
0202	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0203	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0204	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0205	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0206	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0207	POP 01-AUG-2013 TO 31-JUL-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0208	N/A	N/A	N/A	N/A
0209	N/A	N/A	N/A	N/A
0301	POP 01-AUG-2014 TO 31-JUL-2015	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

0302	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0303	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0304	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0305	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0306	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0307	POP 01-AUG-2014 TO 31-JUL-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0308	N/A	N/A	N/A	N/A
0309	N/A	N/A	N/A	N/A
0401	POP 01-AUG-2015 TO 31-JUL-2016	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854
0402	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0403	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0404	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0405	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0406	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0407	POP 01-AUG-2015 TO 31-JUL-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0408	N/A	N/A	N/A	N/A
0409	N/A	N/A	N/A	N/A

## Section G - Contract Administration Data

## ACCOUNTING AND APPROPRIATION DATA

AA: 17111061A2A 251 67854 067443 2D 1A2A  
 COST CODE: 1RCABJ6735LY  
 AMOUNT (b) (4)  
 CIN M6785411RCABJ670005 (b) (4)  
 CIN M6785411RCABJ670006 (b) (4)

AB: 17111061A2A 251 67854 067443 2D 1A2A  
 COST CODE: 1RCS9E1935LY  
 AMOUNT (b) (4)  
 CIN M6785 (b) (4)  
 CIN M6785411RCS9E190002 (b) (4)  
 CIN M6785411RCS9E190007 (b) (4)

AC: 17111061A2A 251 67854 067443 2D 1A2A  
 COST CODE: 1RCS9E1935  
 AMOUNT (b) (4)  
 CIN M6785411RCS9E190003 (b) (4)  
 CIN M6785411RCS9E190004 (b) (4)

CONTRACT ADMINPreparation of Vouchers

All vouchers submitted for payment under this contract shall include documentation to support all costs. This documentation shall be submitted to the Project Officer for the purposes of assuring and certifying (1) compliance with the contract requirements and limitations; (2) that the services were received; and (3) that the amounts billed are reasonable expenditures for the performance of the contract.

**INVOICING INSTRUCTIONS****I. MARCORSYSCOM WAWF INSTRUCTIONS TO CONTRACTORS**

- a. Vendors, it is critical that the following instructions are followed. Failure to follow all instructions listed below may cause a delay or even rejection of invoice payment.
- b. In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (MAR 2008)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor is required to utilize this system when processing invoices and receiving reports under this contract.
- c. The contractor shall (i) ensure an Electronic Business Point of Contact (POC) is designated in Central Contractor Registration at <<http://www.ccr.gov>>, and (ii) register to use WAWF-RA at <<https://wawf.eb.mil/>> within ten (10) days after award of the contract or modification incorporating WAWF-RA into the contract. Step by step procedures to register are available at the <https://wawf.eb.mil/>. Tutorial programs on the WAWF Program are available at <http://www.wawftraining.com>. It is highly recommended that all Vendors' visit this website.
- d. The contractor is directed to use the "2 -in-1" format when processing invoices and receiving reports. For all requirements, the contractor shall use the Marine Corps Systems Command (MCSC) DODAAC M67854 and extension PG GCSS (i.e., M67854 ext. PG GCSS) as the DODAAC and extension for all shipping addresses.

- e. The contractor is directed to use the “combo” format when processing invoices and receiving reports for any Cost Reimbursement type CLINs. For all requirements, the contractor shall use the Marine Corps GCSS) as the DODAAC and extension for all shipping addresses.
- f. To expedite payment, when submitting invoices for payment the contractor is advised to check the applicable box to notify the Government point of contact electronically of an invoice submission.
- g. The vendor shall submit the invoice in WAWF after they have confirmed delivery of equipment to appropriate location. After submission of the invoice in WAWF please send a WAWF email notification to the Project Officer and the alternate Point of Contact (POC), if applicable, shown in Section II.b. below. This is to ensure that the invoice is certified and prompt payment is made to the vendor as requested. To send the email, click on the Send Additional Email Notifications block on the page that appears. Add the primary point of contact's email address in the first email address block and add the alternate point of contact's email address in the following block. This additional notification to the government is important to ensure the appropriate point of contact is aware that the invoice documents have been submitted into the WAWF-RA system.
- h. During the invoicing process, WAWF requires the vendor to enter the Contract Number (PIIN), Order Number (SPIIN) and Cage Code. No dots, dashes or spaces. The WAWF - EDA pre-population process is very dependent on accurate, reliable information. Data contained in EDA will pre-populate the vendor's WAWF document only when the PIIN, SPIIN and cage# is entered correctly.
- i. If you are having issues with the WAWF program contact the Project Officer, Ms. Michelle Blalock (229) 639-7253 via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil) The Marine Corps WAWF contact is Ms. Michelle (229) 639-7253 or via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil)

## **II. VENDOR DATA ENTRY INFORMATION INTO WAWF:**

### **ADDRESS:**

DFAS-Columbus  
ATTN- KANSAS  
P.O. BOX 369022  
COLUMBUS OH 43218-9022

E-Mail: MyInvoice: <https://myinvoice.csd.disa.mil/>

Data entry information in WAWF:

Payment Office DoDAAC: M67443

Issue By DoDAAC: M67854

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 ext GCSS

Contract Number: M6785411P4005

### **Points of Contact**

#### **a. Government Contracting Officer:**

Mr. Michael D. Busansky  
MARCORSYSCOM  
2210 Williams Street  
Quantico, VA 22134  
Phone: (703) 441-6432  
Fax: (703) 441-2502  
Email: [michael.busansky@usmc.mil](mailto:michael.busansky@usmc.mil)

#### **b. Project Officer (PO):**

Ms. Michelle Blalock  
MCLB Albany  
814 Radford Blvd.  
Building 3500

Albany, GA 31704-40342  
Phone: (229) 639-7253  
E-mail: michelle.blalock@usmc mil

Inspection and acceptance of contract/order deliverables are the responsibility of the Project Officer (PO) or her duly authorized representative(s) except as otherwise specified in the contract under the inspection and acceptance clause. Moreover, the Project Officer (PO) serves in a supporting role to the Contracting Officer, providing advice and expertise on technical issues. However, only the Contracting Officer has the authority to authorize deviations from the terms and conditions of this contract, including deviations from specification requirements. In the event the contractor does deviate, without written approval of the Contracting Officer, such deviation shall be at the risk of, and any cost related thereto shall be borne by, the contractor.

## Section H - Special Contract Requirements

### SPECIAL CONTRACT REQUIREMENTS

#### SECTION H

#### **(H-1) ORGANIZATIONAL CONFLICT OF INTEREST**

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes corporations, partnerships, joint ventures, and other business enterprises.

(b) The contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid potential conflict of interest, and at the same time to avoid prejudicing the best interest of the government, the right of the contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the government any information provided to the contract by the government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the government on confidential basis by other persons. Further, the prohibition against release of government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a give period of time.

(d)(2) The contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure or any party outside the government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(d)(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the contractor. The terms of paragraph (f) of the Special Contractor Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The contractor further agrees that during the performance of this contract and for a period of three years after completion of performance of this contract, the contractor, any affiliate of the contractor, any subcontractor, consultant, or employee of the contractor, any joint venture involving the contractor, any entity into or with which it may subsequently merge or affiliate or any other successor or assign of the contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or as a subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any re-competition for those systems, components, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the contractor may, with the authorization of the cognizant contracting officer, participate in a subsequent procurement for the same system, component, or service. In other words, the contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest; it shall make immediate and full disclosure in writing to the contracting officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action, which the contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the contracting officer in making a determination on this matter. Notwithstanding this notification, the government may terminate the contract for the convenience of the government if determined to be in the best interest of the government.

(g) Notwithstanding paragraph (f) above, if the contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become aware of an organizational conflict or interest after award of this contract and does not make an immediate and full disclosure in writing to the contracting officer, the government may terminate this contract for default.

(h) If the contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the government may terminate this contract by default.

(i) The contracting officer's decision as to the existence or nonexistence of the actual or potential organizational conflict of interest shall be final and is not subject to the clause of this contract entitled "DISPUTES" (FAR 52.233.1).

(j) Nothing in this requirement is intended to prohibit or preclude the contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the contractor from participating in any research and development. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The contractor shall promptly notify the contracting officer, in writing, if it has been tasked to evaluate or advise the government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the government's interest.

(l) The contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

## **(H-2) INCORPORATION OF REPRESENTATIONS AND CERTIFICATIONS BY REFERENCE**

All representations and certifications and other written statements made by the contractor in response to SECTION K of the solicitation or at the request of the contracting officer, incident to the award of the contract or modification of this contract, are hereby incorporated by reference with the same force and effect as if they were given in full text.

## **(H-3) CONTRACT CHANGES**

No order, statement, or conduct of Government personnel who might visit the contractor's facility or in any other manner communicated with contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract. No understanding or agreement, contract modification, change order, or other matter deviating from or constituting an alteration or change of the terms of the contract shall be effective or binding upon the Government unless formalized by contractual documents executed by the contracting officer or his or her designated representative. The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and, notwithstanding provisions contained elsewhere in the contract, the said

authority remains solely with the Contracting Officer. In the event that the contractor effects any change at the direction of any person other than the

Contracting Officer, the change will be considered to have been made without authority at the contractor's expense, and no adjustment shall be made in the contract price or other contract terms and conditions as consideration for the aforementioned unauthorized change. Further, should the unauthorized change be to the Government's detriment, the contractor may be held financially responsible for its correction.

#### **(H-4) Labor Rates**

The contractor shall insert labor rates for the following categories for CLINs 0008, 0108, 0208, 0308, and 0408.

Labor Category	Period of Performance				
	Base Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Project Manager					
Sr Systems Engineer					
System Engineer					
Sr Software Engineer					
Software Engineer					
Programmer					
Sr Analyst					
Analyst					
Additonal FSR					

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	JUL 2004
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	OCT 2010
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	JAN 1997
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-7	Central Contractor Registration	APR 2008
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2010
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	DEC 2010
52.215-2	Audit and Records--Negotiation	OCT 2010
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-14	Integrity of Unit Prices	OCT 2010
52.215-21	Requirements for Certified Cost or Pricing Data or Information Other Than Certified Cost or Pricing Data-- Modifications	OCT 2010
52.216-5	Price Redetermination--Prospective	OCT 1997
52.219-4	Notice of Price Evaluation Preference for HUBZone Small Business Concerns	JAN 2011
52.219-8	Utilization of Small Business Concerns	JAN 2011
52.219-9	Small Business Subcontracting Plan	JAN 2011
52.219-9 Alt I	Small Business Subcontracting Plan (JAN 2011) Alternate I	OCT 2010
52.219-9 Alt II	Small Business Subcontracting Plan (JAN 2011) Alternate II	OCT 2010
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.219-28	Post-Award Small Business Program Rerepresentation	APR 2009
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	JUL 2010
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	MAR 2007
52.222-36	Affirmative Action For Workers With Disabilities	OCT 2010
52.222-50	Combating Trafficking in Persons	FEB 2009
52.222-54	Employment Eligibility Verification	JAN 2009
52.223-6	Drug-Free Workplace	MAY 2001
52.223-14	Toxic Chemical Release Reporting	AUG 2003
52.223-18	Contractor Policy to Ban Text Messaging While Driving	SEP 2010
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.227-14	Rights in Data--General	DEC 2007
52.227-23	Rights to Proposal Data (Technical)	JUN 1987
52.229-3	Federal, State And Local Taxes	APR 2003

52.229-4	Federal, State, And Local Taxes (State and Local Adjustments)	APR 2003
52.232-1	Payments	APR 1984
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.243-1	Changes--Fixed Price	AUG 1987
52.244-2	Subcontracts	OCT 2010
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	DEC 2010
52.247-34	F.O.B. Destination	NOV 1991
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	MAY 2004
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.251-1	Government Supply Sources	AUG 2010
52.252-2	Clauses Incorporated By Reference	FEB 1998
52.252-6	Authorized Deviations In Clauses	APR 1984
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	JAN 2009
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.204-7006	Billing Instructions	OCT 2005
252.204-7008	Export-Controlled Items	APR 2010
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	DEC 2006
252.209-7007	Prohibited Financial Interests for Lead System Integrators	JUL 2009
252.211-7003	(INVALID EFF_DT) Item Identification and Valuation	DEC 2000
252.215-7002	Cost Estimating System Requirements	DEC 2006
252.217-7010	Performance	JUL 2009
252.217-7012	Liability and Insurance	AUG 2003
252.222-7000	Restriction On Employment Of Personnel	MAR 2000
252.223-7004	Drug Free Work Force	SEP 1988
252.225-7012	Preference For Certain Domestic Commodities	JUN 2010
252.225-7040	Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States	JUL 2009
252.225-7041	Correspondence in English	JUN 1997
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	MAR 2006
252.227-7003	Termination	AUG 1984
252.227-7013	Rights in Technical Data--Noncommercial Items	MAR 2011
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation	MAR 2011
252.227-7015	Technical Data--Commercial Items	MAR 2011
252.227-7019	Validation of Asserted Restrictions--Computer Software	JUN 1995
252.227-7020	Rights In Data--Special Works	JUN 1995
252.227-7021	Rights In Data--Existing Works	MAR 1979
252.227-7022	Government Rights (Unlimited)	MAR 1979
252.227-7023	Drawings and Other Data to become Property of Government	MAR 1979
252.227-7026	Deferred Delivery Of Technical Data Or Computer Software	APR 1988
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008

252.236-7000	Modification Proposals-Price Breakdown	DEC 1991
252.247-7004	Indefinite Quantities - Fixed Charges	DEC 1991
252.247-7005	Indefinite Quantities - No Fixed Charges	DEC 1991
252.247-7007	Liability and Insurance	DEC 1991
252.247-7011	Period of Contract	OCT 2001
252.251-7000	Ordering From Government Supply Sources	NOV 2004

#### CLAUSES INCORPORATED BY FULL TEXT

##### 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 45 days (insert the period of time within which the Contracting Officer may exercise the option).

(End of clause)

##### 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 (insert the period of time within which the Contracting Officer may exercise the option); provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days (60 days unless a different number of days is inserted) before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 66 months.

(End of clause)

#### CLAUSES

#### **SPECIAL PROVISIONS WHICH APPLY ONLY TO FIELD SERVICE REPRESENTATIVES DEPLOYED INTO IRAQ AND/OR AFGHANISTAN**

##### **JCC-I/A CLAUSE 952.222-0001**

##### **PROHIBITION AGAINST HUMAN TRAFFICKING, INHUMANE LIVING CONDITIONS, AND WITHHOLDING OF EMPLOYEE PASSPORTS (Aug 2009)**

(a) All contractors ("contractors" refers to both prime contractors and all subcontractors at all tiers) are reminded of the prohibition contained in Title 18, United States Code, Section 1592, against knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or other immigration document, or any other actual or purported government identification document, of another person, to prevent or restrict or to attempt to prevent or restrict, without lawful authority, the person's liberty to move or travel, in order to maintain the labor or services of that person, when the person is or has been a victim of a severe form of trafficking in persons.

(b) Contractors are also required to comply with the following provisions:

- (1) Contractors shall only hold employee passports and other identification documents discussed above for the shortest period of time reasonable for administrative processing purposes.
- (2) Contractors shall provide all employees with a signed copy of their employment contract, in English as well as the employee's native language that defines the terms of their employment/compensation.
- (3) Contractors shall not utilize unlicensed recruiting firms, or firms that charge illegal recruiting fees.
- (4) Contractors shall be required to provide adequate living conditions (sanitation, health, safety, living space) for their employees. Fifty square feet is the minimum acceptable square footage of personal living space per employee. Upon contractor's written request, contracting officers may grant a waiver in writing in cases where the existing square footage is within 20% of the minimum, and the overall conditions are determined by the contracting officer to be acceptable. A copy of the waiver approval shall be maintained at the respective life support area.
- (5) Contractors shall incorporate checks of life support areas to ensure compliance with the requirements of this Trafficking in Persons Prohibition into their Quality Control program, which will be reviewed within the Government's Quality Assurance process.
- (6) Contractors shall comply with international laws regarding transit/exit/entry procedures, and the requirements for work visas. Contractors shall follow all Host Country entry and exit requirements, including requirements for visas and work permits.
- (c) Contractors have an affirmative duty to advise the Contracting Officer if they learn of their employees violating the human trafficking and inhumane living conditions provisions contained herein. Contractors are advised that contracting officers and/or their representatives will conduct random checks to ensure contractors and subcontractors at all tiers are adhering to the law on human trafficking, humane living conditions and withholding of passports.
- (d) The contractor agrees to incorporate the substance of this clause, including this paragraph, in all subcontracts under his contract.

**952.223-0001 – REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS JCC-I/A CLAUSE**  
**952.223-0001 REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS (MAR 2009)**

Contractors shall notify the Contracting Officer, as soon as practicable, whenever employee kidnappings, serious injuries or deaths occur.

Report the following information:

Contract Number

Contract Description & Location

Company Name

Reporting party:

Name

Phone number

e-mail address

Victim:

Name

Gender (Male/Female)

Age

Nationality

Country of permanent residence

Incident:

Description

Location

Date and time  
Other Pertinent Information

**JCC-I/A CLAUSE 952.225-0003**

**FITNESS FOR DUTY AND MEDICAL/DENTAL CARE LIMITATIONS (APR 2010)**

(a) The contractor shall perform the requirements of this contract notwithstanding the fitness for duty of deployed employees, the provisions for care offered under this section, and redeployment of individuals determined to be unfit. Contractor personnel who deploy for multiple tours, for more than 12 months total must be re-evaluated for fitness to deploy. An examination will remain valid for 15 months from the date of the physical. The contractor bears the responsibility for ensuring all employees are aware of the conditions and medical treatment available at the performance location. The contractor shall include this information and requirement in all subcontracts with performance in the theater of operations.

(b) The contractor shall not deploy an individual with any of the following conditions unless approved by the appropriate CENTCOM Service Component (i.e. ARCENT, AFCENT, etc.) Surgeon: Conditions which prevent the wear of personal protective equipment, including protective mask, ballistic helmet, body armor, and chemical/biological protective garments; conditions which prohibit required theater immunizations or medications; conditions or current medical treatment or medications that contraindicate or preclude the use of chemical and biological protective's and antidotes; diabetes mellitus, Type I or II, on pharmacological therapy; symptomatic coronary artery disease, or with myocardial infarction within one year prior to deployment, or within six months of coronary artery bypass graft, coronary artery angioplasty, or stenting; morbid obesity (BMI  $\geq 40$ ); dysrhythmias or arrhythmias, either symptomatic or requiring medical or electrophysiological control; uncontrolled hypertension, current heart failure, or automatic implantable defibrillator; therapeutic anticoagulation; malignancy, newly diagnosed or under current treatment, or recently diagnosed/treated and requiring frequent subspecialist surveillance, examination, and/or laboratory testing; dental or oral conditions requiring or likely to require urgent dental care within six months' time, active orthodontic care, conditions requiring prosthodontic care, conditions with immediate restorative dentistry needs, conditions with a current requirement for oral-maxillofacial surgery; new onset ( $< 1$  year) seizure disorder, or seizure within one year prior to deployment; history of heat stroke; Meniere's Disease or other vertiginous/motion sickness disorder, unless well controlled on medications available in theater; recurrent syncope, ataxias, new diagnosis ( $< 1$  year) of mood disorder, thought disorder, anxiety, somatoform, or dissociative disorder, or personality disorder with mood or thought manifestations; unrepaired hernia; tracheostomy or aphonia; renalithiasis, current; active tuberculosis; pregnancy; unclosed surgical defect, such as external fixator placement; requirement for medical devices using AC power; HIV antibody positivity; psychotic and bipolar disorders. (Reference: Mod 10 to USCENTCOM Individual Protection and Individual/Unit Deployment Policy, Annex Q to USF-I OPOD 10-01, FRAGO 897 to CJTF-82 OPOD 07-03, PPG-Tab A: Amplification of the Minimal Standards of Fitness for Deployment to the CENTCOM AOR).

(c) In accordance with military directives (DoDI 3020.41, DoDI 6000.11, CFC FRAGO 09-1038, DoD PGI 225.74), resuscitative care, stabilization, hospitalization at Level III (emergency) military treatment facilities and assistance with patient movement in emergencies where loss of life, limb or eyesight could occur will be provided. Hospitalization will be limited to emergency stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system. Subject to availability at the time of need, a medical treatment facility may provide reimbursable treatment for emergency medical or dental care such as broken bones, lacerations, broken teeth or lost fillings.

(d) Routine and primary medical care is not authorized. Pharmaceutical services are not authorized for routine or known, routine prescription drug needs of the individual. Routine dental care, examinations and cleanings are not authorized.

(e) Notwithstanding any other provision of the contract, the contractor shall be liable for any and all medically-related services or transportation rendered. In accordance with OUSD(C) Memorandum dated 4 June 2008, the

following reimbursement rates will be charged for services at all DoD deployed medical facilities. These rates are in effect until changed by DoD direction.

(1) Inpatient daily rate: \$2,041.00. Date of discharge is not billed unless the patient is admitted to the hospital and discharged the same day.

(2) Outpatient visit rate: \$195.00. This includes diagnostic imaging, laboratory, pathology, and pharmacy provided at the medical facility.

#### **JCC-I/A CLAUSE 952.225-0004 COMPLIANCE WITH LAWS AND REGULATIONS (JAN 2010)**

(a) The Contractor shall comply with, and shall ensure that its employees and its subcontractors and their employees, at all tiers, are aware of and obey all U.S. and Host Nation laws, Federal or DoD regulations, and Central Command orders and directives applicable to personnel in Iraq and Afghanistan, including but not limited to USCENTCOM, Multi-National Force and Multi-National Corps operations and fragmentary orders, instructions, policies and directives.

(b) Contractor employees shall particularly note all laws, regulations, policies, and orders restricting authority to carry firearms, rules for the use of force, and prohibiting sexual or aggravated assault. Contractor employees are subject to General Orders Number 1, as modified from time to time, including without limitation, their prohibition on privately owned firearms, alcohol, drugs, war souvenirs, pornography and photographing detainees, human casualties or military security measures.

(c) Contractor employees may be ordered removed from secure military installations or the theater of operations by order of the senior military commander of the battle space for acts that disrupt good order and discipline or violate applicable laws, regulations, orders, instructions, policies, or directives. Contractors shall immediately comply with any such order to remove its contractor employee.

(d) Contractor employees performing in the USCENTCOM Area of Responsibility (AOR) may be subject to the jurisdiction of overlapping criminal codes, including, but not limited to, the Military Extraterritorial Jurisdiction Act (18 U.S.C. Sec. 3261, et al) (MEJA), the Uniform Code of Military Justice (10 U.S.C. Sec. 801, et al)(UCMJ), and the laws of the Host Nation. Non-US citizens may also be subject to the laws of their home country while performing in the USCENTCOM AOR. Contractor employee status in these overlapping criminal jurisdictions may be modified from time to time by the United States, the Host Nation, or by applicable status of forces agreements.

(e) Under MEJA, a person who engages in felony misconduct outside the United States while employed by or accompanying the Armed Forces is subject to arrest, removal and prosecution in United States federal courts. Under the UCMJ, a person serving with or accompanying the Armed Forces in the field during a declared war or contingency operation may be disciplined for a criminal offense, including by referral of charges to a General Court Martial. Contractor employees may be ordered into confinement or placed under conditions that restrict movement within the AOR or administratively attached to a military command pending resolution of a criminal investigation.

(f) Contractors shall immediately notify military law enforcement and the Contracting Officer if they suspect an employee has committed an offense. Contractors shall take any and all reasonable and necessary measures to secure the presence of an employee suspected of a serious felony offense. Contractors shall not knowingly facilitate the departure of an employee suspected of a serious felony offense or violating the Rules for the Use of Force to depart Iraq or Afghanistan without approval from the senior U.S. commander in the country.

#### **952.225-0005 – MONTHLY CONTRACTOR CENSUS REPORTING**

**JCC-I/A CLAUSE 952.225-0005 MONTHLY CONTRACTOR CENSUS REPORTING (MAR 2009)**

Contractor shall provide monthly employee census information to the Contracting Officer, by province, for this contract. Information shall be submitted either electronically or by hard-copy. Information shall be current as of the 25th day of each month and received by the Contracting Officer no later than the first day of the following month. The following information shall be provided for each province in which work was performed:

- (1) The total number (prime and subcontractors at all tiers) employees.
- (2) The total number (prime and subcontractors at all tiers) of U.S. citizens.
- (3) The total number (prime and subcontractors at all tiers) of local nationals (LN).
- (4) The total number (prime and subcontractors at all tiers) of third-country nationals (TCN).
- (5) Name of province in which the work was performed.
- (6) The names of all company employees who enter and update employee data in the Synchronized Predeployment & Operational Tracker (SPOT) IAW DFARS 252.225-7040 or DFARS DOD class deviation 2007-O0010.

**JCC-I/A CLAUSE 952.225-0009 MEDICAL SCREENING AND VACCINATION REQUIREMENTS FOR LOCALLY HIRED EMPLOYEES (JAN 2010)**

(a) Contractors, and subcontractors at any tier shall ensure and provide satisfactory evidence that all locally hired employees, including Local National (LN), Third Country National, and U.S. employees, working on military have been screened for and do not currently have active tuberculosis (TB).

(1) Contractors may utilize a testing method of either a chest x-ray or TB skin test (TST).

(i) Chest x-rays shall be taken and TSTs administered within 90 days prior to the start of employment.

(ii) Screening may be performed either by a licensed medical provider from the local economy or by contractors' licensed medical staffs. Contractors shall maintain medical screening documentation and make it available to the Contracting Officer upon request.

(2) TB screening documentation shall be provided to the responsible Base Defense Operations Center (BDOC) prior to issuance of base access badges.

(b) Contractor employees, including subcontractors at any tier, who work in positions where they are working with food or water production and distribution, shall have current Typhoid and Hepatitis "A" (full series) vaccinations, in addition to the TB tests required above.

(c) At least the first inoculation in the Hepatitis "A" series must be given prior to the start of employment, with continuation and completion of the inoculation series. Once the complete Hepatitis "A" vaccination series is completed, it does not have to be repeated.

(1) The Typhoid inoculation must be completed within two years prior to the date of employment in the food and water service capacity. The Typhoid vaccination requires a booster immunization every three years.

(2) Proof of individual employee vaccinations shall be provided to the Contracting Officer and COR proof that their employees and their subcontractor (at any tier) employees have received the above vaccinations. The contractor shall maintain their employees' vaccination records for examination by the Contracting

Officer. The contractor shall ensure that their subcontractors at any tier maintain their respective employees' vaccination records for examination by the Contracting Officer.

**JCC-I/A CLAUSE 952.225-0011 GOVERNMENT FURNISHED CONTRACTOR SUPPORT (APR 2010)**

The following is a summary of the type of support the Government will provide the contractor, on an "as-available" basis. In the event of any discrepancy between this summary and the description of services in the Statement of Work, this clause will take precedence.

**U.S. Citizens Accompanying the Force**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> APO/FPO/MPO/Postal Services                     | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                               | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                                       | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF  | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input checked="" type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Commissary                                      | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Dependents Authorized                           | <input type="checkbox"/> Military Exchange    | <input type="checkbox"/> None               |

**Third-Country National (TCN) Employees**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> APO/FPO/MPO/Postal Services          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                    | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                            | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF                                 | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Commissary                           | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Dependents Authorized                | <input type="checkbox"/> Military Exchange    | <input checked="" type="checkbox"/> None    |

**Local National (LN) Employees**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> APO/FPO/MPO/Postal Services          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                    | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                            | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF                                 | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Commissary                           | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Dependents Authorized                | <input type="checkbox"/> Military Exchange    | <input checked="" type="checkbox"/> None    |

(End)

**JCC-I/A CLAUSE 952.225-0013 CONTRACTOR HEALTH AND SAFETY (FEB 2010)**

(a) Contractors shall comply with all National Electrical Code (NEC 2008), Specifications as outlined, and MIL Standards and Regulations. All infrastructure to include, but not limited to, living quarters, showers, and restrooms shall be installed and maintained in compliance with these standards and must be properly supported and staffed to ensure perpetual Code compliance, prevent hazards and to quickly correct any hazards to maximize safety of those who use or work at the infrastructure (NEC Table 352.20). Specifically, the use of magnetic ballasts in lighting for new construction or replacement of existing magnetic ballasts during refurbishment, alterations or upgrades with new magnetic ballasts is prohibited. The government has the authority to enter and inspect contractor employee living quarters at any time to

ensure the prime contractor is complying with safety compliance standards outlined in the 2008 National Electric Code (NEC).

(b) The contractor shall correct all deficiencies within a reasonable amount of time of contractor becoming aware of the deficiency either by notice from the government or a third party, or discovery by the contractor. Further guidance on mandatory compliance with NFPA 70: NEC 2008 can be found on the following link <http://www.nfpa.org>.

### **FAR 52.228-3**

FAR 52.228-3, Workers' Compensation Insurance (Defense Base Act), shall be included in all solicitations and contracts for services and construction that require performance of the work in Iraq or Afghanistan. This also includes supply contracts if the contractor is required to conduct training and installation in Iraq or Afghanistan.

### **252.225-7040 Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States.**

CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (JUL 2009)

(a) Definitions. As used in this clause—

“Combatant Commander” means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

“Designated operational area” means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

“Law of war” means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

“Subordinate joint force commander” means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

(i) Contingency operations

(ii) Humanitarian or peacekeeping operations; or

(iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support.

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a letter of authorization issued by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The

letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) Compliance with laws and regulations.

(1) The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

- (i) United States, host country, and third country national laws;
- (ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;
- (iii) United States regulations, directives, instructions, policies, and procedures; and
- (iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(e) Pre-deployment requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel authorized to accompany U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

- (i) All required security and background checks are complete and acceptable.
- (ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.
- (iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.
- (iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.
- (v) All personnel have received personal security training. At a minimum, the training shall—
  - (A) Cover safety and security issues facing employees overseas;
  - (B) Identify safety and security contingency planning activities; and
  - (C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(vii) Personnel have received law of war training as follows:

(A) Basic training is required for all Contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States. The basic training will be provided through—

(1) A military-run training center; or

(2) A web-based source, if specified in the contract or approved by the Contracting Officer.

(B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) Processing and departure points. Deployed Contractor personnel shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at <http://www.dod.mil/bta/products/spot.html>, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data card.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall—

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(3) Contractor personnel shall report to the Combatant Commander or a designee, or through other channels such as the military police, a judge advocate, or an inspector general, any suspected or alleged conduct for which there is credible information that such conduct—

(i) Constitutes violation of the law of war; or

(ii) Occurred during any other military operations and would constitute a violation of the law of war if it occurred during an armed conflict.

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant

Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The [Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer] may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) Evacuation.

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 3002.01E, Personnel Recovery in the Department of Defense.

(o) Mortuary affairs. Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

(1) Contingency operations;

(2) Humanitarian or peacekeeping operations; or

(3) Other military operations or military exercises, when designated by the Combatant Commander.

**252.225-7997 ADDITIONAL REQUIREMENTS AND RESPONSIBILITIES RELATING TO ALLEGED CRIMES BY OR AGAINST CONTRACTOR PERSONNEL IN IRAQ AND AFGHANISTAN (DEVIATION) (DEC 2009)**

(a) The Contractor shall report to the appropriate investigative authorities any alleged offenses under-

(1) The Uniform Code of Military Justice (chapter 47 of title 10, United States Code) (applicable to contractors serving with or accompanying an armed force in the field during a declared war or a contingency operation); or

(2) The Military Extraterritorial Jurisdiction Act (chapter 212 of title 18, United States Code).

(b) The Contractor shall provide to all contractor personnel who will perform work on a contract in Iraq or Afghanistan, before beginning such work, information on the following:

(1) How and where to report an alleged crime described in paragraph (a) of this clause.

(2) Where to seek victim and witness protection and assistance available to contractor personnel in connection with an alleged offense described in paragraph (a) of this clause.

**252.246-9999, Safety of Facilities, Infrastructure and Equipment for Military Operations (Deviation) (April 2010)**

(a) *Definition.* “Discipline Working Group,” as used in this clause, means a representative from the DoD Components, as defined in MIL-STD-3007F, who are responsible for the unification and maintenance of the Unified Facilities Criteria (UFC) documents for a particular discipline area.

(b) The Contractor shall ensure, consistent with the requirements of the applicable inspection clause in this contract, that the facilities, infrastructure, and equipment acquired, constructed, installed, repaired, maintained, or operated under this contract comply with Unified Facilities Criteria (UFC) 1-200-01 for—

- (1) Fire protection;
- (2) Structural integrity;
- (3) Electrical systems;
- (4) Plumbing;
- (5) Water treatment;
- (6) Waste disposal; and
- (7) Telecommunications networks.

(c) The Contractor may apply a standard equivalent to or more stringent than UFC 1-200-01 upon a written determination of the acceptability of the standard by the Contracting Officer with the concurrence of the relevant Discipline Working Group.

Section J - List of Documents, Exhibits and Other Attachments

LIST OF ATTACHMENTS

List of Attachments:

- (1) GFP List
- (2) Answer to question
- (3) Answers to questions

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   15</div>	
2 AMENDMENT/MODIFICATION NO P00001		3 EFFECTIVE DATE 01-May-2012		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM CTQ41 PCO:DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSYSCOM CTQ41 PCO:DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103 - Changes - Fixed Price							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal121245 The purpose of this modification is to make the following changes:  1. All SPECIAL PROVISIONS WHICH APPLY ONLY TO FIELD SERVICE REPRESENTATIVES DEPLOYED INTO IRAQ AND/OR AFGHANISTAN have been deleted in their entirety from Section I Clauses and have been added to Section H - Clauses in Full Text. All other Provision and Clauses within Section I remain unchanged. 2. JCC-IA CLAUSE 952.225-0011 - GOVERNMENT FURNISHED CONTRACTOR SUPPORT (APR 2010) has been revised to add additional benefits for contractors deployed into Iraq and/or Afghanistan. 3. Add CLIN 0010 for additional funds for Travel and ODC's in the amount of <span style="background-color: black; color: black;">XXXXXXXXXX</span>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) DAVID BERRY / CONTRACTING OFFICER TEL: 703-784-4898 EMAIL: david.w.berry3@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY <u>David W Berry</u> (Signature of Contracting Officer)		16C. DATE SIGNED 31-May-2012	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

**FSR CLAUSE****Section H – CLAUSES IN FULL TEXT****SPECIAL PROVISIONS WHICH APPLY ONLY TO FIELD SERVICE REPRESENTATIVES  
DEPLOYED INTO IRAQ AND/OR AFGHANISTAN****JCC-I/A CLAUSE 952.222-0001****PROHIBITION AGAINST HUMAN TRAFFICKING, INHUMANE LIVING CONDITIONS, AND  
WITHHOLDING OF EMPLOYEE PASSPORTS (Aug 2009)**

(a) All contractors (“contractors” refers to both prime contractors and all subcontractors at all tiers) are reminded of the prohibition contained in Title 18, United States Code, Section 1592, against knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or other immigration document, or any other actual or purported government identification document, of another person, to prevent or restrict or to attempt to prevent or restrict, without lawful authority, the person’s liberty to move or travel, in order to maintain the labor or services of that person, when the person is or has been a victim of a severe form of trafficking in persons.

(b) Contractors are also required to comply with the following provisions:

(1) Contractors shall only hold employee passports and other identification documents discussed above for the shortest period of time reasonable for administrative processing purposes.

(2) Contractors shall provide all employees with a signed copy of their employment contract, in English as well as the employee’s native language that defines the terms of their employment/compensation.

(3) Contractors shall not utilize unlicensed recruiting firms, or firms that charge illegal recruiting fees.

(4) Contractors shall be required to provide adequate living conditions (sanitation, health, safety, living space) for their employees. Fifty square feet is the minimum acceptable square footage of personal living space per employee. Upon contractor’s written request, contracting officers may grant a waiver in writing in cases where the existing square footage is within 20% of the minimum, and the overall conditions are determined by the contracting officer to be acceptable. A copy of the waiver approval shall be maintained at the respective life support area.

(5) Contractors shall incorporate checks of life support areas to ensure compliance with the requirements of this Trafficking in Persons Prohibition into their Quality Control program, which will be reviewed within the Government’s Quality Assurance process.

(6) Contractors shall comply with international laws regarding transit/exit/entry procedures, and the requirements for work visas. Contractors shall follow all Host Country entry and exit requirements, including requirements for visas and work permits.

(c) Contractors have an affirmative duty to advise the Contracting Officer if they learn of their employees violating the human trafficking and inhumane living conditions provisions contained herein. Contractors are advised that contracting officers and/or their representatives will conduct random checks to ensure contractors and subcontractors at all tiers are adhering to the law on human trafficking, humane living conditions and withholding of passports.

(d) The contractor agrees to incorporate the substance of this clause, including this paragraph, in all subcontracts under his contract.

**952.223-0001 – REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS JCC-I/A CLAUSE  
952.223-0001 REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS (MAR 2009)**

Contractors shall notify the Contracting Officer, as soon as practicable, whenever employee kidnappings, serious injuries or deaths occur.

Report the following information:

Contract Number

Contract Description & Location

Company Name

Reporting party:

Name

Phone number

e-mail address

Victim:

Name

Gender (Male/Female)

Age

Nationality

Country of permanent residence

Incident:

Description

Location

Date and time

Other Pertinent Information

**JCC-I/A CLAUSE 952.225-0003**

**FITNESS FOR DUTY AND MEDICAL/DENTAL CARE LIMITATIONS (APR 2010)**

(a) The contractor shall perform the requirements of this contract notwithstanding the fitness for duty of deployed employees, the provisions for care offered under this section, and redeployment of individuals determined to be unfit. Contractor personnel who deploy for multiple tours, for more than 12 months total must be re-evaluated for fitness to deploy. An examination will remain valid for 15 months from the date of the physical. The contractor bears the responsibility for ensuring all employees are aware of the conditions and medical treatment available at the performance location. The contractor shall include this information and requirement in all subcontracts with performance in the theater of operations.

(b) The contractor shall not deploy an individual with any of the following conditions unless approved by the appropriate CENTCOM Service Component (i.e. ARCENT, AFCENT, etc.) Surgeon: Conditions which prevent the wear of personal protective equipment, including protective mask, ballistic helmet, body armor, and chemical/biological protective garments; conditions which prohibit required theater immunizations or medications; conditions or current medical treatment or medications that contraindicate or preclude the use of chemical and biological protective's and antidotes; diabetes mellitus, Type I or II, on pharmacological therapy; symptomatic coronary artery disease, or with myocardial infarction within one year prior to deployment, or within six months of coronary artery bypass graft, coronary artery angioplasty, or stenting; morbid obesity (BMI  $\geq$  40); dysrhythmias or arrhythmias, either symptomatic or requiring medical or electrophysiological control; uncontrolled hypertension, current heart failure, or automatic implantable defibrillator; therapeutic anticoagulation; malignancy, newly diagnosed or under current treatment, or recently diagnosed/treated and requiring frequent subspecialist surveillance, examination, and/or laboratory testing; dental or oral conditions requiring or likely to require urgent dental care within six months' time, active orthodontic care, conditions requiring prosthodontic care, conditions with immediate restorative dentistry needs, conditions with a current requirement for oral-maxillofacial surgery; new onset ( $< 1$  year) seizure disorder, or seizure within one year prior to deployment; history of heat stroke; Meniere's Disease or

other vertiginous/motion sickness disorder, unless well controlled on medications available in theater; recurrent syncope, ataxias, new diagnosis (< 1 year) of mood disorder, thought disorder, anxiety, somatoform, or dissociative disorder, or personality disorder with mood or thought manifestations; unrepaired hernia; tracheostomy or aphonia; renalithiasis, current; active tuberculosis; pregnancy; unclosed surgical defect, such as external fixator placement; requirement for medical devices using AC power; HIV antibody positivity; psychotic and bipolar disorders. (Reference: Mod 10 to USCENTCOM Individual Protection and Individual/Unit Deployment Policy, Annex Q to USF-I OPOD 10-01, FRAGO 897 to CJTF-82 OPOD 07-03, PPG-Tab A: Amplification of the Minimal Standards of Fitness for Deployment to the CENTCOM AOR).

(c) In accordance with military directives (DoDI 3020.41, DoDI 6000.11, CFC FRAGO 09-1038, DoD PGI 225.74), resuscitative care, stabilization, hospitalization at Level III (emergency) military treatment facilities and assistance with patient movement in emergencies where loss of life, limb or eyesight could occur will be provided. Hospitalization will be limited to emergency stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system. Subject to availability at the time of need, a medical treatment facility may provide reimbursable treatment for emergency medical or dental care such as broken bones, lacerations, broken teeth or lost fillings.

(d) Routine and primary medical care is not authorized. Pharmaceutical services are not authorized for routine or known, routine prescription drug needs of the individual. Routine dental care, examinations and cleanings are not authorized.

(e) Notwithstanding any other provision of the contract, the contractor shall be liable for any and all medically-related services or transportation rendered. In accordance with OUSD(C) Memorandum dated 4 June 2008, the following reimbursement rates will be charged for services at all DoD deployed medical facilities. These rates are in effect until changed by DoD direction.

(1) Inpatient daily rate: \$2,041.00. Date of discharge is not billed unless the patient is admitted to the hospital and discharged the same day.

(2) Outpatient visit rate: \$195.00. This includes diagnostic imaging, laboratory, pathology, and pharmacy provided at the medical facility.

#### **JCC-I/A CLAUSE 952.225-0004 COMPLIANCE WITH LAWS AND REGULATIONS (JAN 2010)**

(a) The Contractor shall comply with, and shall ensure that its employees and its subcontractors and their employees, at all tiers, are aware of and obey all U.S. and Host Nation laws, Federal or DoD regulations, and Central Command orders and directives applicable to personnel in Iraq and Afghanistan, including but not limited to USCENTCOM, Multi-National Force and Multi-National Corps operations and fragmentary orders, instructions, policies and directives.

(b) Contractor employees shall particularly note all laws, regulations, policies, and orders restricting authority to carry firearms, rules for the use of force, and prohibiting sexual or aggravated assault. Contractor employees are subject to General Orders Number 1, as modified from time to time, including without limitation, their prohibition on privately owned firearms, alcohol, drugs, war souvenirs, pornography and photographing detainees, human casualties or military security measures.

(c) Contractor employees may be ordered removed from secure military installations or the theater of operations by order of the senior military commander of the battle space for acts that disrupt good order and discipline or violate applicable laws, regulations, orders, instructions, policies, or directives. Contractors shall immediately comply with any such order to remove its contractor employee.

(d) Contractor employees performing in the USCENTCOM Area of Responsibility (AOR) may be subject to the jurisdiction of overlapping criminal codes, including, but not limited to, the Military Extraterritorial Jurisdiction Act (18 U.S.C. Sec. 3261, et al) (MEJA), the Uniform Code of Military Justice (10 U.S.C. Sec. 801, et al)(UCMJ), and the laws of the Host Nation. Non-US citizens may also be subject to the laws of

their home country while performing in the USCENTCOM AOR. Contractor employee status in these overlapping criminal jurisdictions may be modified from time to time by the United States, the Host Nation, or by applicable status of forces agreements.

(e) Under MEJA, a person who engages in felony misconduct outside the United States while employed by or accompanying the Armed Forces is subject to arrest, removal and prosecution in United States federal courts. Under the UCMJ, a person serving with or accompanying the Armed Forces in the field during a declared war or contingency operation may be disciplined for a criminal offense, including by referral of charges to a General Court Martial. Contractor employees may be ordered into confinement or placed under conditions that restrict movement within the AOR or administratively attached to a military command pending resolution of a criminal investigation.

(f) Contractors shall immediately notify military law enforcement and the Contracting Officer if they suspect an employee has committed an offense. Contractors shall take any and all reasonable and necessary measures to secure the presence of an employee suspected of a serious felony offense. Contractors shall not knowingly facilitate the departure of an employee suspected of a serious felony offense or violating the Rules for the Use of Force to depart Iraq or Afghanistan without approval from the senior U.S. commander in the country.

#### **952.225-0005 – MONTHLY CONTRACTOR CENSUS REPORTING**

#### **JCC-I/A CLAUSE 952.225-0005 MONTHLY CONTRACTOR CENSUS REPORTING (MAR 2009)**

Contractor shall provide monthly employee census information to the Contracting Officer, by province, for this contract. Information shall be submitted either electronically or by hard-copy. Information shall be current as of the 25th day of each month and received by the Contracting Officer no later than the first day of the following month. The following information shall be provided for each province in which work was performed:

- (1) The total number (prime and subcontractors at all tiers) employees.
- (2) The total number (prime and subcontractors at all tiers) of U.S. citizens.
- (3) The total number (prime and subcontractors at all tiers) of local nationals (LN).
- (4) The total number (prime and subcontractors at all tiers) of third-country nationals (TCN).
- (5) Name of province in which the work was performed.
- (6) The names of all company employees who enter and update employee data in the Synchronized Predeployment & Operational Tracker (SPOT) IAW DFARS 252.225-7040 or DFARS DOD class deviation 2007-O0010.

#### **JCC-I/A CLAUSE 952.225-0009 MEDICAL SCREENING AND VACCINATION REQUIREMENTS FOR LOCALLY HIRED EMPLOYEES (JAN 2010)**

(a) Contractors, and subcontractors at any tier shall ensure and provide satisfactory evidence that all locally hired employees, including Local National (LN), Third Country National, and U.S. employees, working on military have been screened for and do not currently have active tuberculosis (TB).

(1) Contractors may utilize a testing method of either a chest x-ray or TB skin test (TST).

(i) Chest x-rays shall be taken and TSTs administered within 90 days prior to the start of employment.

(ii) Screening may be performed either by a licensed medical provider from the local economy or by contractors' licensed medical staffs. Contractors shall maintain medical screening documentation and make it available to the Contracting Officer upon request.

(2) TB screening documentation shall be provided to the responsible Base Defense Operations Center (BDOC) prior to issuance of base access badges.

(b) Contractor employees, including subcontractors at any tier, who work in positions where they are working with food or water production and distribution, shall have current Typhoid and Hepatitis "A" (full series) vaccinations, in addition to the TB tests required above.

(c) At least the first inoculation in the Hepatitis "A" series must be given prior to the start of employment, with continuation and completion of the inoculation series. Once the complete Hepatitis "A" vaccination series is completed, it does not have to be repeated.

(1) The Typhoid inoculation must be completed within two years prior to the date of employment in the food and water service capacity. The Typhoid vaccination requires a booster immunization every three years.

(2) Proof of individual employee vaccinations shall be provided to the Contracting Officer and COR proof that their employees and their subcontractor (at any tier) employees have received the above vaccinations. The contractor shall maintain their employees' vaccination records for examination by the Contracting Officer. The contractor shall ensure that their subcontractors at any tier maintain their respective employees' vaccination records for examination by the Contracting Officer.

**JCC-I/A CLAUSE 952.225-0011 GOVERNMENT FURNISHED CONTRACTOR SUPPORT (APR 2010)**

The following is a summary of the type of support the Government will provide the contractor, on an "as-available" basis. In the event of any discrepancy between this summary and the description of services in the Statement of Work, this clause will take precedence.

**U.S. Citizens Accompanying the Force**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> APO/FPO/MPO/Postal Services          | <input checked="" type="checkbox"/> DFACs                | <input checked="" type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                               | <input checked="" type="checkbox"/> Excess Baggage       | <input checked="" type="checkbox"/> MILAIR             |
| <input checked="" type="checkbox"/> Billeting                            | <input type="checkbox"/> Fuel Authorized                 | <input checked="" type="checkbox"/> MWR                |
| <input checked="" type="checkbox"/> CAAF                                 | <input checked="" type="checkbox"/> Govt Furnished Meals | <input checked="" type="checkbox"/> Resuscitative Care |
| <input checked="" type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input checked="" type="checkbox"/> Military Banking     | <input checked="" type="checkbox"/> Transportation     |
| <input checked="" type="checkbox"/> Commissary                           | <input type="checkbox"/> Military Clothing               | <input type="checkbox"/> All                           |
| <input type="checkbox"/> Dependents Authorized                           | <input checked="" type="checkbox"/> Military Exchange    | <input type="checkbox"/> None                          |

**Third-Country National (TCN) Employees**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> APO/FPO/MPO/Postal Services          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                    | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                            | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF                                 | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Commissary                           | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Dependents Authorized                | <input type="checkbox"/> Military Exchange    | <input checked="" type="checkbox"/> None    |

**Local National (LN) Employees**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> APO/FPO/MPO/Postal Services          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                    | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                            | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF                                 | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC)/ID Card | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Commissary                           | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Dependents Authorized                | <input type="checkbox"/> Military Exchange    | <input checked="" type="checkbox"/> None    |

(End)

**JCC-I/A CLAUSE 952.225-0013 CONTRACTOR HEALTH AND SAFETY (FEB 2010)**

(a) Contractors shall comply with all National Electrical Code (NEC 2008), Specifications as outlined, and MIL Standards and Regulations. All infrastructure to include, but not limited to, living quarters, showers, and restrooms shall be installed and maintained in compliance with these standards and must be properly supported and staffed to ensure perpetual Code compliance, prevent hazards and to quickly correct any hazards to maximize safety of those who use or work at the infrastructure (NEC Table 352.20). Specifically, the use of magnetic ballasts in lighting for new construction or replacement of existing magnetic ballasts during refurbishment, alterations or upgrades with new magnetic ballasts is prohibited. The government has the authority to enter and inspect contractor employee living quarters at any time to ensure the prime contractor is complying with safety compliance standards outlined in the 2008 National Electric Code (NEC).

(b) The contractor shall correct all deficiencies within a reasonable amount of time of contractor becoming aware of the deficiency either by notice from the government or a third party, or discovery by the contractor. Further guidance on mandatory compliance with NFPA 70: NEC 2008 can be found on the following link <http://www.nfpa.org>.

**FAR 52.228-3**

FAR 52.228-3, Workers' Compensation Insurance (Defense Base Act), shall be included in all solicitations and contracts for services and construction that require performance of the work in Iraq or Afghanistan. This also includes supply contracts if the contractor is required to conduct training and installation in Iraq or Afghanistan.

**252.225-7040 Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States.****CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES DEPLOYED OUTSIDE THE UNITED STATES (JUL 2009)**

(a) Definitions. As used in this clause—

“Combatant Commander” means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

“Designated operational area” means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

“Law of war” means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

“Subordinate joint force commander” means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

(i) Contingency operations

(ii) Humanitarian or peacekeeping operations; or

(iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) Except as provided in paragraph (b)(3)(ii) of this clause, Contractor personnel are only authorized to use deadly force in self-defense.

(ii) Contractor personnel performing security functions are also authorized to use deadly force when such force reasonably appears necessary to execute their security mission to protect assets/persons, consistent with the terms and conditions contained in their contract or with their job description and terms of employment.

(iii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support.

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer shall include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a letter of authorization issued by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) Compliance with laws and regulations.

(1) The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(i) United States, host country, and third country national laws;

(ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;

(iii) United States regulations, directives, instructions, policies, and procedures; and

(iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(e) Pre-deployment requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel authorized to accompany U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

(i) All required security and background checks are complete and acceptable.

(ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.

(iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.

(iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.

(v) All personnel have received personal security training. At a minimum, the training shall—

(A) Cover safety and security issues facing employees overseas;

(B) Identify safety and security contingency planning activities; and

(C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(vii) Personnel have received law of war training as follows:

(A) Basic training is required for all Contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States. The basic training will be provided through—

(1) A military-run training center; or

(2) A web-based source, if specified in the contract or approved by the Contracting Officer.

(B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one

year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) Processing and departure points. Deployed Contractor personnel shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall enter before deployment and maintain data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause. The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system, at <http://www.dod.mil/bta/products/spot.html>, to enter and maintain the data.

(2) The Contractor shall ensure that all employees in the database have a current DD Form 93, Record of Emergency Data Card, on file with both the Contractor and the designated Government official. The Contracting Officer will inform the Contractor of the Government official designated to receive this data card.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall—

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(3) Contractor personnel shall report to the Combatant Commander or a designee, or through other channels such as the military police, a judge advocate, or an inspector general, any suspected or alleged conduct for which there is credible information that such conduct—

(i) Constitutes violation of the law of war; or

(ii) Occurred during any other military operations and would constitute a violation of the law of war if it occurred during an armed conflict.

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

(2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.

(3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.

(4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.

(j) Weapons.

(1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, paragraph 6.3.4.1 or, if the contract is for security services, paragraph 6.3.5.3. The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.

(2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—

(i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or

(ii) The [Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer] may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.

(3) The Contractor shall ensure that its personnel who are authorized to carry weapons—

(i) Are adequately trained to carry and use them—

(A) Safely;

(B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and

(C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;

(ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and

(iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.

(4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.

(5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.

(k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.

(l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.

(m) Evacuation.

(1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.

(2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.

(n) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.

(2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 3002.01E, Personnel Recovery in the Department of Defense.

(o) Mortuary affairs. Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.

(p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

(1) Contingency operations;

(2) Humanitarian or peacekeeping operations; or

(3) Other military operations or military exercises, when designated by the Combatant Commander.

**252.225-7997 ADDITIONAL REQUIREMENTS AND RESPONSIBILITIES RELATING TO ALLEGED CRIMES BY OR AGAINST CONTRACTOR PERSONNEL IN IRAQ AND AFGHANISTAN (DEVIATION) (DEC 2009)**

(a) The Contractor shall report to the appropriate investigative authorities any alleged offenses under-

(1) The Uniform Code of Military Justice (chapter 47 of title 10, United States Code) (applicable to contractors serving with or accompanying an armed force in the field during a declared war or a contingency operation); or

(2) The Military Extraterritorial Jurisdiction Act (chapter 212 of title 18, United States Code).

(b) The Contractor shall provide to all contractor personnel who will perform work on a contract in Iraq or Afghanistan, before beginning such work, information on the following:

(1) How and where to report an alleged crime described in paragraph (a) of this clause.

(2) Where to seek victim and witness protection and assistance available to contractor personnel in connection with an alleged offense described in paragraph (a) of this clause.

**252.246-9999 - Safety of Facilities, Infrastructure and Equipment for Military Operations (Deviation) (April 2010)**

(a) *Definition.* "Discipline Working Group," as used in this clause, means a representative from the DoD Components, as defined in MIL-STD-3007F, who are responsible for the unification and maintenance of the Unified Facilities Criteria (UFC) documents for a particular discipline area.

(b) The Contractor shall ensure, consistent with the requirements of the applicable inspection clause in this contract, that the facilities, infrastructure, and equipment acquired, constructed, installed, repaired, maintained, or operated under this contract comply with Unified Facilities Criteria (UFC) 1-200-01 for---

- (1) Fire protection;
- (2) Structural integrity;
- (3) Electrical systems;
- (4) Plumbing;
- (5) Water treatment;
- (6) Waste disposal; and
- (7) Telecommunications networks.

(c) The Contractor may apply a standard equivalent to or more stringent than UFC 1-200-01 upon a written determination of the acceptability of the standard by the Contracting Officer with the concurrence of the relevant Discipline Working Group.

**SECTION A - SOLICITATION/CONTRACT FORM**

The total cost of this contract was increased by [REDACTED] from [REDACTED] to [REDACTED]

**SECTION B - SUPPLIES OR SERVICES AND PRICES**

CLIN 0010 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0010		1	Lot	(b) (4)	

Additional Travel &amp; ODC's

FFP

STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR.

FOB: Destination

MILSTRIP: M9545012RCS9FA1

PURCHASE REQUEST NUMBER: M9545012RCS9FA1

NET AMT

(b) (4)

ACRN AD

CIN: M9545012RCS9FA1010

## SECTION E - INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for CLIN 0010:

INSPECT AT

INSPECT BY

ACCEPT AT

ACCEPT BY

Destination

Government

Destination

Government

## SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item has been added to CLIN 0010:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-MAY-2012 TO 31-JUL-2012	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

## SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4) from (b) (4) to (b) (4)

CLIN 0010:

Funding on CLIN 0010 is initiated as follows:

ACRN: AD

CIN: M9545012RCS9FA1010

Acctng Data: 17211061A2A 251 67854 067443 2D M95450

Increase: (b) (4)

Total (b) (4)

Cost Code: 2RCS9FA135LY

#### SECTION I - CONTRACT CLAUSES

The following have been deleted:

CLAUSES

#### SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been deleted:

LIST OF ATTACHMENTS

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   4</div>	
2 AMENDMENT/MODIFICATION NO P00002		3 EFFECTIVE DATE 01-Aug-2012		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM CTQ41 PCO-DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FARFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: This is a mutual agreement between both parties.							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: pratte123887 The purpose of this modification is to exercise option year 1 (CLINs 0101, 0102, 0103, 0104, 0105, 0106, 0107, 0108 and 0109) and to incorporate the DD254. All other terms and conditions will remain the same.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) DAVID BERRY / CONTRACTING OFFICER TEL: 703-784-4898 EMAIL: david.w.berry3@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY <i>David W. Berry</i> (Signature of Contracting Officer)		16C. DATE SIGNED 30-Jul-2012	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by (b) (4) from (b) (4) to (b) (4)

## SECTION B - SUPPLIES OR SERVICES AND PRICES

## CLIN 0101

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0102

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0103

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0104

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0105

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0106

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0107

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0108

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## CLIN 0109

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545012RCS9J02 has been added.

## SECTION G - CONTRACT ADMINISTRATION DATA

## Accounting and Appropriation

## Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4)  
from (b) (4) to (b) (4)

## CLIN 0101:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020101) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020101 has been added.

The Cost Code 2RCS9J0235LY has been added.

## CLIN 0102:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020102) was increased by (b) (4)

The con

The CIN M9545012RCS9J020102 has been added.

The Cost Code 2RCS9J0235LY has been added.

## CLIN 0103:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020103) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020103 has been added.

The Cost Code 2RCS9J0235LY has been added.

## CLIN 0104:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020104) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020104 has been added.

The Cost Code 2RCS9J0235LY has been added.

## CLIN 0105:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020105) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020105 has been added.

The Cost Code 2RCS9J0235LY has been added.

CLIN 0106:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020106) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020106 has been added.

The Cost Code 2RCS9J0235LY has been added.

CLIN 0107:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020107) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020107 has been added.

The Cost Code 2RCS9J0235LY has been added.

CLIN 0108:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020108) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020108 has been added.

The Cost Code 2RCS9J0235LY has been added.

CLIN 0109:

AE: 17211061A2A 251 67854 067443 2D M95450 2RCS9J0235LY (CIN M9545012RCS9J020109) was increased by (b) (4)

The contract ACRN AE has been added.

The CIN M9545012RCS9J020109 has been added.

The Cost Code 2RCS9J0235LY has been added.

## SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been added by full text:

### ATTACHMENTS

List of Attachments:

1. DD254 (Incorporated in P00002)

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   3</div>	
2 AMENDMENT/MODIFICATION NO P00003		3 EFFECTIVE DATE 01-Nov-2012		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM CTQ41 PCO:DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSYSCOM CTQ41 PCO:DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) MUTUAL AGREEMENT OF BOTH PARTIES							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal13445 The Purpose of this modification is to incorporate into contract M67854-11-C-4684, CGFs Key Personnel List that was inadvertently left out of the base contract award. This List is current as of 1 Nov 2012.  Therefore, the contract funded amount remains unchanged in the amount of <span style="background-color: black; color: white; padding: 2px;">(b) (4)</span>  All other terms and conditions remain unchanged and in full force and effect.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) DAVID BERRY / CONTRACTING OFFICER TEL: 703-784-4898 EMAIL: david.w.berry3@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY <u>David W. Berry</u> (Signature of Contracting Officer)		16C. DATE SIGNED 20-Dec-2012	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

KEY PERSONNEL LIST

**KEY PERSONNEL:**

**Substitution of Key Personnel**

**General Provision.** The Contractor agrees to assign to this task order those people identified as key personnel whose resumes were submitted with its submission and who are necessary to fulfill the requirements of this task order. No substitutions shall be made except in accordance with this clause.

**Guidance on Substitutions.** All substitution requests must be submitted, in writing, at least fifteen (15) days [thirty (30) days if security clearance is to be obtained] in advance of the proposed substitutions to the Contracting Officer.

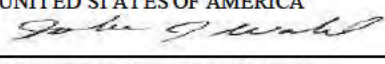
**Requests for Substitutions.** All requests for substitutions must provide a detailed explanation of the circumstances necessitating the proposed substitution, and any other information requested by the Contracting Officer. All proposed substitutes must have qualifications that are equal to or higher than the qualifications required of the person to be replaced. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor of his/her approval or disapproval thereof.

Key personnel definition: Key personnel are understood to be those individuals who were proposed in the Contractor's technical submission, and specifically listed herein, to the Government who are necessary to fill the requirements of the task order.

Key Personnel	
Project Manager (CGI)	(b) (6)
Senior Systems Engineer (CGI)	
Senior Software Engineer (CGI)	
Senior Analyst (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	

<b>FSR Afghanistan (CGI)</b>	<b>(b) (6)</b>	
<b>FSR Afghanistan (CGI)</b>		
<b>SME/Albany On-Site Support (CGI)</b>		
<b>Tester/Analyst/Trainer (CGI)</b>		
<b>Information Assurance Specialist (TDI)</b>		
<b>Database Administrator (HCI)</b>		

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   15</div>	
2 AMENDMENT/MODIFICATION NO P00004		3 EFFECTIVE DATE 20-Feb-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND-CT026 ATTN JOHN.WAHL@USMC.M L 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) MUTUAL AGREEMENT OF BOTH PARTIES							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal131579 The purpose of this modification is to incorporate complete list of Government Furnished Equipment which was inadvertently not provided to the contractor upon contract award. This GFP list has been updated to reflect all GFP as of 8 February 2013. In addition, add the following Government Furnished Property Clauses to the contract: FAR 52.245-1 - Government Furnished Property, DFAR Clauses 252.245-7001 - Tagging, Labeling, and Marking, 252.245-7002 - Reporting Loss of Government Property, 252.245-7003 - Contractor Property Management System Administration; and 252.245-7004 - Reporting, Reutilization, and Disposal. Finally, contractor information has been revised to reflect CGI vs. Stanley Associates and revise Contracting Officer information from Michael Busansky to John J. Wahl.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 28-Feb-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION I - CONTRACT CLAUSES

The following have been added by reference:

252.245-7001	Tagging, Labeling, and Marking of Government-Furnished Property	APR 2012
252.245-7002	Reporting Loss of Government Property	APR 2012
252.245-7003	Contractor Property Management System Administration	APR 2012
252.245-7004	Reporting, Reutilization, and Disposal	APR 2012

The following have been added by full text:

## SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been added by full text:

DISTRIBUTION LIST

Copy To:

Michelle Blalock (GCSS-MC) LIS (COR)

Lt. Monia Laux (GCSS-MC) LIS

Barbara Crump (CGI) Contractor

The following have been modified:

ATTACHMENTS

List of Attachments:

1. DD254 (Incorporated in P00002)
2. Government Furnished Property List (Incorporated in P00004)

52.245-1 GOVERNMENT PROPERTY (APR 2012)

(a) *Definitions.* As used in this clause—

“Cannibalize” means to remove parts from Government property for use or for installation on other Government property.

“Contractor-acquired property” means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract, and to which the Government has title.

“Contractor inventory” means—

- (1) Any property acquired by and in the possession of a Contractor or subcontractor under a contract for which title is vested in the Government and which exceeds the amounts needed to complete full performance under the entire contract;
- (2) Any property that the Government is obligated or has the option to take over under any type of contract, *e.g.*, as a result either of any changes in the specifications or plans thereunder or of the termination of the contract (or subcontract thereunder), before completion of the work, for the convenience or at the option of the Government; and
- (3) Government-furnished property that exceeds the amounts needed to complete full performance under the entire contract.

“Contractor’s managerial personnel” means the Contractor’s directors, officers, managers, superintendents, or equivalent representatives who have supervision or direction of—

- (1) All or substantially all of the Contractor’s business;
- (2) All or substantially all of the Contractor’s operation at any one plant or separate location; or
- (3) A separate and complete major industrial operation.

“Demilitarization” means rendering a product unusable for, and not restorable to, the purpose for which it was designed or is customarily used.

“Discrepancies incident to shipment” means any differences (*e.g.*, count or condition) between the items documented to have been shipped and items actually received.

“Equipment” means a tangible item that is functionally complete for its intended purpose, durable, nonexpendable, and needed for the performance of a contract. Equipment is not intended for sale, and does not ordinarily lose its identity or become a component part of another article when put into use. Equipment does not include material, real property, special test equipment or special tooling.

“Government-furnished property” means property in the possession of, or directly acquired by, the Government and subsequently furnished to the Contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes contractor-acquired property if the contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract.

“Government property” means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property. Government property does not include intellectual property and software.

“Loss of Government property” means unintended, unforeseen or accidental loss, damage or destruction to Government property that reduces the Government’s expected economic benefits of the property. Loss of Government property does not include purposeful destructive testing, obsolescence, normal wear and tear or manufacturing defects. Loss of Government property includes, but is not limited to—

- (1) Items that cannot be found after a reasonable search;
- (2) Theft;
- (3) Damage resulting in unexpected harm to property requiring repair to restore the item to usable condition; or
- (4) Destruction resulting from incidents that render the item useless for its intended purpose or beyond economical repair.

“Material” means property that may be consumed or expended during the performance of a contract, component parts of a higher assembly, or items that lose their individual identity through incorporation into an end item. Material does not include equipment, special tooling, special test equipment or real property.

“Nonseverable” means property that cannot be removed after construction or installation without substantial loss of value or damage to the installed property or to the premises where installed.

“Precious metals” means silver, gold, platinum, palladium, iridium, osmium, rhodium, and ruthenium.

“Production scrap” means unusable material resulting from production, engineering, operations and maintenance, repair, and research and development contract activities. Production scrap may have value when re-melted or reprocessed, *e.g.*, textile and metal clippings, borings, and faulty castings and forgings.

“Property” means all tangible property, both real and personal.

“Property Administrator” means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

“Property records” means the records created and maintained by the contractor in support of its stewardship responsibilities for the management of Government property.

“Provide” means to furnish, as in Government-furnished property, or to acquire, as in contractor-acquired property.

“Real property” See Federal Management Regulation 102-71.20 (41 CFR 102-71.20).

“Sensitive property” means property potentially dangerous to the public safety or security if stolen, lost, or misplaced, or that shall be subject to exceptional physical security, protection, control, and accountability. Examples include weapons, ammunition, explosives, controlled substances, radioactive materials, hazardous materials or wastes, or precious metals.

“Unit acquisition cost” means—

(1) For Government-furnished property, the dollar value assigned by the Government and identified in the contract; and

(2) For contractor-acquired property, the cost derived from the Contractor’s records that reflect consistently applied generally accepted accounting principles.

*(b) Property management.*

(1) The Contractor shall have a system of internal controls to manage (control, use, preserve, protect, repair, and maintain) Government property in its possession. The system shall be adequate to satisfy the requirements of this clause. In doing so, the Contractor shall initiate and maintain the processes, systems, procedures, records, and methodologies necessary for effective and efficient control of Government property. The Contractor shall disclose any significant changes to its property management system to the Property Administrator prior to implementation of the changes. The Contractor may employ customary commercial practices, voluntary consensus standards, or industry-leading practices and standards that provide effective and efficient Government property management that are necessary and appropriate for the performance of this contract (except where inconsistent with law or regulation).

(2) The Contractor’s responsibility extends from the initial acquisition and receipt of property, through stewardship, custody, and use until formally relieved of responsibility by authorized means, including delivery, consumption, expending, sale (as surplus property), or other disposition, or via a completed investigation, evaluation, and final determination for lost property. This requirement applies to all Government property under the Contractor’s accountability, stewardship, possession or control, including its vendors or subcontractors (see paragraph (f)(1)(v) of this clause).

(3) The Contractor shall include the requirements of this clause in all subcontracts under which Government property is acquired or furnished for subcontract performance.

(4) The Contractor shall establish and maintain procedures necessary to assess its property management system effectiveness and shall perform periodic internal reviews, surveillances, self assessments, or audits. Significant findings or results of such reviews and audits pertaining to Government property shall be made available to the Property Administrator.

*(c) Use of Government property.*

(1) The Contractor shall use Government property, either furnished or acquired under this contract, only for performing this contract, unless otherwise provided for in this contract or approved by the Contracting Officer.

(2) Modifications or alterations of Government property are prohibited, unless they are—

(i) Reasonable and necessary due to the scope of work under this contract or its terms and conditions;

(ii) Required for normal maintenance; or

(iii) Otherwise authorized by the Contracting Officer.

(3) The Contractor shall not cannibalize Government property unless otherwise provided for in this contract or approved by the Contracting Officer.

(d) *Government-furnished property.*

(1) The Government shall deliver to the Contractor the Government-furnished property described in this contract. The Government shall furnish related data and information needed for the intended use of the property. The warranties of suitability of use and timely delivery of Government-furnished property do not apply to property acquired or fabricated by the Contractor as contractor-acquired property and subsequently transferred to another contract with this Contractor.

(2) The delivery and/or performance dates specified in this contract are based upon the expectation that the Government-furnished property will be suitable for contract performance and will be delivered to the Contractor by the dates stated in the contract.

(i) If the property is not delivered to the Contractor by the dates stated in the contract, the Contracting Officer shall, upon the Contractor's timely written request, consider an equitable adjustment to the contract.

(ii) In the event property is received by the Contractor, or for Government-furnished property after receipt and installation, in a condition not suitable for its intended use, the Contracting Officer shall, upon the Contractor's timely written request, advise the Contractor on a course of action to remedy the problem. Such action may include repairing, replacing, modifying, returning, or otherwise disposing of the property at the Government's expense. Upon completion of the required action(s), the Contracting Officer shall consider an equitable adjustment to the contract (see also paragraph (f)(1)(ii)(A) of this clause).

(iii) The Government may, at its option, furnish property in an "as-is" condition. The Contractor will be given the opportunity to inspect such property prior to the property being provided. In such cases, the Government makes no warranty with respect to the serviceability and/or suitability of the property for contract performance. Any repairs, replacement, and/or refurbishment shall be at the Contractor's expense.

(3)

(i) The Contracting Officer may by written notice, at any time—

(A) Increase or decrease the amount of Government-furnished property under this contract;

(B) Substitute other Government-furnished property for the property previously furnished, to be furnished, or to be acquired by the Contractor for the Government under this contract; or

(C) Withdraw authority to use property.

(ii) Upon completion of any action(s) under paragraph (d)(3)(i) of this clause, and the Contractor's timely written request, the Contracting Officer shall consider an equitable adjustment to the contract.

(e) *Title to Government property.*

(1) All Government-furnished property and all property acquired by the Contractor, title to which vests in the Government under this paragraph (collectively referred to as "Government property"), is subject to the provisions of this clause. The Government shall retain title to all Government-furnished property. Title to Government property shall not be affected by its incorporation into or attachment to any property not owned by the Government, nor shall Government property become a fixture or lose its identity as personal property by being attached to any real property.

(2) Title vests in the Government for all property acquired or fabricated by the Contractor in accordance with the financing provisions or other specific requirements for passage of title in the contract. Under fixed price type contracts, in the absence of financing provisions or other specific requirements for passage of title in the contract, the Contractor retains title to all property acquired by the Contractor for use on the contract, except for property identified as a deliverable end item. If a deliverable item is to be retained by the Contractor for use after inspection and acceptance by the Government, it shall be made accountable to the contract through a contract modification listing the item as Government-furnished property.

(3) *Title under Cost-Reimbursement or Time-and-Material Contracts or Cost-Reimbursable contract line items under Fixed-Price contracts.*

(i) Title to all property purchased by the Contractor for which the Contractor is entitled to be reimbursed as a direct item of cost under this contract shall pass to and vest in the Government upon the vendor's delivery of such property.

(ii) Title to all other property, the cost of which is reimbursable to the Contractor, shall pass to and vest in the Government upon—

(A) Issuance of the property for use in contract performance;

(B) Commencement of processing of the property for use in contract performance; or

(C) Reimbursement of the cost of the property by the Government, whichever occurs first.

(f) *Contractor plans and systems.*

(1) Contractors shall establish and implement property management plans, systems, and procedures at the contract, program, site or entity level to enable the following outcomes:

(i) *Acquisition of Property.* The Contractor shall document that all property was acquired consistent with its engineering, production planning, and property control operations.

(ii) *Receipt of Government Property.* The Contractor shall receive Government property and document the receipt, record the information necessary to meet the record requirements of paragraph (f)(1)(iii)(A)(1) through (5) of this clause, identify as Government owned in a manner appropriate to the type of property (e.g., stamp, tag, mark, or other identification), and manage any discrepancies incident to shipment.

(A) *Government-furnished property.* The Contractor shall furnish a written statement to the Property Administrator containing all relevant facts, such as cause or condition and a recommended course(s) of action, if overages, shortages, or damages and/or other discrepancies are discovered upon receipt of Government-furnished property.

(B) *Contractor-acquired property.* The Contractor shall take all actions necessary to adjust for overages, shortages, damage and/or other discrepancies discovered upon receipt, in shipment of Contractor-acquired property from a vendor or supplier, so as to ensure the proper allocability and allowability of associated costs.

(iii) *Records of Government property.* The Contractor shall create and maintain records of all Government property accountable to the contract, including Government-furnished and Contractor-acquired property.

(A) Property records shall enable a complete, current, auditable record of all transactions and shall, unless otherwise approved by the Property Administrator, contain the following:

(1) The name, part number and description, National Stock Number (if needed for additional item identification tracking and/or disposition), and other data elements as necessary and required in accordance with the terms and conditions of the contract.

(2) Quantity received (or fabricated), issued, and balance-on-hand.

(3) Unit acquisition cost.

(4) Unique-item identifier or equivalent (if available and necessary for individual item tracking).

(5) Unit of measure.

(6) Accountable contract number or equivalent code designation.

(7) Location.

(8) Disposition.

(9) Posting reference and date of transaction.

(10) Date placed in service (if required in accordance with the terms and conditions of the contract).

(B) *Use of a Receipt and Issue System for Government Material.* When approved by the Property Administrator, the Contractor may maintain, in lieu of formal property records, a file of appropriately cross-referenced documents evidencing receipt, issue, and use of material that is issued for immediate consumption.

(iv) *Physical inventory.* The Contractor shall periodically perform, record, and disclose physical inventory results. A final physical inventory shall be performed upon contract completion or termination. The Property Administrator may waive this final inventory requirement, depending on the circumstances (*e.g.*, overall reliability of the Contractor's system or the property is to be transferred to a follow-on contract).

(v) *Subcontractor control.*

(A) The Contractor shall award subcontracts that clearly identify items to be provided and the extent of any restrictions or limitations on their use. The Contractor shall ensure appropriate flow down of contract terms and conditions (*e.g.*, extent of liability for loss of Government property).

(B) The Contractor shall assure its subcontracts are properly administered and reviews are periodically performed to determine the adequacy of the subcontractor's property management system.

(vi) *Reports.* The Contractor shall have a process to create and provide reports of discrepancies, loss of Government property, physical inventory results, audits and self-assessments, corrective actions, and other property-related reports as directed by the Contracting Officer.

(vii) *Relief of stewardship responsibility and liability.* The Contractor shall have a process to enable the prompt recognition, investigation, disclosure and reporting of loss of Government property, including losses that occur at subcontractor or alternate site locations.

(A) This process shall include the corrective actions necessary to prevent recurrence.

(B) Unless otherwise directed by the Property Administrator, the Contractor shall investigate and report to the Government all incidents of property loss as soon as the facts become known. Such reports shall, at a minimum, contain the following information:

(1) Date of incident (if known).

(2) The data elements required under (f)(1)(iii)(A).

(3) Quantity.

(4) Accountable contract number.

(5) A statement indicating current or future need.

(6) Unit acquisition cost, or if applicable, estimated sales proceeds, estimated repair or replacement costs.

(7) All known interests in commingled material of which includes Government material.

(8) Cause and corrective action taken or to be taken to prevent recurrence.

(9) A statement that the Government will receive compensation covering the loss of Government property, in the event the Contractor was or will be reimbursed or compensated.

(10) Copies of all supporting documentation.

(11) Last known location.

(12) A statement that the property did or did not contain sensitive, export controlled, hazardous, or toxic material, and that the appropriate agencies and authorities were notified.

(C) Unless the contract provides otherwise, the Contractor shall be relieved of stewardship responsibility and liability for property when—

(1) Such property is consumed or expended, reasonably and properly, or otherwise accounted for, in the performance of the contract, including reasonable inventory adjustments of material as determined by the Property Administrator;

(2) Property Administrator grants relief of responsibility and liability for loss of Government property;

(3) Property is delivered or shipped from the Contractor's plant, under Government instructions, except when shipment is to a subcontractor or other location of the Contractor; or

(4) Property is disposed of in accordance with paragraphs (j) and (k) of this clause.

(viii) *Utilizing Government property.*

(A) The Contractor shall utilize, consume, move, and store Government Property only as authorized under this contract. The Contractor shall promptly disclose and report Government property in its possession that is excess to contract performance.

(B) Unless otherwise authorized in this contract or by the Property Administrator the Contractor shall not commingle Government material with material not owned by the Government.

(ix) *Maintenance.* The Contractor shall properly maintain Government property. The Contractor's maintenance program shall enable the identification, disclosure, and performance of normal and routine preventative maintenance and repair. The Contractor shall disclose and report to the Property Administrator the need for replacement and/or capital rehabilitation.

(x) *Property closeout.* The Contractor shall promptly perform and report to the Property Administrator contract property closeout, to include reporting, investigating and securing closure of all loss of Government property cases; physically inventorying all property upon termination or completion of this contract; and disposing of items at the time they are determined to be excess to contractual needs.

(2) The Contractor shall establish and maintain Government accounting source data, as may be required by this contract, particularly in the areas of recognition of acquisitions, loss of Government property, and disposition of material and equipment.

(g) Systems analysis.

(1) The Government shall have access to the Contractor's premises and all Government property, at reasonable times, for the purposes of reviewing, inspecting and evaluating the Contractor's property management plan(s), systems, procedures, records, and supporting documentation that pertains to Government property. This access includes all site locations and, with the Contractor's consent, all subcontractor premises.

(2) Records of Government property shall be readily available to authorized Government personnel and shall be appropriately safeguarded.

(3) Should it be determined by the Government that the Contractor's (or subcontractor's) property management practices are inadequate or not acceptable for the effective management and control of Government property under this contract, or present an undue risk to the Government, the Contractor shall prepare a corrective action plan when requested by the Property Administer and take all necessary corrective actions as specified by the schedule within the corrective action plan.

(4) The Contractor shall ensure Government access to subcontractor premises, and all Government property located at subcontractor premises, for the purposes of reviewing, inspecting and evaluating the subcontractor's property management plan, systems, procedures, records, and supporting documentation that pertains to Government property.

*(h) Contractor Liability for Government Property.*

(1) Unless otherwise provided in the contract, the Contractor shall not be liable for loss of Government property furnished or acquired under this contract, except when any one of the following applies—

(i) The risk is covered by insurance or the Contractor is otherwise reimbursed (to the extent of such insurance or reimbursement). The allowability of insurance costs shall be determined in accordance with [31.205-19](#).

(ii) Loss of Government property that is the result of willful misconduct or lack of good faith on the part of the Contractor's managerial personnel.

(iii) The Contracting Officer has, in writing, revoked the Government's assumption of risk for loss of Government property due to a determination under paragraph (g) of this clause that the Contractor's property management practices are inadequate, and/or present an undue risk to the Government, and the Contractor failed to take timely corrective action. If the Contractor can establish by clear and convincing evidence that the loss of Government property occurred while the Contractor had adequate property management practices or the loss did not result from the Contractor's failure to maintain adequate property management practices, the Contractor shall not be held liable.

(2) The Contractor shall take all reasonable actions necessary to protect the property from further loss. The Contractor shall separate the damaged and undamaged property, place all the affected property in the best possible order, and take such other action as the Property Administrator directs.

(3) The Contractor shall do nothing to prejudice the Government's rights to recover against third parties for any loss of Government property.

(4) The Contractor shall reimburse the Government for loss of Government property, to the extent that the Contractor is financially liable for such loss, as directed by the Contracting Officer.

(5) Upon the request of the Contracting Officer, the Contractor shall, at the Government's expense, furnish to the Government all reasonable assistance and cooperation, including the prosecution of suit and the execution of instruments of assignment in favor of the Government in obtaining recovery.

(i) *Equitable adjustment.* Equitable adjustments under this clause shall be made in accordance with the procedures of the Changes clause. However, the Government shall not be liable for breach of contract for the following:

(1) Any delay in delivery of Government-furnished property.

(2) Delivery of Government-furnished property in a condition not suitable for its intended use.

(3) An increase, decrease, or substitution of Government-furnished property.

(4) Failure to repair or replace Government property for which the Government is responsible. [Standard Form 1428](#)

(j) *Contractor inventory disposal.* Except as otherwise provided for in this contract, the Contractor shall not dispose of Contractor inventory until authorized to do so by the Plant Clearance Officer or authorizing official.

(1) Predisposal requirements.

(i) If the Contractor determines that the property has the potential to fulfill requirements under other contracts, the Contractor, in consultation with the Property Administrator, shall request that the Contracting Officer transfer the property to the contract in question, or provide authorization for use, as appropriate. In lieu of transferring the property, the Contracting Officer may authorize the Contractor to credit the costs of Contractor-acquired property (material only) to the losing contract, and debit the gaining contract with the corresponding cost, when such material is needed for use on another contract. Property no longer needed shall be considered contractor inventory.

(ii) For any remaining Contractor-acquired property, the Contractor may purchase the property at the unit acquisition cost if desired or make reasonable efforts to return unused property to the appropriate supplier at fair market value (less, if applicable, a reasonable restocking fee that is consistent with the supplier's customary practices.)

(2) *Inventory disposal schedules.*

(i) Absent separate contract terms and conditions for property disposition, and provided the property was not reutilized, transferred, or otherwise disposed of, the Contractor, as directed by the Plant Clearance Officer or authorizing official, shall use Standard Form 1428, Inventory Disposal Schedule or electronic equivalent, to identify and report—

(A) Government-furnished property that is no longer required for performance of this contract;

(B) Contractor-acquired property, to which the Government has obtained title under paragraph (e) of this clause, which is no longer required for performance of that contract; and

(C) Termination inventory.

(ii) The Contractor may annotate inventory disposal schedules to identify property the Contractor wishes to purchase from the Government, in the event that the property is offered for sale.

(iii) Separate inventory disposal schedules are required for aircraft in any condition, flight safety critical aircraft parts, and other items as directed by the Plant Clearance Officer.

(iv) The Contractor shall provide the information required by FAR [52.245-1](#)(f)(1)(iii) along with the following:

(A) Any additional information that may facilitate understanding of the property's intended use.

(B) For work-in-progress, the estimated percentage of completion.

(C) For precious metals in raw or bulk form, the type of metal and estimated weight.

(D) For hazardous material or property contaminated with hazardous material, the type of hazardous material.

(E) For metals in mill product form, the form, shape, treatment, hardness, temper, specification (commercial or Government) and dimensions (thickness, width and length).

(v) Property with the same description, condition code, and reporting location may be grouped in a single line item.

(vi) Scrap should be reported by "lot" along with metal content, estimated weight and estimated value.

(3) *Submission requirements.*

(i) The Contractor shall submit inventory disposal schedules to the Plant Clearance Officer no later than—

(A) 30 days following the Contractor's determination that a property item is no longer required for performance of this contract;

(B) 60 days, or such longer period as may be approved by the Plant Clearance Officer, following completion of contract deliveries or performance; or

(C) 120 days, or such longer period as may be approved by the Termination Contracting Officer, following contract termination in whole or in part.

(ii) Unless the Plant Clearance Officer determines otherwise, the Contractor need not identify or report production scrap on inventory disposal schedules, and may process and dispose of production scrap in accordance with its own internal scrap procedures. The processing and disposal of other types of Government-owned scrap will be conducted in accordance with the terms and conditions of the contract or Plant Clearance Officer direction, as appropriate.

(4) *Corrections.* The Plant Clearance Officer may—

(i) Reject a schedule for cause (*e.g.*, contains errors, determined to be inaccurate); and

(ii) Require the Contractor to correct an inventory disposal schedule.

(5) *Postsubmission adjustments.* The Contractor shall notify the Plant Clearance Officer at least 10 working days in advance of its intent to remove an item from an approved inventory disposal schedule. Upon approval of the Plant Clearance Officer, or upon expiration of the notice period, the Contractor may make the necessary adjustments to the inventory schedule.

(6) *Storage.*

(i) The Contractor shall store the property identified on an inventory disposal schedule pending receipt of disposal instructions. The Government's failure to furnish disposal instructions within 120 days following acceptance of an inventory disposal schedule may entitle the Contractor to an equitable adjustment for costs incurred to store such property on or after the 121<sup>st</sup> day.

(ii) The Contractor shall obtain the Plant Clearance Officer's approval to remove property from the premises where the property is currently located prior to receipt of final disposition instructions. If approval is granted, any costs incurred by the Contractor to transport or store the property shall not increase the price or fee of any Government contract. The storage area shall be appropriate for assuring the property's physical safety and suitability for use. Approval does not relieve the Contractor of any liability for such property under this contract.

(7) *Disposition instructions.*

(i) The Contractor shall prepare for shipment, deliver f.o.b. origin, or dispose of Contractor inventory as directed by the Plant Clearance Officer. Unless otherwise directed by the Contracting Officer or by the Plant Clearance Officer, the Contractor shall remove and destroy any markings identifying the property as U.S. Government-owned property prior to its disposal.

(ii) The Contracting Officer may require the Contractor to demilitarize the property prior to shipment or disposal. In such cases, the Contractor may be entitled to an equitable adjustment under paragraph (i) of this clause.

(8) *Disposal proceeds.* As directed by the Contracting Officer, the Contractor shall credit the net proceeds from the disposal of Contractor inventory to the contract, or to the Treasury of the United States as miscellaneous receipts.

(9) *Subcontractor inventory disposal schedules.* The Contractor shall require its Subcontractors to submit inventory disposal schedules to the Contractor in accordance with the requirements of paragraph (j)(3) of this clause.

(k) *Abandonment of Government property.*

(1) The Government shall not abandon sensitive property or termination inventory without the Contractor's written consent.

(2) The Government, upon notice to the Contractor, may abandon any nonsensitive property in place, at which time all obligations of the Government regarding such property shall cease.

(3) Absent contract terms and conditions to the contrary, the Government may abandon parts removed and replaced from property as a result of normal maintenance actions, or removed from property as a result of the repair, maintenance, overhaul, or modification process.

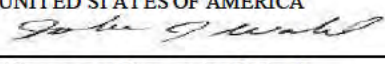
(4) The Government has no obligation to restore or rehabilitate the Contractor's premises under any circumstances; however, if Government-furnished property is withdrawn or is unsuitable for the intended use, or if other Government property is substituted, then the equitable adjustment under paragraph (i) of this clause may properly include restoration or rehabilitation costs.

(l) *Communication.* All communications under this clause shall be in writing.

(m) *Contracts outside the United States.* If this contract is to be performed outside of the United States and its outlying areas, the words "Government" and "Government-furnished" (wherever they appear in this clause) shall be construed as "United States Government" and "United States Government-furnished," respectively.

(End of clause)

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   2</div>	
2 AMENDMENT/MODIFICATION NO P00005		3 EFFECTIVE DATE 03-Jul-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND-CT026 ATTN JOHN WAHL@USMC.M L 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Mutual Agreement of both parties.							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: puryearc133352 The purpose of this modification is to update the Government Furnished Property (GFP) List and add it to section J of the contract as Attachment 3.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 11-Jul-2013	
				(Signature of Contracting Officer)			

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

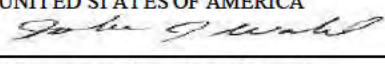
The following have been modified:

ATTACHMENTS

List of Attachments:

1. DD254 (Incorporated in P00002)
2. Government Furnished Property List (Incorporated in P00004)
3. Updated Government Furnished Property List (Incorporated in P00005)

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   3</div>	
2 AMENDMENT/MODIFICATION NO P00006		3 EFFECTIVE DATE 17-Jul-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND-CT026 ATTN JOHN WAHL@USMC.M L 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) UNILATERAL MODIFICATION PURSUANT TO 52.217-9 - OPTION CLAUSE TO THE CONTRACT							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal133462 The purpose of this modification is to exercise Option Year 2 CLINs as noted. Period of Performance shall be from 1 August 2013 through 31 July 2014.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 17-Jul-2013	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by (b) (4) from (b) (4) to (b) (4)

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0202

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

CLIN 0203

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

CLIN 0204

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

CLIN 0205

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

CLIN 0206

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

CLIN 0207

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545013RCZ6J55 has been added.

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4) from (b) (4) to (b) (4)

## CLIN 0202:

AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550202) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550202 has been added.

The Cost Code 3RCZ6J5535CH has been added.

## CLIN 0203:

AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550203) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550203 has been added.

The Cost Code 3RCZ6J5535CH has been added.

## CLIN 0204:

AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550204) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550204 has been added.

The Cost Code 3RCZ6J5535CH has been added.

## CLIN 0205:

AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550205) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550205 has been added.

The Cost Code 3RCZ6J5535CH has been added.

## CLIN 0206:

AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550206) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550206 has been added.

The Cost Code 3RCZ6J5535CH has been added.

## CLIN 0207:

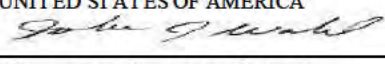
AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550207) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550207 has been added.

The Cost Code 3RCZ6J5535CH has been added.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   2</div>	
2 AMENDMENT/MODIFICATION NO P00008		3 EFFECTIVE DATE 29-Jul-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND-CT026 ATTN JOHN WAHL@USMC.M L 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSSYSCOM CTQ41 PCO DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FA RFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: MUTUAL AGREEMENT OF BOTH PARTIES							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal133511 The purpose of this modification is to make the following changes:  1. Reduce the number of FSRs under CLINs as noted. 2. Exercise Option CLIN; and 3. Reduce contract value							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 31-Jul-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by (b) (4)

## SECTION B - SUPPLIES OR SERVICES AND PRICES

## CLIN 0201

The unit price amount has decreased by (b) (4)

The option status has changed from Option to Option Exercised.

The MILSTRIP M9545013RCZ6J55 has been added.

The total cost of this line item has decreased by (b) (4)

## CLIN 0301

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by (b) (4)

## CLIN 0401

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by (b) (4)

## SECTION G - CONTRACT ADMINISTRATION DATA

## Accounting and Appropriation

## Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4) from (b) (4)

## CLIN 0201:

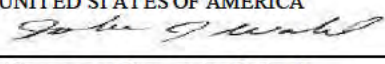
AG: 17311061A2A 252 67854 067443 2D M95450 3RCZ6J5535CH (CIN M9545013RCZ6J550201) was increased by (b) (4)

The contract ACRN AG has been added.

The CIN M9545013RCZ6J550201 has been added.

The Cost Code 3RCZ6J5535CH has been added.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   22</div>	
2 AMENDMENT/MODIFICATION NO P00009		3 EFFECTIVE DATE 06-Aug-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: KAREN.CORPORAL@USMC.ML 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSYSCOM CTQ41 PCO DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Mutual Agreement of both parties							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal133671 The purpose of this modification is to revise and incorporate all Theater Business Clearance (TBC) clauses to contract M67854-11-C-4684. This modification supercedes all modifications containing TBC Clauses.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 08-Aug-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by reference:

252.225-7039      Contractors Performing Private Security Functions      JUN 2013

The following have been added by full text:

ALL TBC CLAUSES

**52.228-3 - WORKERS' COMPENSATION INSURANCE (DEFENSE BASE ACT) (APR 1984)**

The Contractor shall

- (a) provide, before commencing performance under this contract, such workers' compensation insurance or security as the Defense Base Act (42 U.S.C. 1651, et seq.) requires and
- (b) continue to maintain it until performance is completed. The Contractor shall insert, in all subcontracts under this contract to which the Defense Base Act applies, a clause similar to this clause (including this sentence) imposing upon those subcontractors this requirement to comply with the Defense Base Act.

(End of clause)

**252.225-7040 - CONTRACTOR PERSONNEL AUTHORIZED TO ACCOMPANY U.S. ARMED FORCES  
DEPLOYED OUTSIDE THE UNITED STATES (DEVIATION 2013-O0015) (JUN 2013)**

(a) Definitions. As used in this clause—

“Combatant Commander” means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161.

“Designated operational area” means a geographic area designated by the combatant commander or subordinate joint force commander for the conduct or support of specified military operations.

“Law of war” means that part of international law that regulates the conduct of armed hostilities. The law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a party, and applicable customary international law.

“Subordinate joint force commander” means a sub-unified commander or joint task force commander.

(b) General.

(1) This clause applies when Contractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

- (i) Contingency operations;
- (ii) Humanitarian or peacekeeping operations; or
- (iii) Other military operations or military exercises, when designated by the Combatant Commander.

(2) Contract performance in support of U.S. Armed Forces deployed outside the United States may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the Contractor accepts the risks associated with required contract performance in such operations.

(3) Contractor personnel are civilians accompanying the U.S. Armed Forces.

(i) When authorized in accordance with paragraph (j) of this clause to carry arms for personal protection, Contractor personnel are only authorized to use force for individual self-defense.

(ii) Unless immune from host nation jurisdiction by virtue of an international agreement or international law, inappropriate use of force by contractor personnel authorized to accompany the U.S. Armed Forces can subject such personnel to United States or host nation prosecution and civil liability (see paragraphs (d) and (j)(3) of this clause).

(4) Service performed by Contractor personnel subject to this clause is not active duty or service under 38 U.S.C. 106 note.

(c) Support.

(1)(i) The Combatant Commander will develop a security plan for protection of Contractor personnel in locations where there is not sufficient or legitimate civil authority, when the Combatant Commander decides it is in the interests of the Government to provide security because—

(A) The Contractor cannot obtain effective security services;

(B) Effective security services are unavailable at a reasonable cost; or

(C) Threat conditions necessitate security through military means.

(ii) The Contracting Officer will include in the contract the level of protection to be provided to Contractor personnel.

(iii) In appropriate cases, the Combatant Commander may provide security through military means, commensurate with the level of security provided DoD civilians.

(2)(i) Generally, all Contractor personnel authorized to accompany the U.S. Armed Forces in the designated operational area are authorized to receive resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the designated operational area under this contract.

(4) Contractor personnel must have a Synchronized Predeployment and Operational Tracker (SPOT)-generated letter of authorization signed by the Contracting Officer in order to process through a deployment center or to travel to, from, or within the designated operational area. The letter of authorization also will identify any additional authorizations, privileges, or Government support that Contractor personnel are entitled to under this contract.

(d) Compliance with laws and regulations.

(1) The Contractor shall comply with, and shall ensure that its personnel authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(i) United States, host country, and third country national laws;

(ii) Provisions of the law of war, as well as any other applicable treaties and international agreements;

(iii) United States regulations, directives, instructions, policies, and procedures; and

(iv) Orders, directives, and instructions issued by the Combatant Commander, including those relating to force protection, security, health, safety, or relations and interaction with local nationals.

(2) The Contractor shall institute and implement an effective program to prevent violations of the law of war by its employees and subcontractors, including law of war training in accordance with paragraph (e)(1)(vii) of this clause.

(3) The Contractor shall ensure that contractor employees accompanying U.S. Armed Forces are aware—

(i) Of the DoD definition of “sexual assault” in DoDD 6495.01, Sexual Assault Prevention and Response Program;

(ii) That the offenses addressed by the definition are covered under the Uniform Code of Military Justice (see paragraph (e)(2)(iv) of this clause). Other sexual misconduct may constitute offenses under the Uniform Code of Military Justice, Federal law, such as the Military Extraterritorial Jurisdiction Act, or host nation laws; and

(iii) That the offenses not covered by the Uniform Code of Military Justice may nevertheless have consequences to the contractor employees (see paragraph (h)(1) of this clause).

(4) The Contractor shall report to the appropriate investigative authorities, identified in paragraph (d)(6) of this clause, any alleged offenses under—

(i) The Uniform Code of Military Justice (chapter 47 of title 10, United States Code) (applicable to contractors serving with or accompanying an armed force in the field during a declared war or contingency operations); or

(ii) The Military Extraterritorial Jurisdiction Act (chapter 212 of title 18, United States Code).

(5) The Contractor shall provide to all contractor personnel who will perform work on a contract in the deployed area, before beginning such work, information on the following:

- (i) How and where to report an alleged crime described in paragraph (d)(4) of this clause.
- (ii) Where to seek victim and witness protection and assistance available to contractor personnel in connection with an alleged offense described in paragraph (d)(4) of this clause.

(6) The appropriate investigative authorities to which suspected crimes shall be reported include the following—

- (i) US Army Criminal Investigation Command at <http://www.cid.army.mil/reportacrime.html>;
- (ii) Air Force Office of Special Investigations at <http://www.osi.andrews.af.mil/library/factsheets/factsheet.asp?id=14522>;
- (iii) Navy Criminal Investigative Service at <http://www.ncis.navy.mil/Pages/publicdefault.aspx>;
- (iv) Defense Criminal Investigative Service at <http://www.dodig.mil/HOTLINE/index.html>;
- (v) To any command of any supported military element or the command of any base.

(7) Personnel seeking whistleblower protection from reprisals for reporting criminal acts shall seek guidance through the DoD Inspector General hotline at 800-424-9098 or [www.dodig.mil/HOTLINE/index.html](http://www.dodig.mil/HOTLINE/index.html). Personnel seeking other forms of victim or witness protections should contact the nearest military law enforcement office.

(8) The Contractor shall ensure that Contractor employees accompanying the U.S. Armed Forces are aware of their rights to—

- (A) Hold their own identity or immigration documents, such as passport or driver's license;
- (B) Receive agreed upon wages on time;
- (C) Take lunch and work-breaks;
- (D) Elect to terminate employment at any time;
- (E) Identify grievances without fear of reprisal;
- (F) Have a copy of their employment contract in a language they understand;
- (G) Receive wages that are not below the legal in-country minimum wage;
- (H) Be notified of their rights, wages, and prohibited activities prior to signing their employment contract; and
- (I) If housing is provided, live in housing that meets host-country housing and safety standards.

(e) Pre-deployment requirements.

(1) The Contractor shall ensure that the following requirements are met prior to deploying personnel authorized to accompany U.S. Armed Forces. Specific requirements for each category may be specified in the statement of work or elsewhere in the contract.

- (i) All required security and background checks are complete and acceptable.
- (ii) All deploying personnel meet the minimum medical screening requirements and have received all required immunizations as specified in the contract. The Government will provide, at no cost to the Contractor, any theater-specific immunizations and/or medications not available to the general public.
- (iii) Deploying personnel have all necessary passports, visas, and other documents required to enter and exit a designated operational area and have a Geneva Conventions identification card, or other appropriate DoD identity credential, from the deployment center. Any Common Access Card issued to deploying personnel shall contain the access permissions allowed by the letter of authorization issued in accordance with paragraph (c)(4) of this clause.
- (iv) Special area, country, and theater clearance is obtained for personnel. Clearance requirements are in DoD Directive 4500.54, Official Temporary Duty Abroad, and DoD 4500.54-G, DoD Foreign Clearance Guide. Contractor personnel are considered non-DoD personnel traveling under DoD sponsorship.

(v) All personnel have received personal security training. At a minimum, the training shall—

- (A) Cover safety and security issues facing employees overseas;
- (B) Identify safety and security contingency planning activities; and
- (C) Identify ways to utilize safety and security personnel and other resources appropriately.

(vi) All personnel have received isolated personnel training, if specified in the contract, in accordance with DoD Instruction 1300.23, Isolated Personnel Training for DoD Civilian and Contractors.

(vii) Personnel have received law of war training as follows:

(A) Basic training is required for all Contractor personnel authorized to accompany U.S. Armed Forces deployed outside the United States. The basic training will be provided through—

- (1) A military-run training center; or
- (2) A web-based source, if specified in the contract or approved by the Contracting Officer.
- (B) Advanced training, commensurate with their duties and responsibilities, may be required for some Contractor personnel as specified in the contract.

(2) The Contractor shall notify all personnel who are not a host country national, or who are not ordinarily resident in the host country, that—

(i) Such employees, and dependents residing with such employees, who engage in conduct outside the United States that would constitute an offense punishable by imprisonment for more than one year if the conduct had been engaged in within the special maritime and territorial jurisdiction of the United States, may potentially be subject to the criminal jurisdiction of the United States in accordance with the Military Extraterritorial Jurisdiction Act of 2000 (18 U.S.C. 3621, et seq.);

(ii) Pursuant to the War Crimes Act (18 U.S.C. 2441), Federal criminal jurisdiction also extends to conduct that is determined to constitute a war crime when committed by a civilian national of the United States;

(iii) Other laws may provide for prosecution of U.S. nationals who commit offenses on the premises of U.S. diplomatic, consular, military or other U.S. Government missions outside the United States (18 U.S.C. 7(9)); and

(iv) In time of declared war or a contingency operation, Contractor personnel authorized to accompany U.S. Armed Forces in the field are subject to the jurisdiction of the Uniform Code of Military Justice under 10 U.S.C. 802(a)(10).

(f) Processing and departure points. Deployed Contractor personnel shall—

(1) Process through the deployment center designated in the contract, or as otherwise directed by the Contracting Officer, prior to deploying. The deployment center will conduct deployment processing to ensure visibility and accountability of Contractor personnel and to ensure that all deployment requirements are met, including the requirements specified in paragraph (e)(1) of this clause;

(2) Use the point of departure and transportation mode directed by the Contracting Officer; and

(3) Process through a Joint Reception Center (JRC) upon arrival at the deployed location. The JRC will validate personnel accountability, ensure that specific designated operational area entrance requirements are met, and brief Contractor personnel on theater-specific policies and procedures.

(g) Personnel data.

(1) The Contractor shall use the Synchronized Predeployment and Operational Tracker (SPOT) web-based system to enter and maintain the data for all Contractor personnel that are authorized to accompany U.S. Armed Forces deployed outside the United States as specified in paragraph (b)(1) of this clause.

(2) The Contractor shall enter the required information about their contractor personnel prior to deployment and shall continue to use the SPOT web-based system to maintain accurate, up-to-date information throughout the deployment for all Contractor personnel. Changes to status of individual Contractor personnel relating to their in-theater arrival date and their duty location, to include closing out the deployment with their proper status (e.g., mission complete, killed, wounded) shall be annotated within the SPOT database in accordance with the timelines established in the SPOT Business Rules.

(h) Contractor personnel.

(1) The Contracting Officer may direct the Contractor, at its own expense, to remove and replace any Contractor personnel who jeopardize or interfere with mission accomplishment or who fail to comply with or violate applicable requirements of this contract. Such action may be taken at the Government's discretion without prejudice to its rights under any other provision of this contract, including the Termination for Default clause.

(2) The Contractor shall have a plan on file showing how the Contractor would replace employees who are unavailable for deployment or who need to be replaced during deployment. The Contractor shall keep this plan current and shall provide a copy to the Contracting Officer upon request. The plan shall—

(i) Identify all personnel who are subject to military mobilization;

(ii) Detail how the position would be filled if the individual were mobilized; and

(iii) Identify all personnel who occupy a position that the Contracting Officer has designated as mission essential.

(3) Contractor personnel shall report to the Combatant Commander or a designee, or through other channels such as the military police, a judge advocate, or an inspector general, any suspected or alleged conduct for which there is credible information that such conduct—

(i) Constitutes violation of the law of war; or

(ii) Occurred during any other military operations and would constitute a violation of the law of war if it occurred during an armed conflict.

(i) Military clothing and protective equipment.

(1) Contractor personnel are prohibited from wearing military clothing unless specifically authorized in writing by the Combatant Commander. If authorized to wear military clothing, Contractor personnel must—

(i) Wear distinctive patches, arm bands, nametags, or headgear, in order to be distinguishable from military personnel, consistent with force protection measures; and

(ii) Carry the written authorization with them at all times.

- (2) Contractor personnel may wear military-unique organizational clothing and individual equipment (OCIE) required for safety and security, such as ballistic, nuclear, biological, or chemical protective equipment.
- (3) The deployment center, or the Combatant Commander, shall issue OCIE and shall provide training, if necessary, to ensure the safety and security of Contractor personnel.
- (4) The Contractor shall ensure that all issued OCIE is returned to the point of issue, unless otherwise directed by the Contracting Officer.
- (j) Weapons.
  - (1) If the Contractor requests that its personnel performing in the designated operational area be authorized to carry weapons for personal protection, the request shall be made through the Contracting Officer to the Combatant Commander, in accordance with DoD Instruction 3020.41, enclosure 2, paragraph 4.e.(2). The Combatant Commander will determine whether to authorize in-theater Contractor personnel to carry weapons and what weapons and ammunition will be allowed.
  - (2) If the Contracting Officer, subject to the approval of the Combatant Commander, authorizes the carrying of weapons—
    - (i) The Contracting Officer may authorize the Contractor to issue Contractor-owned weapons and ammunition to specified employees; or
    - (ii) The [Contracting Officer to specify the appropriate individual, e.g., Contracting Officer's Representative, Regional Security Officer] may issue Government-furnished weapons and ammunition to the Contractor for issuance to specified Contractor employees.
  - (3) The Contractor shall ensure that its personnel who are authorized to carry weapons—
    - (i) Are adequately trained to carry and use them—
      - (A) Safely;
      - (B) With full understanding of, and adherence to, the rules of the use of force issued by the Combatant Commander; and
    - (C) In compliance with applicable agency policies, agreements, rules, regulations, and other applicable law;
    - (ii) Are not barred from possession of a firearm by 18 U.S.C. 922; and
    - (iii) Adhere to all guidance and orders issued by the Combatant Commander regarding possession, use, safety, and accountability of weapons and ammunition.
  - (4) Whether or not weapons are Government-furnished, all liability for the use of any weapon by Contractor personnel rests solely with the Contractor and the Contractor employee using such weapon.
  - (5) Upon redeployment or revocation by the Combatant Commander of the Contractor's authorization to issue firearms, the Contractor shall ensure that all Government-issued weapons and unexpended ammunition are returned as directed by the Contracting Officer.
- (k) Vehicle or equipment licenses. Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the designated operational area.
- (l) Purchase of scarce goods and services. If the Combatant Commander has established an organization for the designated operational area whose function is to determine that certain items are scarce goods or services, the Contractor shall coordinate with that organization local purchases of goods and services designated as scarce, in accordance with instructions provided by the Contracting Officer.
- (m) Evacuation.
  - (1) If the Combatant Commander orders a mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national Contractor personnel.
  - (2) In the event of a non-mandatory evacuation order, unless authorized in writing by the Contracting Officer, the Contractor shall maintain personnel on location sufficient to meet obligations under this contract.
- (n) Next of kin notification and personnel recovery.
  - (1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is isolated, missing, detained, captured, or abducted.
  - (2) In the case of isolated, missing, detained, captured, or abducted Contractor personnel, the Government will assist in personnel recovery actions in accordance with DoD Directive 3002.01E, Personnel Recovery in the Department of Defense.
- (o) Mortuary affairs. Mortuary affairs for Contractor personnel who die while accompanying the U.S. Armed Forces will be handled in accordance with DoD Directive 1300.22, Mortuary Affairs Policy.
- (p) Changes. In addition to the changes otherwise authorized by the Changes clause of this contract, the Contracting Officer may, at any time, by written order identified as a change order, make changes in the place of

performance or Government-furnished facilities, equipment, material, services, or site. Any change order issued in accordance with this paragraph (p) shall be subject to the provisions of the Changes clause of this contract.

(q) Subcontracts. The Contractor shall incorporate the substance of this clause, including this paragraph (q), in all subcontracts when subcontractor personnel are authorized to accompany U.S. Armed Forces deployed outside the United States in—

- (1) Contingency operations;
- (2) Humanitarian or peacekeeping operations; or
- (3) Other military operations or military exercises, when designated by the Combatant Commander.

(End of clause)

**252.225-7993 - PROHIBITION ON CONTRACTING WITH THE ENEMY IN THE UNITED STATES  
CENTRAL COMMAND THEATER OF OPERATIONS (DEVIATION 2012-O0005)  
(JAN 2012)**

This class deviation implements statutory provisions of the National Defense Authorization Act for Fiscal year 2012 (Public Law 112-81) and should be included in all solicitations and contracts with an estimated value of more than \$100,000 that are being, or will be, performed in Afghanistan in support of Operation Enduring Freedom.

(a) The Contractor is required to exercise due diligence to ensure that none of the funds received under this contract are provided, directly or indirectly, to a person or entity who is actively supporting an insurgency or otherwise actively opposing U.S. or coalition forces in a contingency operation.

(b) The Head of the Contracting Activity (HCA) has the authority to—

- (1) Terminate this contract for default, in whole or in part, if the HCA determines in writing that the Contractor failed to exercise due diligence as required by paragraph (a) of this clause; or
- (2) Void this contract, in whole or in part, if the HCA determines in writing that any funds received under this Contract have been provided, directly or indirectly, to a person or entity who is actively supporting an insurgency or otherwise actively opposing U.S. or coalition forces in a contingency operation.

(End of clause)

**252.225-7994 - ADDITIONAL ACCESS TO CONTRACTOR AND SUBCONTRACTOR RECORDS IN  
THE UNITED STATES CENTRAL COMMAND THEATER OF OPERATIONS  
(DEVIATION 2012-O0005) (JAN 2012)**

This class deviation implements statutory provisions of the National Defense Authorization Act for Fiscal year 2012 (Public Law 112-81) and should be included in all solicitations and contracts with an estimated value of more than \$100,000 that are being, or will be, performed in Afghanistan in support of Operation Enduring Freedom.

(a) In addition to any other existing examination-of-records authority, the Department of Defense is authorized to examine any records of the Contractor to the extent necessary to ensure that funds available under this Contract are not—

- (1) Subject to extortion or corruption; or
- (2) Provided, directly or indirectly, to persons or entities that are actively supporting an insurgency or otherwise actively opposing United States or coalition forces in a contingency operation.

(b) The substance of this clause, including this paragraph (b), is required to be included in subcontracts under this Contract that have an estimated value over \$100,000.

(End of clause)

**252.229-7999 - TAXES – FOREIGN CONTRACTS IN AFGHANISTAN (DEVIATION 2013-O0016)  
(JULY 2013)**

(a) This acquisition is covered by the Agreement regarding the Status of United States Military and Civilian Personnel of the U.S. Department of Defense Present in Afghanistan with Cooperative Efforts in Response to

Terrorism, Humanitarian and Civic Assistance, Military Training and Exercises, and other Activities, entered into between the United States and Afghanistan which was concluded by an exchange of diplomatic notes (U.S. Embassy Kabul note No. 202, dated September 26, 2002; Afghan Ministry of Foreign Affairs notes 791 and 93, dated December 12, 2002, and May 28, 2003, respectively), and entered into force on May 28, 2003.

(b) The Agreement exempts the Government of the United States of America and its contractors, subcontractors and contractor personnel from paying any tax or similar charge assessed within Afghanistan. The Agreement also exempts the acquisition, importation, exportation and use of articles and services in the Republic of Afghanistan by or on behalf of the Government of the United States of America in implementing this agreement from any taxes, customs duties or similar charges in Afghanistan.

(c) The Contractor shall exclude any Afghan taxes, customs duties or similar charges from its contract price.

(d) The Agreement does not exempt Afghan employees of DoD contractors and subcontractors from Afghan tax laws. To the extent required by Afghanistan law, contractors and subcontractors are required to withhold tax from the wages of these employees and to remit those payments to the appropriate Afghanistan taxing authority. These withholdings are an individual's liability, not a tax against the Contractor or subcontractor.

(e) The Contractor shall include the substance of this clause, including this paragraph (e), in all subcontracts.

(End of clause)

#### **252.232-7003 - ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS (JUN 2012)**

(a) Definitions. As used in this clause—

(1) "Contract financing payment" and "invoice payment" have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) "Electronic form" means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using Wide Area WorkFlow (WAWF) or another electronic form authorized by the Contracting Officer.

(3) "Payment request" means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(4) "Receiving report" means the data required by the clause at 252.246-7000, Material Inspection and Receiving Report.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests and receiving reports using WAWF, in one of the following electronic formats that WAWF accepts: Electronic Data Interchange, Secure File Transfer Protocol, or World Wide Web input. Information regarding WAWF is available on the Internet at <https://wawf.eb.mil/>.

(c) The Contractor may submit a payment request and receiving report using other than WAWF only when—

(1) The Contracting Officer administering the contract for payment has determined, in writing, that electronic submission would be unduly burdensome to the Contractor. In such cases, the Contractor shall include a copy of the Contracting Officer's determination with each request for payment;

(2) DoD makes payment for commercial transportation services provided under a Government rate tender or a contract for transportation services using a DoD-approved electronic third party payment system or other exempted vendor payment/invoicing system (e.g., PowerTrack, Transportation Financial Management System, and Cargo and Billing System);

(3) DoD makes payment for rendered health care services using the TRICARE Encounter Data System (TEDS) as the electronic format; or

(4) When the Government-wide commercial purchase card is used as the method of payment, only submission of the receiving report in electronic form is required.

(d) The Contractor shall submit any non-electronic payment requests using the method or methods specified in Section G of the contract.

(e) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payment requests.

(End of clause)

**252.246-7004 – SAFETY OF FACILITIES, INFRASTRUCTURE AND EQUIPMENT FOR MILITARY OPERATIONS (OCT 2010)**

(a) Definition. “Discipline Working Group,” as used in this clause, means representatives from the DoD Components, as defined in MIL-STD-3007F, who are responsible for the unification and maintenance of the Unified Facilities Criteria (UFC) documents for a particular discipline area.

(b) The Contractor shall ensure, consistent with the requirements of the applicable inspection clause in this contract, that the facilities, infrastructure, and equipment acquired, constructed, installed, repaired, maintained, or operated under this contract comply with Unified Facilities Criteria (UFC) 1-200-01 for—

- (1) Fire protection;
- (2) Structural integrity;
- (3) Electrical systems;
- (4) Plumbing;
- (5) Water treatment;
- (6) Waste disposal; and
- (7) Telecommunications networks.

(c) The Contractor may apply a standard equivalent to or more stringent than UFC 1-200-01 upon a written determination of the acceptability of the standard by the Contracting Officer with the concurrence of the relevant Discipline Working Group.

(End of Clause)

**LOCAL INSTRUCTIONS**

**952.222-0001- PROHIBITION AGAINST HUMAN TRAFFICKING, INHUMANE LIVING CONDITIONS, AND WITHHOLDING OF EMPLOYEE PASSPORTS (AUG 2011)**

(a) All contractors (“contractors” refers to both prime contractors and all subcontractors at all tiers) are reminded of the prohibition contained in Title 18, United States Code, Section 1592, against knowingly destroying, concealing, removing, confiscating, or possessing any actual or purported passport or other immigration document, or any other actual or purported government identification document, of another person, to prevent or restrict or to attempt to prevent or restrict, without lawful authority, the person’s liberty to move or travel, in order to maintain the labor or services of that person.

(b) Contractors are also required to comply with the following provisions:

- (1) Contractors shall only hold employee passports and other identification documents discussed above for the shortest period of time reasonable for administrative processing purposes.
- (2) Contractors shall provide all employees with a signed copy of their employment contract, in English as well as the employee’s native language that defines the terms of their employment/compensation.
- (3) Contractors shall not utilize unlicensed recruiting firms or firms that charge illegal recruiting fees.

(4) Contractors shall be required to provide adequate living conditions (sanitation, health, safety, living space) for their employees. Fifty square feet is the minimum acceptable square footage of personal living space per employee. Upon contractor's written request, Contracting Officers may grant a waiver in writing in cases where the existing square footage is within 20% of the minimum, and the overall conditions are determined by the Contracting Officer to be acceptable. A copy of the waiver approval shall be maintained at the respective life support area.

(5) Contractors shall incorporate checks of life support areas to ensure compliance with the requirements of this Trafficking in Persons Prohibition into their Quality Control program, which will be reviewed within the Government's Quality Assurance process.

(6) Contractors shall comply with International and Host Nation laws regarding transit/exit/entry procedures and the requirements for visas and work permits.

(c) Contractors have an affirmative duty to advise the Contracting Officer if they learn of their employees violating the human trafficking and inhumane living conditions provisions contained herein. Contractors are advised that Contracting Officers and/or their representatives will conduct random checks to ensure contractors and subcontractors at all tiers are adhering to the law on human trafficking, humane living conditions and withholding of passports.

(d) The contractor agrees to incorporate the substance of this clause, including this paragraph, in all subcontracts under his contract.

(End of Clause)

**952.223-0001 – REPORTING KIDNAPPINGS, SERIOUS INJURIES AND DEATHS (AUG 2011)**

Contractors shall notify the Contracting Officer, as soon as practicable, whenever employee kidnappings, serious injuries or deaths occur.

Report the following information:

Contract Number

Contract Description & Location

Company Name

Reporting party:

Name

Phone number

e-mail address

Victim:

Name

Gender (Male/Female)

Age

Nationality

Country of permanent residence

Incident:

Description

Location

Date and time

Other Pertinent Information

(End of Clause)

**952.225-0003- FITNESS FOR DUTY AND MEDICAL/DENTAL CARE LIMITATIONS (AFGHANISTAN)  
(FEB 2013)**

(a) The contractor shall perform the requirements of this contract notwithstanding the fitness for duty of deployed employees, the provisions for care offered under this section, and redeployment of individuals determined to be unfit. Contractor personnel who deploy for multiple tours, for more than 12 months total must be re-evaluated for fitness to deploy. An examination will remain valid for 15 months from the date of the physical. The contractor bears the responsibility for ensuring all employees are aware of the conditions and medical treatment available at the performance location. The contractor shall include this information and requirement in all subcontracts with performance in the theater of operations.

(b) The contractor shall not deploy an individual with any of the following conditions unless approved by the appropriate CENTCOM Service Component (i.e. ARCENT, AFCENT, etc.) Surgeon: Conditions which prevent the wear of personal protective equipment, including protective mask, ballistic helmet, body armor, and chemical/biological protective garments; conditions which prohibit required theater immunizations or medications; conditions or current medical treatment or medications that contraindicate or preclude the use of chemical and biological protective's and antidotes; diabetes mellitus, Type I or II, on pharmacological therapy; symptomatic coronary artery disease, or with myocardial infarction within one year prior to deployment, or within six months of coronary artery bypass graft, coronary artery angioplasty, or stenting; morbid obesity (BMI  $\geq 40\%$ ); dysrhythmias or arrhythmias, either symptomatic or requiring medical or electrophysiological control; uncontrolled hypertension, current heart failure, or automatic implantable defibrillator; therapeutic anticoagulation; malignancy, newly diagnosed or under current treatment, or recently diagnosed/treated and requiring frequent subspecialist surveillance, examination, and/or laboratory testing; dental or oral conditions requiring or likely to require urgent dental care within six months' time, active orthodontic care, conditions requiring prosthodontic care, conditions with immediate restorative dentistry needs, conditions with a current requirement for oral-maxillofacial surgery; new onset ( $< 1$  year) seizure disorder, or seizure within one year prior to deployment; history of heat stroke; Meniere's Disease or other vertiginous/motion sickness disorder, unless well controlled on medications available in theater; recurrent syncope, ataxias, new diagnosis ( $< 1$  year) of mood disorder, thought disorder, anxiety, somatoform, or dissociative disorder, or personality disorder with mood or thought manifestations; unrepaired hernia; tracheostomy or aphonia; renalithiasis, current; active tuberculosis; pregnancy; unclosed surgical defect, such as external fixator placement; requirement for medical devices using AC power; HIV antibody positivity; psychotic and bipolar disorders. (Reference: Mod 11 to USCENTCOM Individual Protection and Individual/Unit Deployment Policy, Tab A: Amplification of the Minimal Standards of Fitness for Deployment to the CENTCOM AOR).

(c) In accordance with military directives (DoDI 3020.41, DoDI 6000.11, CFC FRAGO 09-1038, DoD Federal Acquisition Regulation Supplement (DFARS) PGI 225.74), resuscitative care, stabilization, hospitalization at Level III (emergency) military treatment facilities and assistance with patient movement in emergencies where loss of life, limb or eyesight could occur will be provided. Hospitalization will be limited to emergency stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system. Subject to availability at the time of need, a medical treatment facility may provide reimbursable treatment for emergency medical or dental care such as broken bones, lacerations, broken teeth or lost fillings.

(d) Routine and primary medical care is not authorized. Pharmaceutical services are not authorized for routine or known, routine prescription drug needs of the individual. Routine dental care, examinations and cleanings are not authorized.

(e) Notwithstanding any other provision of the contract, the contractor shall be liable for any and all medically-related services or transportation rendered. To view reimbursement rates that will be charged for services at all DoD deployed medical facilities please go to the following website: <http://comptroller.defense.gov/rates/fy2012.html> (change fiscal year as applicable).

(End of Clause)

#### **952.225-0004 COMPLIANCE WITH LAWS AND REGULATIONS (DEC 2011)**

(a) The Contractor shall comply with, and shall ensure that its employees and its subcontractors and their employees, at all tiers, are aware of and obey all U.S. and Host Nation laws, Federal or DoD regulations, and US Central Command orders and directives as applicable to personnel in Iraq and Afghanistan, including but not limited to

USCENTCOM, Multi-National Force and Multi-National Corps or Chief of Mission operations and fragmentary orders, instructions, policies and directives.

(b) Contractor employees shall particularly note all laws, regulations, policies, and orders restricting authority to carry firearms, rules for the use of force, and prohibiting sexual or aggravated assault.

(1) Afghanistan – Contractor employees are subject to General Orders Number 1, as modified from time to time, including without limitation, their prohibition on privately owned firearms, alcohol, drugs, war souvenirs, pornography and photographing detainees, human casualties or military security measures.

(2) Iraq – Contractor employees are not subject to General Order 1. Contractor employees will follow the policies or directives of the Office of Security Cooperation-Iraq (OSC-I) Installation Managers or Chief of Mission policies and directives regarding consumption of alcohol or any prohibited items for sites that they are assigned.

(c) Contractor employees may be ordered removed from the US Embassy, Chief of Mission sites, OSC-I sites, secure military installations or the theater of operations by order of the Chief of Mission (Iraq) or senior military commander of the battle space (Afghanistan) for acts that disrupt good order and discipline or violate applicable laws, regulations, orders, instructions, policies, or directives. Contractors shall immediately comply with any such order to remove its contractor employee.

(d) Contractor employees performing in Iraq or the USCENTCOM Area of Responsibility (AOR) may be subject to the jurisdiction of overlapping criminal codes, including, but not limited to, the Military Extraterritorial Jurisdiction Act (18 U.S.C. Sec. 3261, et al) (MEJA), the Uniform Code of Military Justice (10 U.S.C. Sec. 801, et al)(UCMJ), and the laws of the Host Nation. Non-US citizens may also be subject to the laws of their home country while performing in Iraq or the USCENTCOM AOR. Contractor employee status in these overlapping criminal jurisdictions may be modified from time to time by the United States, the Host Nation, or by applicable status of forces agreements.

(e) Under MEJA, a person who engages in felony misconduct outside the United States while employed by or accompanying the Armed Forces is subject to arrest, removal and prosecution in United States federal courts. Under the UCMJ, a person serving with or accompanying the Armed Forces in the field during a declared war or contingency operation may be disciplined for a criminal offense, including by referral of charges to a General Court Martial. Contractor employees may be ordered into confinement or placed under conditions that restrict movement in Iraq or within the AOR or administratively attached to a military command pending resolution of a criminal investigation.

(f) Contractors shall immediately notify the BDOC (Iraq) or military law enforcement (Afghanistan) and the Contracting Officer if they suspect an employee has committed an offense. Contractors shall take any and all reasonable and necessary measures to secure the presence of an employee suspected of a serious felony offense. Contractors shall not knowingly facilitate the departure of an employee suspected of a serious felony offense or violating the Rules for the Use of Force to depart Iraq or Afghanistan without approval from the Chief of Mission (Iraq) or the senior U.S. commander (Afghanistan).

(End of Clause)

#### **952.225-0005 MONTHLY CONTRACTOR CENSUS REPORTING (AUG 2011)**

Contractor shall provide monthly employee census information to the Contracting Officer, by province, for this contract. Information shall be submitted either electronically or by hard-copy. Information shall be current as of the 25th day of each month and received by the Contracting Officer no later than the first day of the following month. The following information shall be provided for each province in which work was performed:

- (1) The total number (prime and subcontractors at all tiers) employees.
- (2) The total number (prime and subcontractors at all tiers) of U.S. citizens.
- (3) The total number (prime and subcontractors at all tiers) of local nationals (LN).
- (4) The total number (prime and subcontractors at all tiers) of third-country nationals (TCN).
- (5) Name of province in which the work was performed.

- (6) The names of all company employees who enter and update employee data in the Synchronized Pre-deployment & Operational Tracker (SPOT) IAW DFARS 252.225-7040 or DFARS DOD class deviation 2011-O0004.

(End of Clause)

**952.225-0009 - MEDICAL SCREENING AND VACCINATION REQUIREMENTS FOR CONTRACTOR EMPLOYEES OPERATING IN THE CENTCOM AREA OF RESPONSIBILITY (AOR) (DEC 2011)**

(a) Contractors and subcontractors at any tier shall ensure and provide satisfactory evidence that all locally hired employees, including Local National (LN), Third Country National (TCN), and U.S. employees, working on bases have been screened for and do not currently have active tuberculosis (TB).

(1) Contractors may initially utilize a testing method of either a chest x-ray or TB skin test (TST), depending on the originating country of a contracted employee.

(i) Chest x-rays (CXR's), symptom survey, and Body Mass Index (BMI) shall be taken, and TSTs administered within 12 months prior to the start of deployment/employment. Contractors are required to bring in a physical copy of the pre-employment CXR film as it is the only way to verify interval changes should an active case of TB occur.

(A) Third Country Nationals (TCNs) and Local Nationals (LNs) cannot be screened with the TST. They need the pre-employment screening with a quality CXR, BMI and symptom survey.

(B) Small-Risk Nationals (SRNs), those with less than 25 TB cases per 100,000 persons annually (mostly expats from Europe and US), can be screened via the TST.

(ii) Annual re-screening for TCNs, and LNs will be performed with a CXR conducted by the Contractor's medical provider or local economy provider who will look for interval changes from prior CXR's and review any changes in the symptom survey.

(iii) SRN's do not require annual TB re-screening. However, for a TB contact investigation, a TST or Interferon Gamma Release Assay (IGRA) is required.

(iv) For a contact investigation, all personnel with a positive TST or IGRA will be evaluated for potential active TB with a symptom screen, exposure history, BMI, and CXR. All cases of suspected or confirmed active TB must be reported to the theater Preventive Medicine (PM) physician and/or TB Consultant as soon as possible. TB reporting is required within 24 hours to the PM POC. Contact tracing, and medical coding have specific requirements. All Small-Risk National (SRN) contract personnel are required to be MEDEVAC'd out of theater, at the contractor's expense, for treatment of active TB, after consultation with the Theater PM or TB Consultant. For SRN personnel, the contractor is responsible for management and compliance with all prescribed public health actions.

(v) Screening may be performed either by a licensed medical provider from the local economy or by the contractors' licensed medical staffs. Contractors shall maintain medical screening documentation and make it available to the Contracting Officer upon request.

(2) TB screening and documentation is a requirement prior to receiving badges to work in the CENTCOM Area of Operations. A copy of the TB screening documentation shall be provided to the responsible Base Operations Center prior to issuance of base access badges.

(b) Contractor employees, including subcontractors at any tier, who work in food service positions and/or water and ice production facilities, shall have current Typhoid and Hepatitis "A" (full series) immunizations in accordance with the Centers for Disease Control and Prevention guidelines (e.g. typhoid vaccination booster is required every 2 years), in addition to the required TB tests. The contractor medical provider must complete a pre-placement

examination to include a stool sample test for ova and parasites, and annual medical screening form or equivalent for food service, ice and water production workers.

(c) Proof of individual employee vaccinations shall be provided to the Contracting Officer and COR showing that their employees and their subcontractor employees at any tier have received the above vaccinations. The contractor shall maintain their employees' vaccination records for examination by the Contracting Officer. The contractor shall ensure that their subcontractors at any tier maintain their respective employees' vaccination records for examination by the Contracting Officer.

(d) The contractor is responsible for management and compliance with all prescribed public health actions regarding TB in the contracted personnel. The contractor also bears the responsibility of ensuring that adequate health management for TB (screening/diagnosis/treatment/isolation) is available at the contractor's chosen health care provider for their contracted and subcontracted personnel.

NOTE: Contractors are reminded of the requirement to comply with their contract and all regulatory guidance (DoD Instructions/Regulations, Federal Acquisition Regulation as Supplemented, and FRAGO's) as applicable regarding Medical Screening and Vaccination Requirements.

(End of Clause)

#### 952.225-0011 GOVERNMENT FURNISHED CONTRACTOR SUPPORT (JUL 2012)

The following is a summary of the type of support the Government will provide the contractor, on an "as-available" basis. In the event of any discrepancy between this summary and the description of services in the Statement of Work, this clause will take precedence. These services are only provided at the following locations: **(Contracting officer must enter the names of the operating locations of the contract that the requiring activity has properly coordinated with the respective Forward Operating Base (FOB) Mayor).** When contractor employees are in transit all checked blocks are considered authorized.

##### U.S. Citizens

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> APO/FPO/MPO/DPO/<br>Postal Services | <input checked="" type="checkbox"/> DFACs                | <input checked="" type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon                              | <input checked="" type="checkbox"/> Excess Baggage       | <input checked="" type="checkbox"/> MILAIR             |
| <input checked="" type="checkbox"/> Billeting                           | <input type="checkbox"/> Fuel Authorized                 | <input checked="" type="checkbox"/> MWR                |
| <input checked="" type="checkbox"/> CAAF*                               | <input checked="" type="checkbox"/> Govt Furnished Meals | <input checked="" type="checkbox"/> Resuscitative Care |
| <input checked="" type="checkbox"/> Controlled Access Card (CAC)        | <input checked="" type="checkbox"/> Military Banking     | <input checked="" type="checkbox"/> Transportation     |
| <input checked="" type="checkbox"/> Badge                               | <input type="checkbox"/> Military Clothing               | <input type="checkbox"/> All                           |
| <input checked="" type="checkbox"/> Commissary                          | <input checked="" type="checkbox"/> Military Exchange    | <input type="checkbox"/> None                          |
| <input type="checkbox"/> Dependents Authorized                          | <input type="checkbox"/> Embassy Housing, Meals**        |  |
| <input type="checkbox"/> Embassy Clinic-Afghanistan**                   | <input type="checkbox"/> Embassy Air**                   |  |

Third-Country National (TCN) Employees

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> N/A                          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon            | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                    | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF*                        | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC) | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Badge                        | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Commissary                   | <input type="checkbox"/> Military Exchange    | <input type="checkbox"/> None               |
| <input type="checkbox"/> Dependents Authorized        |   |   |

Local National (LN) Employees

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> N/A                          | <input type="checkbox"/> DFACs                | <input type="checkbox"/> Mil Issue Equip    |
| <input type="checkbox"/> Authorized Weapon            | <input type="checkbox"/> Excess Baggage       | <input type="checkbox"/> MILAIR             |
| <input type="checkbox"/> Billeting                    | <input type="checkbox"/> Fuel Authorized      | <input type="checkbox"/> MWR                |
| <input type="checkbox"/> CAAF*                        | <input type="checkbox"/> Govt Furnished Meals | <input type="checkbox"/> Resuscitative Care |
| <input type="checkbox"/> Controlled Access Card (CAC) | <input type="checkbox"/> Military Banking     | <input type="checkbox"/> Transportation     |
| <input type="checkbox"/> Badge                        | <input type="checkbox"/> Military Clothing    | <input type="checkbox"/> All                |
| <input type="checkbox"/> Commissary                   | <input type="checkbox"/> Military Exchange    | <input type="checkbox"/> None               |
| <input type="checkbox"/> Dependents Authorized        |   |   |

\* CAAF means Contractors Authorized to Accompany Forces.

\*\* Applies to US Embassy Life Support in Afghanistan

**SPECIAL NOTE – US Embassy Afghanistan Life Support: The type and amount of support that the U.S. Embassy Mission in Kabul, Afghanistan, provides to contractors, if any, must be coordinated in advance between the U.S. Mission and the contracting agency in accordance with Department of State Foreign Affairs Handbook, 2-FAH-2. Contractors are not authorized to deploy personnel requiring US Mission support prior to receiving clearance from the contracting officer.**

(End of Clause)

**952.225-0013 - CONTRACTOR HEALTH AND SAFETY (DEC 2011)**

(a) Contractors shall comply with National Electrical Code (NEC) 2008 for repairs and upgrades to existing construction and NEC 2011 standards shall apply for new construction, contract specifications, and MIL Standards/Regulations. All infrastructure to include, but not limited to, living quarters, showers, and restrooms shall be installed and maintained in compliance with these standards and must be properly supported and staffed to ensure perpetual Code compliance, prevent hazards and to quickly correct any hazards to maximize safety of those who use or work at the infrastructure.

(b) For existing employee living quarters the contractor shall provide maintenance, conduct repairs, and perform upgrades in compliance with NEC 2008 standards. For new employee living quarters, the contractor shall provide maintenance, conduct repairs, and make upgrades in compliance with NEC 2011 standards. The government has the authority to enter and inspect contractor employee living quarters at any time to ensure the prime contractor is complying with safety compliance standards.

(c) The contractor shall correct all deficiencies within a reasonable amount of time of becoming aware of the deficiency either by notice from the government or a third party, or by self discovery of the deficiency by the contractor. Further guidance can be found on:

UFC: [http://www.wbdg.org/ccb.browse\\_cat.php?o=29&c=4](http://www.wbdg.org/ccb.browse_cat.php?o=29&c=4)

NFPA 70: <http://www.nfpa.org>

NESC: <http://www.standards.ieee.org/nesc>

(End of Clause)

#### **952.225-0016 - CONTRACTOR DEMOBILIZATION (AFGHANISTAN) (AUG 2011)**

(a) Full demobilization of contractors and subcontractor(s) in the Afghanistan Combined Joint Operations Area (CJOA) is critical to responsible drawdown. The prime contractor is required to submit a demobilization plan to the Contracting Officer a minimum of 120 days prior to the end of the contract performance period or when requested by the Contracting Officer. The demobilization plan shall address, as a minimum, the following procedures detailed below. The procedures outline specific guidance to ensure a timely and responsible exit from theater. Prime contractors are responsible and accountable to ensure their subcontractor(s) at all tiers comply with responsible and timely exit from theater immediately following contract performance completion or termination.

(1) Exit from Afghanistan: The prime contractor is responsible to remain cognizant of Afghan laws regarding exit from Afghanistan. Currently, all foreigners traveling out of Afghanistan airports via commercial air transportation must have exit visas. Department of Defense, U.S. Forces-Afghanistan, Letters of Authorization (LOAs), and/or Embassy Badges are not accepted means of exiting Afghanistan. All U.S. citizens and foreign national contractors exiting via commercial means must obtain an Afghanistan exit sticker before departing the country. The exit sticker may be obtained from Ministry of Interior (MOI) office. It is the prime contractor's responsibility to ensure that the most recent exit procedures are followed and to ensure that subcontractor(s) at all tiers are in compliance with exit procedures. It is to the responsibility of the contractor to work with the Embassy of Afghanistan or Afghanistan MOI as required.

(2) Letter of Authorization (LOA): The prime contractor is responsible for demobilizing its workforce, including subcontractor employees at all tiers, and all contractor owned and subcontractor owned equipment out of theater as part of the prime contractor's exit strategy. This exit strategy must include reasonable timeframes starting with the end of the contract performance period and not exceeding 30 days. The Contracting Officer has the authority to extend selected LOAs up to, but not exceeding 30 calendar days after the contract completion date to allow the prime contractor to complete demobilization of its workforce and contractor owned equipment, as well as subcontractor(s) workforce and owned equipment, out of the Afghanistan CJOA. The prime contractor shall notify the Contracting Officer a minimum of 30 days prior to the end of the contract period to request up to a 30-day extension of selected LOAs beyond the contract completion date to complete demobilization. The request shall include at a minimum:

- (i) the name of each individual requiring a new LOA;
- (ii) the number of days for the LOA (no more than 30 calendar days); and
- (iii) justification for the request (e.g., what function the individual(s) will be performing during the demobilization period).

The Contracting Officer may request additional information for an LOA extension. Any LOA extension granted beyond the contract completion date shall not exceed 30 days and the contractor is not entitled to additional compensation for this period. If approved by the Contracting Officer, this is a no cost extension of an employee's LOA due to demobilization and in no way is an extension of the contract performance period.

(3) Badging: The prime contractor is responsible to ensure all employee badges, including subcontractor employees at all tiers, are returned to the local Access Control Badging Office for de-activation and destruction. The prime contractor shall submit a Badge Termination Report to ensure each record is flagged and the badge is revoked. If a prime and/or subcontractor employee's badge is not returned, the prime contractor shall submit a Lost, Stolen or Unrecovered Badge Report to the appropriate Access Control Badging Office. Contractor employees in possession of a Common Access Card (CAC) shall be responsible for turning in the CAC upon re-deployment through a CONUS Replacement Center in the U.S. Failure to return employee badges in a timely manner may result in delay of final payment.

(4) Contractor Controlled Facility Space: If the prime contractor has entered into a Memorandum of Understanding with the Installation Mayor or Garrison for site space, buildings, facilities, and/or Containerized Housing Units (CHU) to house prime and/or subcontractor employees (at all tiers), the prime contractor is responsible to notify the Installation Mayor or Garrison Commander of intent to vacate at least 90 calendar days prior to the end of the contract performance period. All United States Government (USG) provided property in the prime contractor's possession must be returned to the USG in satisfactory condition. The prime contractor is responsible and liable for any and all damages to USG property caused by prime and/or subcontractor employees, and shall be further liable for all cleanup, clearing, and/or environmental remediation expenses incurred by the USG in returning prime contractor and/or subcontractor facilities including surrounding site to a satisfactory condition, including expenses incurred in physically moving property, trash, and refuse from such premises, removing/remediating hazardous wastes on the premises, and repairing structures, buildings, and facilities used by the prime contractor and/or subcontractor. The prime contractor shall provide notification to the Installation Mayor or Garrison Commander to perform an inspection of all facilities as soon as practicable, but no more than 30 days, after the end of the contract period. If damages are discovered, the prime contractor shall make the necessary repairs. The prime contractor shall notify the Installation Mayor or Garrison Commander for re-inspection of the facilities upon completion of the repairs. If the Installation Mayor or Garrison Commander inspects the property, site space, buildings, facilities, and/or CHUs and finds they have not been properly cleaned, cleared, and/or environmentally remediated, or if the prime contractor fails to repair any damages within 30 calendar days after the end of the contract performance period, the final contract payment shall be reduced by the amount of the specified damages/repairs or the expenses incurred by the USG to properly clean, clear, and/or environmentally remediate the premises.

(5) Government Furnished Equipment/Materials: The prime contractor is responsible to return all USG furnished equipment, as defined in Federal Acquisition Regulation (FAR) Part 45, clauses 52.245-1, if included in the contract. Prime contractors who are not in compliance with the FAR, Defense Federal Acquisition Regulation Supplement, Department of Defense Directives and Instructions, policies, or procedures will be responsible and liable for damages to the government property. The prime contractor may apply for a "relief of responsibility" from the Contracting Officer anytime during the contract performance period. A joint inventory shall be conducted of the equipment by the prime contractor, USG representative, and the Contracting Officer or their representative, within 10 calendar days after the end of the contract performance period. The prime contractor shall report lost, damaged or destroyed property immediately to the Contracting Officer, but no later than the joint inventory at the end of the contract period. If the prime contractor fails to report lost, damaged or destroyed equipment or materials during the contract performance period, the prime contractor shall be responsible for the replacement and/or repair of the equipment or materials. The replaced equipment shall be new, of the same quality, and shall perform at the same functional level as the missing piece of equipment. If the prime contractor fails to repair and/or replace damaged or missing equipment, the final payment shall be reduced by the appropriate amount of the specified damages or cost to replace missing equipment with new.

(6) Contractor Personal Property: The contractor is advised that all personal property left on the respective installation after the date of departure of said premises, shall be sold or otherwise disposed of in accordance with 10 U.S.C. § 2575.

- (i) A request for the return of the property will be honored, if feasible, and if received before the expiration of the period of time allowed to vacate the installation.
- (ii) If abandoned property is left on the respective installation, contractual remedies may be enforced against the contractor, (See paragraph (b) of this clause for potential contractual remedies). Additionally, even if the contractor waives its interest to all abandoned personal property, the contractor may still be liable for all costs incurred by the USG to remove or dispose of the abandoned property.
- (iii) The contractor hereby authorizes the USG authority to dispose of any and all abandoned personal property in any manner the USG may deem suitable and hereby releases and discharges the USG and its agents from any and all claims and demands whatsoever that could otherwise be asserted because of the disposition of said abandoned personal property.

(7) Synchronized Predeployment Operational Tracker (SPOT): The prime contractor is responsible to close out the deployment of personnel, including subcontractor employees at all tiers, at the end of the contract completion period and to release the personnel from the prime contractor's company in the SPOT database. The release of employee information must be accomplished no more than 30 calendar days after the end of the contract completion date.

(8) Accountability of Prime and Subcontractor Personnel: Whether specifically written into the contract or not, it is the expectation of the USG that for any persons brought into the Afghanistan CJOA for the sole purposes of performing work on USG contracts, contract employers will return employees to their point of origin/home country once the contract is completed or their employment is terminated for any reason. If the prime contractor fails to re-deploy an employee, or subcontractor employee at any tier, the USG shall notify the applicable U.S. Embassy to take appropriate action. Failure by the prime contractor to re-deploy its personnel, including subcontractor personnel at any tier, at the end of the contract completion date, could result in the contractor being placed on the Excluded Parties List System (EPLS) and not be allowed to propose on future U.S. contracts anywhere in the world.

(9) Personnel Recovery: Any DoD contractor with unaccounted for employees shall follow the instructions in the "Contractor Accountability and Personnel Recovery" Clause 952.225-20. The contractor may use the Contracting Fusion Cell as a resource to track or research employees last known location and/or to view LOA's.

(b) CENTCOM - Joint Theater Support Contracting Command (C-JTSCC) and external agencies will utilize all available contracting remedies to guarantee compliance with demobilization requirements. Such actions include, but are not limited to withholding payment, issuing a cure notice, issuing a negative Contractor Performance Assessment Reporting System (CPARS) evaluation, reduction of award fee, debarment, reimbursement of U.S. Government expenses, and/or any other legal remedy available to a contracting officer. The USG reserves the right to withhold payment from the prime contractor not in compliance with the above procedures included herein. Additionally, the Contracting Officer shall document all unresolved contractor compliance issues in CPARS, which shall have an adverse past performance affect on future contracts with the USG, anywhere in the world.

(End of Clause)

#### **952.225-0019 COMMODITY SHIPPING INSTRUCTIONS (AFGHANISTAN)(AUG 2011)**

(a) USFOR-A FRAGO 10-200. United States Forces Afghanistan (USFOR-A) has directed that all shipments into and out of the Combined Joint Operations Area - Afghanistan (CJOA-A) be coordinated through the Defense Transportation System (DTS) in order to expedite the customs clearance process and facilitate the use of in-transit visibility for all cargo in the CJOA-A.

(b) Information regarding the Defense Transportation System (DTS). For instructions on shipping commodity items via commercial means using DTS, see the following websites:

1. Defense Transportation Regulation – Part II Cargo Movement - Shipper, Trans-shipper, and Receiver Requirements and Procedures:

[http://www.transcom.mil/dtr/part-ii/dtr\\_part\\_ii\\_203.pdf](http://www.transcom.mil/dtr/part-ii/dtr_part_ii_203.pdf)

2. Defense Transportation Regulation – Part II 4 Cargo Movement – Cargo

Routing and Movement: [http://www.transcom.mil/dtr/part-ii/dtr\\_part\\_ii\\_202.pdf](http://www.transcom.mil/dtr/part-ii/dtr_part_ii_202.pdf)

3. Defense Transportation Regulation – Part V - Department of Defense Customs and Border Clearance Policies and Procedures: [http://www.transcom.mil/dtr/part-v/dtr\\_part\\_v\\_512.pdf](http://www.transcom.mil/dtr/part-v/dtr_part_v_512.pdf)

(c) Responsibilities of the vendor carrier representative, shipping expediter, and/or customs broker:

1. Afghanistan Import Customs Clearance Request Procedures: The carrier, shipping expediter, and/or customs broker is responsible for being knowledgeable about the Afghan Customs Clearance Procedures.

2. Status of Customs Clearance Requests: All inquiries regarding the status of a customs clearance request prior to its submission to Department of Defense (DoD) Customs and after its return to the carrier representative or shipping expeditor should be directed to the carrier or shipping agent.

3. Customs Required Documents: The carrier representative or shipping expeditor is required to provide the DoD Contracting Officer Representative (COR) with all documentation that will satisfy the requirements of the Government of the Islamic Republic of Afghanistan (GIROA).

(d) Required Customs Documents: Documents must be originals (or copies with a company stamp). Electronic copies or photocopied documents will not be accepted by GIROA. The carrier is responsible for checking the current requirements for documentation with the Afghanistan Customs Department (ACD) as specified by the U.S. Embassy Afghanistan's SOP for Customs Clearance Requests Operations (<http://trade.gov/static/AFGCustomsSOP.pdf>) and paragraph 4 below.

1. The U.S. Ambassador Afghanistan diplomatic note guarantees that the U.S. Government (USG) shipments are exempt from Afghanistan Customs duties and taxes. USG shipments do not provide commercial carriers with the authority to unnecessarily delay shipments or holdover shipments in commercial storage lots and warehouses while en route to its final destination. The U.S. Embassy expects that shipments will be expedited as soon as customs clearance paperwork is received from the respective GIROA officials.

2. Imports: Documentation must list the year, make, model, and color of the commodity, the commodity Identification Number (if applicable) and for vehicles, the Engine Block Number. The following documentation is required for all import shipments:

- a. An original Customs Clearance Request (CCR) prepared by the COR in accordance with Afghanistan customs guidance referenced in paragraph 4 below.
- b. Bills of Lading (for shipments by sea), Airway Bills (for shipments by air) or Commodity Movement Request (CMRs) (for overland shipments). In the consignee block, type in "US Military". This will help the Afghan Customs officials to recognize that the shipment belongs to the US Military and, therefore, the shipment is subject to tax exemption provisions as specified under the current Diplomatic Note or Military Technical Agreement (MTA).
- c. Shipping Invoices.
- d. Packing Lists. Required only if the shipping invoice does not list the cargo.
- e. An Afghan Government Tax Exemption Form (Muaffi Nama) purchased from the Department of Customs and Revenue and prepared in the local language by the carrier representative, shipping agent, or customs broker.
- f. A Diplomatic Note, prepared by DoD Customs, to the Ministry of Foreign Affairs requesting the initiation of customs formalities with the Ministry of Finance, Department of Customs and Exemptions. Please note that DoD Customs is not responsible for registering vehicles.
- g. Commercially-owned equipment such as vehicles, construction machinery or generators that are leased and imported to Afghanistan for the performance of a USG contract may be subject to taxes and duties as determined by GIROA. If commercially-owned equipment is imported into Afghanistan in a duty-free status, that duty-free status only applies as long as the equipment is under the exclusive use of the USG contract. If the equipment is released at the end of the contract, applicable GIROA duties and taxes will apply to the owner if the equipment is not exported from Afghanistan or transferred to another USG contract.
- h. USG-owned vehicles must be exported at the conclusion of the project period or transferred to another USG entity. Under certain conditions, the USG may transfer equipment or vehicles to GIROA.

3. Exports: The following documentation is required for all export shipments:

- a. An original CCR prepared by the COR. If COR is not available, the Contracting Officer (KO) will prepare the CCR.
- b. Invoices.
- c. Packing Lists. Required only if the shipping invoice does not list the cargo.
- d. A Diplomatic Note, prepared by the DoD Customs Cell, to the Ministry of Foreign Affairs requesting the initiation of customs formalities with the Ministry of Finance, Department of Customs and Exemptions.

4. Customs requirements from the GIRoA may change with little notice. For current detailed instructions on customs guidelines in Afghanistan, refer to “The Instruction for Customs Clearance Request (Import/Export) Operations.” In all cases, the carrier is required to obtain a copy of this document, found at the following link: <http://trade.gov/static/AFGCustomsSOP.pdf>

(e) Point of contact (POC) for customs issues is the USFOR-A Joint Security Office (JSO) J3 at DSN: 318-449-0306 or 449-0302. Commercial to DSN conversion from the United States is (732) 327-5130, choose option #1, and then dial 88-318 followed by your seven-digit DSN number.

(End of Clause)

**952.225-0020 - CONTRACTOR ACCOUNTABILITY AND PERSONNEL RECOVERY (AFGHANISTAN)  
(AUG 2011)**

(a) Contract performance may require work in dangerous or austere conditions. Except as otherwise provided in the contract, the contractor accepts the risks associated with required contract performance in such operations.

(1) Unaccounted Personnel: It is the expectation of the USG that any contractor brought into Afghanistan for the sole purposes of performance of work on a USG contract must be accounted for at all times by their respective employers. Additionally, contractors who maintain living quarters on a USG base shall verify the location of each of its employees' living quarters a minimum of once a month. If a DoD contracted employee becomes missing and evidence does not indicate foul play, a Personnel Recovery (PR) event is NOT automatically triggered. Such an event will be treated as an accountability battle drill by the employer's chain of command or civilian equivalent.

(2) Contractor Responsibilities: The contractor is responsible to take all necessary steps to locate and investigate the unaccounted for employee(s) whereabouts to the maximum extent practicable. To assist in this process, contractors may use the Contracting Fusion Cell as a resource to track or research employee's last known location and/or to view LOA's. All missing personnel will be immediately reported to the installation division Personnel Recovery Officer (PRO), Mayor's cell, Military Police Station and/or the Criminal Investigative Division, and the Base Defense Operations Center (BDOC).

(3) Contractor Provided Information: If it is determined that a potential criminal act has occurred, the USD PRO (or USFOR-A Personnel Recovery Division (PRD) with prior coordination) will attempt to validate the missing person's identity through the employer. The contractor shall provide the information to PRD within 12 hours of request. The required information the contractor should keep on file includes but is not limited to: copy of the individual's Letter of Authorization generated by the Synchronized Pre-deployment and Operational Tracker System (SPOT), copy of passport and visas, housing information of where the individual resides such as room number and location, DD Form 93, Record of Emergency Data, copy of badging, and contact information for known friends or associates.

(b) If USFOR-A PRD determines through investigation that the unaccounted personnel have voluntarily left the installation either seeking employment with another contractor or other non-mission related reasons, PRD will notify the contractor. The contractor shall ensure that all government-related documents such as LOA's, visas, etc. are terminated/reconciled appropriately within 24 hours of notification by PRD in accordance with subparagraph (a)(8) of C-JTSCC Clause 952.225-0016 entitled “Contractor Demobilization (Afghanistan)”. Contractors who fail to account for their personnel or whose employees create PR events will be held in breach of their contract and face all remedies available to the Contracting Officer.

(End of Clause)

**952.225-0022 - VISIBILITY OF INBOUND/OUTBOUND CARGO AND CONTRACTOR EQUIPMENT  
CENSUS (AFGHANISTAN) (APR 2012)**

a. Movement and coordination of inbound and outbound cargo in Afghanistan is critical to ensuring an effective drawdown. The contractor shall provide visibility of their inbound cargo and equipment via the Synchronized Pre-

deployment Operational Tracker (SPOT) census for their contract. This requirement includes the prime and subcontractor's at all tiers cargo and equipment. The contractor shall report any individual piece of equipment valued at \$50,000 or more. Incoming cargo and equipment census data shall be input 30 days prior to start of performance or delivery of supplies and quarterly thereafter for inbound and outbound equipment.

b. This reporting is required on Rolling Stock (RS), Non Rolling Stock (RNRS), and Twenty foot Equivalent Units (TEU). The following definitions apply to these equipment/cargo categories:

(1) Rolling Stock (RS): All equipment with wheels or tracks, that is self-propelled, or is un-powered and can be towed by a vehicle on a roadway. Also includes standard trailer mounted equipment such as generators, water purification equipment, and other support equipment with permanent wheels. Specific examples of R/S include Wheeled Armored Vehicles (WAVS), Mine-Resistant Ambush-Protected (MRAP) family of vehicles (FOVS), and Highly Mobile Multipurpose Wheeled Vehicles (HMMWVS).

(2) Non Rolling Stock (RNRS): All equipment that is not classified as Rolling Stock. Includes equipment that is not trailer-mounted or originally designed to be driven or towed over a roadway.

(3) Twenty foot Equivalent Units (TEU): Standard unit for describing a ship's cargo capacity, or a shipping terminal's cargo handling capacity. One TEU represents the cargo capacity of a standard intermodal shipping container, 20 feet long, 8 feet wide, and 8.5 feet high. One TEU is equivalent to 4 QUADCONS and 3 TRICONS. One TEU has an internal volume of 1,166 cubic feet.

c. This data will be used by United States Forces-Afghanistan (USFOR-A) to assist in tracking the drawdown of Afghanistan. The contractor is responsible for movement of their own cargo and equipment. The data provided by contractors is for informational purposes only in order to plan and coordinate the drawdown effort. The Government assumes no responsibility for contractor demobilization except as stated in individual contract terms and conditions.

(End of Clause)

#### **952.236-0001- ELECTRICAL AND STRUCTURAL BUILDING STANDARDS FOR CONSTRUCTION PROJECTS (DEC 2011)**

(a) The standards set forth herein are the minimum requirements for the contract. These standards must be followed unless a more stringent standard is specifically included. In such case the most stringent standard shall be required for contract acceptance.

(b) The contractor, in coordination with the Contracting Officer, Base Camp Mayor, Base/Unit Engineers, and requiring activity shall evaluate, upgrade, build, and/or refurbish buildings to a safe and livable condition. This work may include refurbishment, construction, alterations, and upgrades. All work shall be in accordance with accepted standards of quality.

(c) As dictated by the Unified Facilities Criteria (UFC) the contract shall meet:

- (1) "the minimum requirements of United States' National Fire Protection Association (NFPA) 70,
- (2) 2011 National Electrical Code (NEC) for new construction
- (3) 2008 National Electrical Code (NEC) for repairs and upgrades to existing construction
- (4) American National Standards Institute (ANSI) C2, and
- (5) United States' National Electrical Safety Code (NESC).

(d) These standards must be met when it is reasonable to do so with available materials. When conditions dictate deviation apply British Standard (BS 7671, Edition 17 defacto standard for 50 HZ installations). Any deviations from the above necessary to reflect market conditions, shall receive prior written approval from a qualified engineer and the Contracting Officer.

(e) The following internet links provide access to some of these standards:

UFC: [http://www.wbdg.org/ccb/browse\\_cat.php?o=29&c=4](http://www.wbdg.org/ccb/browse_cat.php?o=29&c=4)

NFPA 70: <http://www.nfpa.org>

NESC: <http://www.standards.ieee.org/nesc>

(End of Clause)

The following have been deleted:

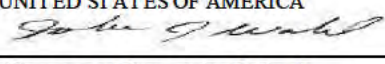
FSR CLAUSE

## SECTION I - CONTRACT CLAUSES

The following have been deleted:

252.225-7040 Contractor Personnel Authorized to Accompany U.S. Armed JUL 2009  
Forces Deployed Outside the United States

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   4</div>	
2 AMENDMENT/MODIFICATION NO P00010		3 EFFECTIVE DATE 13-Aug-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: KAREN.CORPORAL@USMC.ML 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSYSCOM CTQ41 PCO DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Unilateral Modification							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: corporal133737 The purpose of this modification is to add Lt. Monica Laux as an Alternate Contracting Officer's Representative (ACOR).							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 03-Sep-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION G - CONTRACT ADMINISTRATION DATA

The following have been modified:

**CONTRACT ADMIN****Preparation of Vouchers**

All vouchers submitted for payment under this contract shall include documentation to support all costs. This documentation shall be submitted to the Project Officer for the purposes of assuring and certifying (1) compliance with the contract requirements and limitations; (2) that the services were received; and (3) that the amounts billed are reasonable expenditures for the performance of the contract.

**INVOICING INSTRUCTIONS****I. MARCORSYSCOM WAWF INSTRUCTIONS TO CONTRACTORS**

- a. Vendors, it is critical that the following instructions are followed. Failure to follow all instructions listed below may cause a delay or even rejection of invoice payment.
- b. In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (MAR 2008)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor is required to utilize this system when processing invoices and receiving reports under this contract.
- c. The contractor shall (i) ensure an Electronic Business Point of Contact (POC) is designated in Central Contractor Registration at <<http://www.ccr.gov>>, and (ii) register to use WAWF-RA at <<https://wawf.eb.mil/> within ten (10) days after award of the contract or modification incorporating WAWF-RA into the contract. Step by step procedures to register are available at the <https://wawf.eb.mil/>. Tutorial programs on the WAWF Program are available at <http://www.wawftraining.com>. It is highly recommended that all Vendors' visit this website.
- d. The contractor is directed to use the "2 -in-1" format when processing invoices and receiving reports. For all requirements, the contractor shall use the Marine Corps Systems Command (MCSC) DODAAC M67854 and extension PG GCSS (i.e., M67854 ext. PG GCSS) as the DODAAC and extension for all shipping addresses.
- e. The contractor is directed to use the "combo" format when processing invoices and receiving reports for any Cost Reimbursement type CLINs. For all requirements, the contractor shall use the Marine Corps GCSS) as the DODAAC and extension for all shipping addresses.
- f. To expedite payment, when submitting invoices for payment the contractor is advised to check the applicable box to notify the Government point of contact electronically of an invoice submission.
- g. The vendor shall submit the invoice in WAWF after they have confirmed delivery of equipment to appropriate location. After submission of the invoice in WAWF please send a WAWF email notification to the Project Officer and the alternate Point of Contact (POC), if applicable, shown in Section II.b. below. This is to ensure that the invoice is certified and prompt payment is made to the vendor as requested. To send the email, click on the Send Additional Email Notifications block on the page that appears. Add the primary point of contact's email address in the first email address block and add the alternate point of contact's email address in the following block. This additional notification to the government is important to ensure the appropriate point of contact is aware that the invoice documents have been submitted into the WAWF-RA system.
- h. During the invoicing process, WAWF requires the vendor to enter the Contract Number (PIIN), Order Number (SPIIN) and Cage Code. No dots, dashes or spaces. The WAWF - EDA pre-population process is very dependent on accurate, reliable information. Data contained in EDA will pre-populate the vendor's WAWF document only when the PIIN, SPIIN and cage# is entered correctly.

- i. If you are having issues with the WAWF program contact the Project Officer, Ms. Michelle Blalock (229) 639-7253 via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil) The Marine Corps WAWF contact is Ms. Michelle (229) 639-7253 or via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil)

## **II. VENDOR DATA ENTRY INFORMATION INTO WAWF:**

### **ADDRESS:**

DFAS-Columbus

ATTN- KANSAS

P.O. BOX 369022

COLUMBUS OH 43218-9022

E-Mail: MyInvoice: <https://myinvoice.csd.disa.mil/>

Data entry information in WAWF:

Payment Office DoDAAC: M67443

Issue By DoDAAC: M67854

Admin Office DoDAAC: M67854

Service Acceptor DoDAAC: M67854 ext GCSS

Contract Number: M6785411P4005

## **GOVERNMENT POINTS OF CONTACT**

### **Contracting Officer:**

PM GCSS-MC

Attn: Mr. John J. Wahl

105 Tech Parkway, Suite 105

Stafford, Virginia, 22556

Phone: (703) 432-5819

Fax: (703) 432-8701

Email: john.wahl@usmc.mil

The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract or task orders issued under this contract and notwithstanding provisions contained elsewhere in the contract, the said authority remains solely with the Contracting Officer. In the event that the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority at the contractor's expense, and no adjustment shall be made in the contract price or other contract terms and conditions as consideration for the aforementioned unauthorized change. Further, should the unauthorized change be to the government's detriment, the contract may be held financially responsible for its correction. Procurement Contracting Officer's responsibilities are outlined in FAR 1.602-2.

### **Contract Specialist:**

PM GCSS-MC

Attn: Karen Corporal

105 Tech Parkway, Suite 105

Stafford, Virginia, 22556

Phone: (703) 432-5821

Fax: (703) 432-8701

Email: karen.corporal@usmc.mil

The Contract Specialist is the representative of the Contracting Officer for all contractual matters.

### **Contracting Officer's Representative (COR):**

PM GCSS-MC LIS  
Attn: Michelle Blalock  
814 Radford Blvd.  
Building 3500  
Albany GA 31704-40342  
Phone: (229) 639-7253  
Email: [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil)

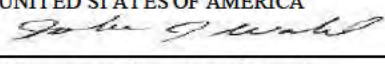
**Alternate Contracting Officer's Representative (ACOR):**

PM GCSS-MC LIS  
Attn: 1stLt Monica Laux  
814 Radford Blvd.  
Building 3500  
Albany GA 31704  
Phone: (229) 639-8399  
Email: [monica.laux@usmc.mil](mailto:monica.laux@usmc.mil)

The COR and ACOR are the appointed technical representatives of the Contracting Officer and are responsible for review of all tasks performed and determining they are within the scope of the contract in accordance with DFAR 201.602-2 (2). The "scope of the contract" is defined as the description, specifications, and work statement contained in the Contract. The COR is NOT authorized to issue any direction to the contractor which would alter the scope of the contract, the price, the delivery schedule, or any other terms and conditions of the contract. Other responsibilities include:

- a. Receive and review copies of all correspondence with the contractor to assure that the scope of the work is not altered.
- b. Ensure that all understandings reached with regard to the specifications or statement of work (SOW) are defined in writing. When tasking requires interpretation as to a contract change or contract scope, the concurrence of the Procuring Contracting Officer (PCO) shall be obtained prior to the contractor commencing work on any task.
- c. Ensure that technical direction given the contractor does not entail personal services or explicitly or implicitly requires actions that change price, quantity, delivery schedule or other contract terms and conditions. Personal services occur when contractor personnel are used as though they were government employees or were interchangeable with government employees.
- d. Avoid any action, either direct or implied, that could result in a change in the pricing, quantity, delivery schedule, or any other terms or conditions of the contract, or any action that dictates a level of performance to continue beyond the delivery date or period of performance listed in the contract.
- e. Bring to the PCO's attention, any inefficient or wasteful methods being used by the contractor. Make recommendations for corrective or preventive measures as appropriate.
- f. Maintain a file for each contract, which shall include: a copy of the contract and modifications, a copy of the signed COR Appointment Letter and record of corrective action taken, if required.
- g. Ensure all invoices are reviewed and any concerns are brought to the attention of the contract specialist.
- h. Ensure that all government Furnished Property is adequately monitored (if applicable).
- i. Ensure that the government Technical Points of Contact maintain a non-personal working relationship with the contractor.
- j. Provide prompt written notification to the PCO if, for any reason, your tenure as COR is recommended for termination.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE		PAGE OF PAGES 1   24	
2 AMENDMENT/MODIFICATION NO P00011		3 EFFECTIVE DATE 15-Nov-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: JOHN.WAHL@USMC MIL 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Per mutual agreement							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: jwahl14326 Purpose: reflect the change from on-site SME to off-site SME as noted on the following pages.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 20-Nov-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been modified:

KEY PERSONNEL LIST

**KEY PERSONNEL:**

**Substitution of Key Personnel**

**General Provision.** The Contractor agrees to assign to this task order those people identified as key personnel whose resumes were submitted with its submission and who are necessary to fulfill the requirements of this task order. No substitutions shall be made except in accordance with this clause.

**Guidance on Substitutions.** All substitution requests must be submitted, in writing, at least fifteen (15) days [thirty (30) days if security clearance is to be obtained] in advance of the proposed substitutions to the Contracting Officer.

**Requests for Substitutions.** All requests for substitutions must provide a detailed explanation of the circumstances necessitating the proposed substitution, and any other information requested by the Contracting Officer. All proposed substitutes must have qualifications that are equal to or higher than the qualifications required of the person to be replaced. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor of his/her approval or disapproval thereof.

Key personnel definition: Key personnel are understood to be those individuals who were proposed in the Contractor's technical submission, and specifically listed herein, to the Government who are necessary to fill the requirements of the task order.

Key Personnel	
Project Manager (CGI)	
Senior Systems Engineer (CGI)	
Senior Software Engineer (CGI)	
Senior Analyst (CGI)	
Field Service Representative (FSR) - (CGI)	(b) (6)
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	

<b>FSR Afghanistan (CGI)</b>	(b) (6)
<b>FSR Afghanistan (CGI)</b>	
<b>SME/Off-Site Support (CGI)</b>	(b) (6)
<b>Tester/Analyst/Trainer (CGI)</b>	
<b>Information Assurance Specialist (TDI)</b>	
<b>Database Administrator (HCI)</b>	

## SECTION B - SUPPLIES OR SERVICES AND PRICES

### CLIN 0205

The CLIN description has changed from On-Site SME to Off-Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

### CLIN 0305

The CLIN description has changed from On Site SME to Off Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

### CLIN 0405

The CLIN description has changed from On Site SME to Off Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

## SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

PWS

### **STRATIS Performance Work Statement**

#### **1.0 General.**

##### **1.1 Introduction and organization to be supported:**

The Marine Corps Systems Command's Global Combat Support Systems – Marine Corps (GCSS-MC), Logistics Information Systems (LIS) Office in Albany, Georgia requires Post Deployment Software Support (PDSS) for the Storage Retrieval Automated Tracking Integrated System (STRATIS). In support of this Performance Work Statement (PWS) the contractor shall be required to provide:

- Project Management
- System Operations and Maintenance
- On Site System Administration at in-garrison and deployed STRATIS sites
- 24/7 Technical Support
- Information Assurance
- System Modifications
- System Integration and Testing
- Fielding support to GCSS-MC
- System Documentation
- Technical Support Services

## 1.2 Scope:

The STRATIS application is fielded at six locations around the world and is in the Operations and Support phase of its life cycle and requires IT support services to meet its day-to-day supply mission requirements. A qualified PDSS contractor must be experienced in Windows operating systems (including but not limited to Server 2003/2008, XP, Windows 7, Windows CE), Oracle DBMS 10g/11g, Oracle Discover, Oracle Application Server, RedHat LINUX, MS Office software applications (Word, PowerPoint, Excel, and Outlook etc.), VM Ware ESX, personal computer, and server hardware maintenance. This is not an all inclusive list and may be modified by the Government.

## 1.3 Project Background and Objective:

STRATIS was originally developed as a standalone Warehouse Management System (WMS) for the Marine Corps. Since then, it has been integrated to function with GCSS-MC at two locations. Over the next three years, STRATIS will continue to be integrated to work hand-in-hand with the GCSS-MC logistics modernization program at the remaining standalone sites.

### 1.3.1 Background:

STRATIS is a WMS that automates warehouse operations in the intermediate level Supported Activities Supply Systems (SASSY) Management Unit (SMU). It employs barcode scanners, radio frequency communication devices and computer workstations for real-time operations on the warehouse floor. STRATIS was implemented at II Marine Expeditionary Force (MEF), Camp Lejeune, NC during January 1998; I MEF, Camp Pendleton during March 2001; III MEF, Camp Kinser, Okinawa during January 2003 and Combat Service Support Group-3, Hawaii later that same year and is on schedule for fielding at Blount Island Command in 2011. STRATIS was also deployed in support of OPERATION IRAQI FREEDOM (OIF) onboard Camp Taqaddam in Iraq from 2004-2009 and is currently supporting OPERATION ENDURING FREEDOM (OEF) in Afghanistan.

### 1.3.2 Objective:

GCSS-MC LIS is seeking to form a partnership with a world-class industry leader in information technology services. The successful offeror shall be able to demonstrate that they can and have developed and maintained a functioning WMS in both garrison and deployed environments.

**2.0 Definitions and Key Terms.**

<b>Acronym/Term</b>	<b>Meaning</b>
(DIACAP)	DoD Information Assurance Certification and Accreditation Process – This is the process used for an IT application to garner approval to operate on the Marine Corps Enterprise Network.
Garrison	These are permanent locations where Marine Corps units reside.
GCSS-MC LIS	This is an organization in the Marine Corps responsible for management of many logistics information systems.
IA	Information Assurance – The STRATIS application must comply with DoD and Marine Corps IA directives and orders in order to be allowed to operate on the Marine Corps Enterprise Network.
IAM	Information Assurance Manager – This is the person charged with ensuring that IT applications comply with IA requirements and are safe to operate on the Marine Corps Enterprise Network.
MEF	Marine Expeditionary Force – This is the organizational level in the Marine Corps where the STRATIS application is used.
NMCI	Navy Marine Corps Intranet – A program, in which an outside contractor provides a vast majority of information technology services for the United States Navy and Marine Corps.
SASSY	Supported Activities Supply System – The Marine Corps class I system used for supply management: requisitioning, inventory management, and accounting for assets.
SMU	SASSY Management Unit – This is a Marine Corps organization that performs intermediate level supply chain management.

**3.0 Specific Performance Requirements.**

The contractor is responsible for providing all material, services, and support documentation needed to complete the requirements identified in this PWS.

3.1 Description: Provide PDSS to all current STRATIS locations around the world. Field STRATIS to new locations and provide associated PDSS.

3.1.1 STRATIS Contract Project Management:

The contractor shall make use of industry recognized program control processes and best business practices to manage the overall STRATIS effort and balance the program's cost, schedule, performance, and quality constraints. The contractor shall be responsible for providing and managing technically competent personnel to solve technical issues concerning day-to-day operations and integrate STRATIS in conjunction with the fielding of GCSS-MC.

3.1.2 Information Assurance:

The contractor shall provide Information Assurance (IA) support to both the STRATIS Project Officer and to the GCSS-MC/LIS Information Assurance Manager (IAM). IA support requires knowledge of and compliance with DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "Information Assurance (IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," the Marine Corps/IT life cycle management processes, the requirements of Federal Information Security Management Act (FISMA), and all other mandatory DoD directives and instructions. The contractor shall prepare and maintain IA documentation in accordance with the 8510.01, "DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)", United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process, and other requirements as directed by the Marine Corps Systems Command Certification Authority (CA).

### 3.1.3 System Operation and Maintenance:

3.1.3.1 Troubleshooting. The contractor shall provide 24 hour, 7 days a week technical support, including all holidays, to ensure maximum operational availability of the system. This support shall include providing technical assistance to users in the areas of system use, management, information assurance, and installation. The contractor shall establish a maintenance request process in the event that issues identified by the user community and program office require corrective measures beyond the current capabilities of the system.

3.1.3.2 Software Maintenance. In order to continue deployment and implementation of STRATIS, on-going software maintenance activities such as vendor updates and patches are required. Software support activities shall follow accepted software engineering methodologies and adhere to sound configuration management processes as outlined in the attached GCSS-MC LIS Secure Software Development Contract Annex in Appendix 3. Although Capability Maturity Model Integration (CMMI) certification as defined by the Software Engineering Institute at <http://www.sei.cmu.edu/cmmi/models/> is not required, level three (or higher) certification or compliance is desired. Certifications related to similar, best practices models such as the Information Technology Infrastructure Library (ITIL) are also acceptable. The USMC does not expressly nor impliedly endorse any management methodology.

3.1.3.3 On Site System Support. The contractor shall ensure 95% operational availability of STRATIS during the normal local working hours. System availability does not include network or system hardware related problems nor does it include scheduled downtime. All scheduled downtime shall be coordinated and approved by the STRATIS Project Officer and leadership at the local site at least 5 working days in advance if possible.

On-site services are to be provided via Field Service Representatives (FSRs) to assist the local STRATIS users in the conduct of STRATIS operations while in garrison and during government designated operational Marine Corps deployments. The requirement is five (5) FSRs in garrison. The locations for these FSRs will be Camp Lejeune, NC, Camp Pendleton, CA, Marine Corps Base, Hawaii, Oahu, Hawaii, Camp Kinser, Okinawa, and Blount Island Command, Jacksonville, FL. One FSR per site is required. The FSR will serve as the POC for all STRATIS issues and will be sufficiently experienced in USMC warehousing operations and STRATIS functionality so as to be the initial point of contact for users and the contractor.

3.1.3.4 Global Combat Service Support – Marine Corps (GCSS-MC) Support. The contractor shall maintain, monitor, and verify the accuracy of the data flow of current and new STRATIS/GCSS-MC interfaces and support fielding & implementation of future Blocks of GCSS-MC – support will be required at times to perform data error resolution between the two systems.

### 3.1.4 System Enhancements:

During the course of this contract the STRATIS Project Office expects there will be a requirement to implement system performance upgrades for hardware, software, and minor functionality enhancements. The Contractor shall follow best business practices to implement modification requests and address enhancements per approval of the project officer. The Contractor shall integrate modifications and enhancements into subsequent software releases in

order to improve the general usability of STRATIS, to comply with Marine Corps Orders as they relate to supply and logistics, and to adapt to the requests and needs of users. Examples of these types of changes are noted below:

The need for hardware changes can originate from:

- Technology refresh – the STRATIS Program uses varying technology refresh cycles for its servers and automated information technology hardware.
- Architecture changes to support software and information security changes.

The need for software changes can originate from:

- Vendor unplanned upgrades – as an example, an Information Assurance Vulnerability Alert (IAVA) may be released indicating a software vulnerability requiring an immediate vendor supplied patch.

The need for functionality changes can originate from:

- Functional advocate requested changes such as enhancements to existing system capabilities.
- Interface changes necessitated by GCSS-MC.
- User requested changes that have been reviewed and approved by the STRATIS Configuration Control Board.

### **3.1.5 Deployed Operations:**

**3.1.5.1 FSRs deployed in Afghanistan.** Two (2) FSRs are required for deployed operations in Camp Leatherneck, Afghanistan. The contractor shall maintain STRATIS operations in this deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the Camp Leatherneck FSRs shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

**3.1.5.2 Additional deployed FSRs.** As required by operational needs, the contractor shall establish and maintain STRATIS operations in a deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the contractor shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

**The government cannot determine when and where the future requirements for deployed support may develop. As new requirements arise, the government will work with the contractor to ensure the contractor receives as much warning as possible before being asked to support or stand up a new deployed site. Two weeks (14 days) is the best estimate the government can provide as to lead time in the case of a new site.**

### **3.1.6 Off-Site Subject Matter Expert (SME) Support:**

The contractor shall provide an off-site STRATIS SME located in Dumfries, Virginia to provide training to users, conduct error analysis and perform other analytical efforts, and lead and support testing events as appropriate. The contractor will participate in meetings, briefings, and provide demonstrations and functional guidance of STRATIS.

**3.1.6.1 Training.** The Contractor shall plan, coordinate, schedule, and present Web STRATIS training classes at each STRATIS site. The STRATIS Project Officer will identify training requirements and required time frames for each STRATIS site. The training shall include application functionality and related peripheral equipment on the existing barcode scanners and printers for individuals or groups.

3.1.6.2 Analysis. The Contractor shall assist customers in installing applications and troubleshooting post-installation problems. The Contractor shall also help determine best approaches for implementation within the technical environment to isolate and solve design problems encountered during testing and implementation stages. Knowledge of Marine Corps warehouse management processes and systems is required.

3.1.6.3 Testing. The Contractor shall provide technical guidance and support in preparing for test activities and independent verifications and validations for STRATIS and for STRATIS integration with GCSS-MC. This includes participating in system integration and testing activities as system modifications are completed and isolating and solving design problems encountered during testing and implementation stages. At times, the contractor shall perform the testing and at other times the contractor will support testing, depending on the nature of the test.

#### **4.0 Deliverables.**

Kickoff Meeting and Task Management. Within 5 working days of the contract start date, the Contractor shall conduct a contract kickoff meeting that includes Government project personnel and Contractor personnel. The kickoff meeting will be held in Albany, Georgia. The Contractor shall submit a proposed agenda to the Project Officer at least two days prior to the kick off meeting. The purpose of this kickoff meeting is to introduce key Government and Contractor personnel, provide clarifications of contractor questions, establish preliminary dates for future program events, and discuss any other item the Project Officer may deem appropriate to discuss.

Work Breakdown Structure (WBS). The Contractor shall deliver a WBS detailed to the level necessary to clearly communicate the plan for completion of the tasks in this PWS, depicted as a Gantt chart. Tasks shall have beginning and ending dates and associated deliverables shall be identified. Once accepted by the government, the WBS will be incorporated into the effort with updates approved by the project officer. Proposed changes to significant milestones and delivery dates shall be submitted to the COR/ project officer in advance of the milestone or delivery dates and will be reviewed by the government. If accepted by the government, and after appropriate consideration (if required), approved changes will be incorporated via Contracting Officer or Project Officer approval depending on the nature of the change..

Quality Assurance Plan (QAP), Configuration Management Plan (CMP), and Risk Management Plan (RMP). The contractor shall prepare these plans in accordance with industry standard best business practices in contractor selected format and submit to the project officer for approval.

Monthly Status Report (MSR). The contractor shall submit MSRs to the project officer to assist the government's ability to monitor performance in accordance with the WBS. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific tasks in the WBS; (2) cost and performance reporting for each Task to include identification of costs and projected monthly expenditures by CLIN; (3) other significant issues (schedule, technical, potential cost or schedule risk issues, etc.) to include proposed resolutions, (4) a monthly STRATIS Software Performance Report which identifies the status of all maintenance requests from the previous month and new issues identified during the reporting period (5) a monthly risk update, and (6) a summary of User Assistance Calls (UACs) from each FSR. Note that identifying anticipated or actual performance or schedule changes in the MSR does not constitute formal notification to the project officer and contracting officer for STRATIS and authorization thereof.

System Test Plan. The contractor shall prepare system test plans that define the testing approach in accordance with industry standard best business practices in contractor selected format. These plans shall include test cases determined appropriate during testing of approved system changes and enhancements.

STRATIS User Manual. The contractor shall prepare user instructions for the STRATIS application in contractor selected format to align with current system functions. The contractor shall modify user instructions as system functions are modified and enhanced to support business processes. These updates will be version controlled and published to the user community upon approval by the STRATIS project officer.

Information Assurance Support Report. The Contractor shall prepare Information Assurance Support Reports. This report shall include submission of monthly written status reports via electronic mail that will allow the Government to monitor execution of the IA support tasks according to approved project delivery schedules. These reports shall include, at a

minimum: (1) how the work accomplished relates to the specific IA tasks; (2) anticipated deviations from schedule and mitigation plans accordingly, (3) other significant issues that may impact cost, schedule, performance, and any other technical issues with corresponding proposed resolutions, (4) action plans for correcting major/minor vulnerabilities, and (5) status of previous IA action items.

Information Assurance Workforce Certification Documents. The Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

IA Test Plans, Scan Results for each site and mitigation strategy for resolving vulnerabilities. The contractor shall document plans and procedures for continuously monitoring the IA posture of STRATIS and for conducting the annual IA control validation as per DoDI 8510.01. The contractor shall develop, mitigation strategies, plans of action, and schedules for resolving vulnerabilities for each STRATIS site. The contractor shall ensure that all communication transmission modes in STRATIS are able to maintain operational integrity.

Interface Documentation. The contractor shall prepare documentation in contractor selected format to define all inputs and outputs from STRATIS to another system. The contractor shall update interface documentation as current interfaces are updated and new interfaces are developed.

Software Test Plan –The contractor shall prepare a software test plan to define the testing strategy and processes. This document will address the different standards that will apply to the unit, integration, and system testing of STRATIS.

Design Document. The contractor shall document design assumptions, design constructs, decisions, risks, and functional requirements. This document should contain technical and functional entities of the system.

Deployed Operations Report. The contractor shall document the deployed STRATIS operations, specifically software and hardware performance, trouble areas, RF system performance and any environmental (climate) impacts. In addition, the contractor shall document daily user procedures that are specific to deployed operations. This documentation shall provide information that can be utilized during future deployed operations and to make improvements to the system.

After Action Report. The contractor shall provide an overview of the deployed STRATIS operations during deployment. The report is intended to assist the STRATIS project officer in preparing for future deployments (i.e. training, outreach and planning).

Schematics of STRATIS. The contractor shall provide a comprehensive wiring diagram and system layout of the STRATIS infrastructure at the deployed site.

Software Releases. The contractor shall provide revised versions of the STRATIS software application as required, along with any associated component required for STRATIS functionality.

## **5.0 Deliverable Schedule**

The Contractor shall accomplish the milestones shown in Table 1.

**Table 1: Deliverable Schedule**

**6.0 Government Furnished Items and Services.**

<b>Deliverable</b>	<b>Date Required</b>
Kickoff Meeting and Task Management	5 working days after award of contract
Work Breakdown Structure	10 working days after contract award - update as required
Quality Assurance Plan	20 working days after contract award - update as required
Configuration Management Plan	20 working days after contract award - update as required
Risk Management Plan	20 working days after contract award – quarterly thereafter
Monthly Status Reports	Monthly - 5 working days following the end of each month
System Test Plan	5 working days prior to the start of testing
STRATIS User Manual	20 working days after contract award - update within 10 work days of implemented changes
Information Assurance Support Report	Monthly - 5 working days following the end of each month
Information Assurance Work Force Certification Documents	20 working days after contract award and upon request as personnel change
IA Test Plans , Scan Results for each site and mitigation strategy (i.e. Plan of Action and Schedule) for resolving vulnerabilities	20 working days after contract award - update monthly and as required
Interface Documentation	Update as required
Software Test Plan	Update as required
Design Document	Update as required
Deployed Operations Report	As changes occur
After Action Report	Upon end of deployment
Schematics of STRATIS	As changes occur
Software releases	As required

The contractor shall receive and maintain custody of any GFE/GFI/GFM provided during the course of performance of this effort. At this time, the STRATIS Project Office is planning to purchase a NMCI laptop to be used at the contractor Program Management site to support direct connections to STRATIS sites connected to NMCI. The government will provide office space, computer resources, access to the Navy Marine Corps Intranet (NMCI) where applicable, and office supplies for the FSR's who are on-site with their respective SMU.

**7.0 Other Information and Special Conditions.****7.1 Hours of Work:**

On-site FSRs (in-garrison and deployed) shall provide support while the SMU is in operation and be "on-call" at other times to maintain the required 95% up-time for STRATIS. Other contract personnel (non-FSR) supporting STRATIS PDSS shall be available from 0800 – 1700 Eastern Time Monday through Friday, and provide on-call support after normal work hours.

**7.2 Place of Performance:**

The Contractor shall perform this effort in the United States. For FSR support, the Contractor shall perform this effort at the designated locations requiring a FSR. Travel will be required to support maintenance, testing, and training at Camp Lejeune NC, Camp Pendleton CA, Camp Kinser Okinawa, Marine Corps Base, HI, Blount Island Command, Jacksonville, FL, and other deployed operational sites as identified in Section 3.1.5. Travel shall be handled in accordance with the Joint Travel Regulations (JTR), at the direction of the project officer. Unauthorized travel or travel not coordinated with the project officer shall not be reimbursed.

**7.3 Period of Performance:**

The base period for this contract is from 1 Aug2011- 31 Jul 2012. There will be four option years:

Option Year 1: 1 Aug 2012 – 31 Jul 2013

Option Year 2: 1 Aug 2013 - 31 Jul 2014

Option Year 3: 1 Aug 2014 - 31 Jul 2015

Option Year 4: 1 Aug 2015 - 31 Jul 2016

#### 7.4 Travel:

Travel shall be handled in accordance with the Joint Travel Regulations (JTR). Travel or ODCs in excess of \$100 not first reviewed and approved by the Project Officer will not be reimbursed. Additionally, travel or other direct costs in excess of the Contract Line Number (CLIN) funded value shall not be reimbursed.

#### 7.5 Data Rights:

The STRATIS application is Government Off The Shelf (GOTS) software. Any modifications to the code, software, or related necessary components become property of the government.

#### 7.6 Applicable Directives:

DoDD 8500.01E, "Information Assurance," 23 Feb 2007

DoDI 8500.2, "(IA) Implementation," 6 Feb 2003

DoD 5200.01, DoD Information Security Program," 13 Dec 1996

8510.01 DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)

DoD 8570.01-M, Information Assurance Workforce Improvement Program

Marine Corps Order 5239.2, "Marine Corps (IA) Program

United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process

#### 7.7 Security Requirements:

All information provided to the contractor will be sensitive, but unclassified.

During the performance of deployed support, the contractor may have access to DoD information up to a SECRET classification level. Any information, records, or data that the contractor may have access to may be highly sensitive. Contractor personnel assigned to the task order in capacities that require access to background and reference materials, source code, possession of a USERID, or other valid computer access despite employment location, shall be eligible to possess a SECRET clearance, before assignment to the project. Contractor personnel are required to possess a "Secret" security clearance in order to be issued a Government Common Access Card (CAC).

Contractor personnel shall be required to adhere to security regulations, and shall observe and comply with any site-specific security provisions in effect at the various government facilities. Any required ID badges shall be worn and displayed at all times.

#### 7.8 COOP or Disaster Preparedness:

The Contractor Personnel shall provide Continuity of Operations (COOP) and Disaster Preparedness assistance to the STRATIS Program Office and the operational sites as it relates to the STRATIS Mission Essential/Business Essential Functions. The Contractor's primary role is to execute the IT Contingency Plan for the STRATIS System. The STRATIS IT contingency plan will be used in conjunction with each site's COOP and Disaster Recovery Plan.

#### 7.8 Key Personnel:

The systems supported by this contract are vital to the successful prosecution of the Nation's Operation Enduring Freedom (OEF). STRATIS is used world-wide by Marine Corps Warfighters and contribute to ensuring successful logistics operations within the Marine Corps at the retail, intermediate, and strategic levels. It is therefore extremely important that the partnership offered by this PWS succeed. As a means to help ensure that this goal is met, the Contractor shall provide fully trained and experienced key program and technical personnel (including replacement personnel) for the performance of required contract

activities. This includes training necessary for keeping personnel abreast of industry advances and for establishing proficiency on equipment, computer languages, and computer operating systems that are available on the commercial market. Training of personnel shall be performed by the Contractor at its own expense.

The following are the suggested minimum personnel who shall be designated as “key”. The implication of “suggested” is that the Government does not intend to dictate the composition of the ideal team to perform this task.

PROJECT MANAGER  
SENIOR SYSTEMS ENGINEER  
SENIOR SOFTWARE ENGINEER  
SENIOR ANALYST  
DATABASE ADMINISTRATOR  
FIELD SERVICE REPRESENTATIVES  
STRATIS SUBJECT MATTER EXPERT

In their proposal, the Contractor shall a list of Key Personnel proposed under this task order. Upon award of the task order, the Contracting Officer will include the names of all proposed key personnel in the resultant task order.

Any substitution(s) or Key Personnel must be first approved by the Government in accordance with the Special Task Order Requirement entitled “Substitution of Key Personnel”.

#### 7.9 Information Assurance Certifications:

The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

1. DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
2. Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. Appendix 1 provides a table for the appropriate certification levels required to meet specific access requirements. Appendix 2 contains the Privileged Access Agreement and Acknowledgment of Responsibilities.

#### 7.10 Deployed Support:

STRATIS not only requires the support of FSRs at the garrison locations. There are times when the Marine Corps mission necessitates a FSR to deploy with their respective unit. This FSR must be a highly qualified individual who is capable of working in a remote location with limited reach back support and reduced electronic communications capabilities. As with garrison STRATIS operations, technical support for the application, database, and hardware during deployed operations will be required. The deployed environment dictates a slightly different approach to support since easy access to the system and quick trips by the contractor to the site for troubleshooting will not be possible. The contractor will need to provide a qualified field service representative (FSR) to the in-theater STRATIS site on a full time basis. This representative will ensure there is uninterrupted operation of the system. All contractor personnel shall have fluent verbal and written English language skills. Under this effort, all FSRs are considered key personnel. Therefore, the Special Requirements Clause entitled “Substitution of Key Personnel” applies to all FSRs hired in support of this contract.

In the performance of these duties, in connection with this assignment, FSRs are to be afforded the privileges of a commissioned officer as related to laundry and dry cleaning services, commissary, and exchange privileges if

available, officers' mess, and afforded the status of a company grade officer for billeting in bachelor officers' quarters, if so desired. Medical care is authorized in accordance with service regulations. Cost is covered by present USMC arrangements with in theater support agencies.

#### 7.11 Transition Period for this contract:

##### 7.11.1 Phase In

In order to ensure a smooth transition phase and to prevent possible decreases in productivity or service quality, provisions have been made to allow a thirty (30) day transition period to allow the Contractor to become familiar enough with the systems requiring support under this Task Order to ensure system availability requirements specified in Tasks 1 through 5 above. This transition period commences with the task order award. During this transition period, the STRATIS Project Officer will provide assistance and guidance to the contractor to familiarize the contractor with the operations, processes, and functions to be performed. This assistance is being made available to explain procedures for conducting support under this contract, introduce the contractor to the system, and introduce the contractor to Marine Corps system owners and functional representatives. The contractor shall become familiar with the task order requirements in order to commence full performance on the first day following the thirty (30) day transition period. The contractor shall complete the necessary steps for assumption of the operation during the transition period and the contractor shall meet all requirements as specified in this PWS at the onset of the contract. During the phase-in period, the contractor shall be responsible for ensuring all elements are in place for full performance under this contract. During this transition period, the contractor shall keep the STRATIS Project Officer informed of their progress in ensuring their full contract compliance after the transition period.

##### 7.11.2 Phase Out

In order to ensure a smooth phase-in to the next contractor and to prevent possible decreases in productivity or service quality, the contractor shall provide a phase-out plan for the 30 calendar day period prior to the contract end date (i.e. at the end of all option periods). During this period, while still maintaining full performance, the contractor shall make available to key incoming contractor personnel, a representative of the incumbent contractor who is versed in the operation of other functions to be performed. This service shall be made available to explain procedures for conducting STRATIS support, introducing the next contractor to the system owners and functional representatives, etc. Inventories of GFP shall be conducted jointly with the STRATIS Project Officer representatives and representatives of the incoming contractor. Transfer of GFP will be made at the end of the phase-out period.

8.0 Performance Requirements Summary			
Performance-based Task	Indicator	Standard	Surveillance Method
3.1.1 STRATIS Contract Project Management	Submission of program management deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
3.1.1 STRATIS Contract Project Management	Maintain a fully staffed STRATIS team	STRATIS team is fully staffed 95% of the time.  No position remains vacant longer than 15 working days.  Threshold = 95% Objective = 100%	The contractor will keep a log of all instances of when there is a vacancy on the STRATIS team and identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.

<b>3.1.2 Information Assurance</b>	Submission of information assurance deliverables	<p>90% of deliverables are received on time.</p> <p>Any deliverables not received on time are no more than 5 working days late.</p> <p>Threshold = 90% Objective = 100%</p>	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.3 System Operation and Maintenance</b>	Resolution of troubleshooting requests	<p>90% of requests are resolved within 4 hours.</p> <p>All other requests are resolved within 2 working days.</p> <p>Solutions that require code development do not count against this measure.</p>	The contractor will keep a log of all troubleshooting requests and resolution time to be provided in the monthly status reports.
<b>3.1.3 System Operation and Maintenance</b>	Software Maintenance	<p>Retina scans result in overall risk rating of “Low” 95% of the time.</p> <p>Any items identified as high risk are remediated within 20 working days</p>	<p>Retina scans will be run at random throughout each year</p> <p>One third of the IA controls will be reviewed each year</p>
<b>3.1.3 System Operation and Maintenance</b>	On site System Support	<p>Maintain an overall STRATIS “up –time” of 95%.</p> <p>When STRATIS is “down” restore operations within 2 hours 90% of the time.</p> <p>Threshold = 2 hours Objective = 1 hour</p>	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	FSR providing on-site services	<p>FSR is providing on-site services 95% of the time.</p> <p>R&amp;R breaks for the FSR don’t exceed two calendar weeks at one time.</p> <p>FSR vacancies don’t exceed two calendar weeks.</p>	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	Analyze installation and post-installation problems and support testing for GCSS-MC	<p>Provide recommended solutions to GCSS-MC team, government testers, and users with 10 working days of problem identification.</p> <p>Threshold = 10 working days Objective = 5 working days</p>	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

<b>3.1.4 System Enhancements</b>	New releases of application software	Completed modification requests are incorporated in new releases within 20 working days.	The contractor will keep a log of all releases of software and will identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	On site System Operations	Maintain an overall STRATIS “up –time” of 95%.  When STRATIS is “down” restore operations within 2 hours 90% of the time.  Threshold = 2 hours Objective = 1 hour	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	Submission of deployed operations deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.5 Deployed Operations</b>	FSR providing on-site services	FSR is providing on-site services 95% of the time.  R&R breaks for the FSR don’t exceed two calendar weeks at one time.  FSR vacancies don’t exceed two calendar weeks. Threshold – no more than two weeks Objective – no vacancies, FSRs backfilled during R&R	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.6 Off-Site STRATIS SME Support</b>	Delivery of training to STRATIS sites	50% of STRATIS sites receive training each year.  Remaining sites receive training within the next year.  Threshold = 50% of sites receive training each year. Objective = 75% of sites receive training each year.	The STRATIS Project Officer will keep track of training sessions provided to the sites each year and will calculate the percent who received training.
<b>3.1.6 Off-Site STRATIS SME Support</b>	Analyze installation and post-installation problems and support testing	Provide recommended solutions to STRATIS developers, government testers, and users with 10 working days of problem identification.  Threshold = 10 working days	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

		Objective = 5 working days	
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## 9.0 Appendices

Appendix 1 - Computing Environment Certifications

Appendix 2 - Statement of Acceptance of Responsibilities

Appendix 3 - GCSS-MC LIS Secure Software Development Contract Annex

# Appendix 1

## Computing Environment Certifications

Personnel in technical category positions must maintain certifications, as required by the certifying provider, to retain privileged system access.

In addition to the baseline IA certification requirement for their level, IATs with privileged access **MUST OBTAIN APPROPRIATE COMPUTING ENVIRONMENT (CE) CERTIFICATIONS** for the operating system(s) *and/or security related tools/devices* they support as required by their employing organization. This requirement ensures they can effectively apply IA requirements to their hardware and software systems.

All personnel must agree to release their certification qualification(s) to the Department of Defense.

<b>IAT Level I</b>		<b>IAT Level II</b>		<b>IAT Level III</b>	
A+ Network+ SSCP		GSEC Security+ SCNP SSCP		CISA CISSP ( <i>or Associate</i> ) GSE SCNA	
<b>IAM Level I</b>		<b>IAM Level II</b>		<b>IAM Level III</b>	
GISF GSLC Security+		GSLC CISM CISSP ( <i>or Associate</i> )		GSLC CISM CISSP ( <i>or Associate</i> )	
<b>CND Analyst</b>		<b>CND Infrastructure Support</b>		<b>CND Incident Responder</b>	
GCIA		SSCP		GCIH CSIH	
				<b>CND Auditor</b>	
				CISA GSNA	
				<b>CND-SP Manager</b>	
				CISSP-ISSMP CISM	
<b>IASAE I</b>		<b>IASAE II</b>		<b>IASAE III</b>	
CISSP ( <i>or Associate</i> )		CISSP ( <i>or Associate</i> )		ISSEP ISSAP	

## Appendix 2

### STATEMENT OF ACCEPTANCE OF RESPONSIBILITIES GLOBAL COMBAT SUPPORT SYSTEMS-MARINE CORPS (GCSS-MC) LOGISTICS INFORMATION SYSTEMS (LIS)

#### PRIVILEGED ACCESS AGREEMENT AND ACKNOWLEDGMENT OF RESPONSIBILITIES

Date: \_\_\_\_\_

1. I understand there are two DoD Information Systems (IS), classified (SIPRNET) and unclassified (NIPRNET), and that I have the necessary clearance for privileged access to all assigned GCSS-MC LIS systems. I shall not introduce or process data or software for the IS that I have not been specifically authorized to handle.
2. I understand the need to protect all passwords and other authenticators at the highest level of data they secure. I shall not share any password(s), account(s), or other authenticators with other coworkers or other personnel not authorized to access the GCSS-MC LIS system to which I am assigned. As a privileged user, I understand the need to protect all passwords and/or authenticators at the highest level of data it secures. I shall NOT share passwords and/or authenticators with coworkers who are not authorized access.
3. I understand that I am responsible for all actions taken under my account(s), root, or otherwise. I shall not attempt to "hack" the network or any connected information systems, or gain access to data to which I do not have authorized access.
4. I understand my responsibility to appropriately protect and label all output generated under my account (including printed materials, magnetic tapes, floppy disks, and downloaded hard disk files).
5. I shall immediately report any indication of computer network intrusion, unexplained degradation or interruption of network services, or the actual or possible compromise of data or file access controls to the appropriate Site and/or System Information Assurance (IA) Management. I shall NOT install, modify, or remove any hardware or software (i.e., freeware/shareware and security tools) without written permission and approval.

6. I shall not install any software on the NIPRNET that is not approved for USMC use (e.g., DoD Application & Database Management System (DADMS) disapproved applications).
7. I shall not add/remove any users' names to the Administrators, Local Administrator, or Power Users group without the prior approval and direction of the GCSS-MC LIS IA Management.
8. I shall not introduce any unauthorized code, Trojan horse programs, malicious code, or viruses into any systems to which I am assigned.
9. I understand that I am prohibited from the following while using the DoD IS:
  - a. Introducing Classified and/or Controlled Unclassified Information (CUI) into a NIPRNet environment.
  - b. Accessing, storing, processing, displaying, distributing, transmitting, or viewing material that is abusive, harassing, defamatory, vulgar, pornographic, profane, or racist; that promotes hate crimes, or is subversive or objectionable by nature, including material encouraging criminal activity, or violation of local, state, federal, national, or international law.
  - c. Storing, accessing, processing, or distributing Classified, Proprietary, CUI, For Official Use Only (FOUO), or Privacy Act protected information in violation of established security and information release policies.
  - d. Obtaining, installing, copying, pasting, transferring, or using software or other materials obtained in violation of the appropriate vendor's patent, copyright, trade secret, or license agreement.
  - e. Knowingly writing, coding, compiling, storing, transmitting, or transferring malicious software code, to include viruses, logic bombs, worms, and macro viruses.
  - f. Engaging in prohibited political activity.
  - g. Using the system for personal financial gain such as advertising or solicitation of services or sale of personal property (e.g., eBay), or stock trading (i.e., issuing buy, hold, and/or sell directions to an online broker).
- Initials: \_\_\_\_\_
- h. Fundraising activities, either for profit or non-profit, unless the activity is specifically approved by the organization (e.g., organization social event fund raisers and charitable fund raisers, without approval).
- i. Gambling, wagering, or placing of any bets.
- j. Writing, forwarding, or participating in chain letters.
- k. Posting personal home pages.
- l. *Any other actions prohibited by DoD 5500.7-R (Reference (y)) or any other DoD issuances.*
10. Personal encryption of electronic communications is strictly prohibited and can result in the immediate termination of access.
11. I understand that if I am in doubt as to any of my roles or responsibilities I shall contact the GCSS-MC LIS Supervisor/Contracting Officer's Representative (COR) for clarification. The GCSS-MC LIS Supervisors and CORs will seek clarification from the appropriate IA Management or IA Technical Leads.
12. I understand that all information processed on the DoD systems is subject to monitoring. This includes email and browsing the web.
13. I shall not allow any user who is not cleared access to the network or any other connected system without prior approval or specific guidance from the GCSS-MC LIS IAM.
14. I shall use the special access or privileges granted to me ONLY to perform authorized tasks or mission related functions.
15. I shall not use any DoD owned information system to violate software copyright by making illegal copies of software.
16. I shall only use my PRIVILEGED USER account for official administrative actions. This account will NOT be used for day to day network communications.
17. I understand that failure to comply with the above requirements will be reported and may result in the following actions:
  - a. Revocation of IS privileged access.
  - b. Counseling.
  - c. Adverse actions pursuant to the Uniform Code of Military Justice and/or criminal prosecution.
  - d. Disciplinary action, discharge or loss of employment.
  - e. Revocation of Security Clearance.
18. I shall obtain and maintain required certification(s), according to DoD 8570.01-M and the certification provider, to retain privileged system access.

19. I shall obtain, process, handle, disseminate, and sanitize all sensitive government data in accordance with but not limited to: DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "(IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," 18 Nov 2002; Marine Corps (IA) Operational Standard 007, "IT Resource Access Guide V. 2.0," 1 May 2005.

Initials: \_\_\_\_\_

By signing this document, I agree to the terms for privileged access and acknowledge my responsibilities associated with privileged access.

PRIVILEGED USER NAME (First M. Last): \_\_\_\_\_

INFORMATION SYSTEM NAME(S):

(Type a list of all information systems in which you are requesting access in the box below)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SUPERVISOR/COR NAME \_\_\_\_\_

SUPERVISOR/COR SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_

IA MANAGER NAME: \_\_\_\_\_

IA MANAGER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Appendix 3

GCSS-MC LIS Secure Software Development Contract Annex

---

**1. INTRODUCTION**

This Annex is made to \_\_\_\_\_ ("Agreement") between Client and Developer. Client and Developer agree to maximize the security of the software according to the following terms.

**2. PHILOSOPHY**

This Annex is intended to clarify the security-related rights and obligations of all the parties to a software development relationship. At the highest level, the parties agree that:

**(a) Security Decisions Will Be Based on Risk**

Decisions about security will be made jointly by both Client and Developer based on a firm understanding of the risks involved.

**(b) Security Activities Will Be Balanced**

Security effort will be roughly evenly distributed across the entire software development lifecycle.

**(c) Security Activities Will Be Integrated**

All the activities and documentation discussed herein can and should be integrated into Developer's software development lifecycle and not kept separate from the rest of the project. Nothing in this Annex implies any particular software development process.

**(d) Vulnerabilities Are Expected**

All software has bugs, and some of those will create security issues. Both Client and Developer will strive to identify vulnerabilities as early as possible in the lifecycle.

**(e) Security Information Will Be Fully Disclosed**

All security-relevant information will be shared between Client and Developer immediately and completely.

**(f) Only Useful Security Documentation Is Required**

Security documentation does not need to be extensive in order to clearly describe security design, risk analysis, or issues.

**3. LIFECYCLE ACTIVITIES****(a) Risk Understanding**

Developer and Client agree to work together to understand and document the risks facing the application. This effort should identify the key risks to the important assets and functions provided by the application. Each of the topics listed in the requirements section should be considered.

**(b) Requirements**

Based on the risks, Developer and Client agree to work together to create detailed security requirements as a part of the specification of the software to be developed. Each of the topics listed in the requirements section of this Annex should be discussed and evaluated by both Developer and Client. These requirements may be satisfied by custom software, third party software, or the platform.

**(c) Design**

Developer agrees to provide documentation that clearly explains the design for achieving each of the security requirements. In most cases, this documentation will describe security mechanisms, where the mechanisms fit into the architecture and all relevant design patterns to ensure their proper use. The design should clearly specify whether the support comes from custom software, third party software, or the platform. The developer should use best business practices, protection of data, software quality reports, testing plans, code reviews.

**(d) Implementation**

Developer agrees to provide and follow a set of secure coding guidelines and to use a set of common security control programming interfaces (such as the [OWASP Enterprise Security API \(ESAPI\)](#) or [CMMI]). Guidelines will indicate how code should be formatted, structured, and commented. Common security control programming interfaces will define how security controls must be called and how security controls shall function. All security-relevant code shall be thoroughly commented. Specific guidance on avoiding common security vulnerabilities shall be included. Also, all code shall be reviewed by at least one other Developer against the security requirements and coding guideline before it is considered ready for unit test.

**(e) Security Analysis and Testing**

Developer will perform application security analysis and testing (also called "verification") according to the verification requirements of an agreed-upon standard (such as the [OWASP Application Security Verification](#)

[Standard \(ASVS\)](#)). The Developer shall document verification findings according to the reporting requirements of the standard. The Developer shall provide the verification findings to Client.

**(f) Secure Deployment**

Developer agrees to provide secure configuration guidelines that fully describe all security relevant configuration options and their implications for the overall security of the software. The guideline shall include a full description of dependencies on the supporting platform, including operating system, web server, and application server, and how they should be configured for security. The default configuration of the software shall be secure.

**4. SECURITY REQUIREMENT AREAS**

The following topic areas must be considered during the risk understanding and requirements definition activities. This effort should produce a set of specific, tailored, and testable requirements Both Developer and Client should be involved in this process and must agree on the final set of requirements.

**(a) Input Validation and Encoding**

The requirements shall specify the rules for validating, and encoding each input to the application, whether from users, file systems, databases, directories, or external systems. The default rule shall be that all input is invalid unless it matches a detailed specification of what is allowed. In addition, the requirements shall specify the action to be taken when invalid input is received. Specifically, the application shall not be susceptible to injection, overflow, tampering, or other corrupt input attacks.

**(b) Authentication and Session Management**

The requirements shall specify how authentication credentials and session identifiers will be protected throughout their lifecycle. Requirements for all related functions, including forgotten passwords, changing passwords, remembering passwords, logout, and multiple logins, shall be included.

**(c) Access Control**

The requirements shall include a detailed description of all roles (groups, privileges, authorizations) used in the application. The requirements shall also indicate all the assets and functions provided by the application. The requirements shall fully specify the exact access rights to each asset and function for each role. An access control matrix is the suggested format for these rules.

**(d) Error Handling**

The requirements shall detail how errors occurring during processing will be handled. Some applications should provide best effort results in the event of an error, whereas others should terminate processing immediately.

**(e) Logging**

The requirements shall specify what events are security-relevant and need to be logged, such as detected attacks, failed login attempts, and attempts to exceed authorization. The requirements shall also specify what information to log with each event, including time and date, event description, application details, and other information useful in forensic efforts.

**(f) Connections to External Systems**

The requirements shall specify how authentication and encryption will be handled for all external systems, such as databases, directories, and web services. All credentials required for communication with external systems shall be stored outside the code in a configuration file in encrypted form.

**(g) Encryption**

The requirements shall specify what data must be encrypted, how it is to be encrypted, and how all certificates and other credentials must be handled. The application shall use a standard algorithm implemented in a widely used and tested encryption library.

**(h) Availability**

The requirements shall specify how it will protect against denial of service attacks. All likely attacks on the application should be considered, including authentication lockout, connection exhaustion, and other resource exhaustion attacks.

**(i) Secure Configuration**

The requirements shall specify that the default values for all security relevant configuration options shall be secure. For audit purposes, the software should be able to produce an easily readable report showing all the security relevant configuration details.

**(j) Specific Vulnerabilities**

The requirements shall include a set of specific vulnerabilities that shall not be found in the software. If not otherwise specified, then the software shall not include any of the flaws described in the current "OWASP Top Ten Most Critical Web Application Vulnerabilities."

## **5. PERSONNEL AND ORGANIZATION**

### **(a) Security Architect**

Developer will assign responsibility for security to a single senior technical resource, to be known as the project Security Architect. The Security Architect will certify the security of each deliverable.

### **(b) Security Training**

Developer will be responsible for verifying that all members of the developer team have been trained in secure programming techniques.

### **(c) Trustworthy Developers**

Developer agrees to perform appropriate background investigation of all development team members.

## **6. DEVELOPMENT ENVIRONMENT**

### **(a) Secure Coding**

Developer shall disclose what tools are used in the software development environment to encourage secure coding.

### **(b) Configuration Management**

Developer shall use a source code control system that authenticates and logs the team member associated with all changes to the software baseline and all related configuration and build files.

### **(c) Distribution**

Developer shall use a build process that reliably builds a complete distribution from source. This process shall include a method for verifying the integrity of the software delivered to Client.

## **7. LIBRARIES, FRAMEWORKS, AND PRODUCTS**

### **(a) Disclosure**

Developer shall disclose all third party software used in the software, including all libraries, frameworks, components, and other products, whether commercial, free, open-source, or closed-source.

### **(b) Evaluation**

Developer shall make reasonable efforts to ensure that third party software meets all the terms of this agreement and is as secure as custom developed code developed under this agreement.

## **8. SECURITY REVIEWS**

### **(a) Right to Review**

Client has the right to have the software reviewed for security flaws at their expense at any time within 60 days of delivery. Developer agrees to provide reasonable support to the review team by providing source code and access to test environments.

### **(b) Review Coverage**

Security reviews shall cover all aspects of the software delivered, including custom code, components, products, and system configuration.

### **(c) Scope of Review**

At a minimum, the review shall cover all of the security requirements and should search for other common vulnerabilities. The review may include a combination of vulnerability scanning, penetration testing, static analysis of the source code, and expert code review.

### **(d) Issues Discovered**

Security issues uncovered will be reported to both Client and Developer. All issues will be tracked and remediated as specified in the Security Issue Management section of this Annex.

## **9. SECURITY ISSUE MANAGEMENT**

### **(a) Identification**

Developer will track all security issues uncovered during the entire lifecycle, whether a requirements, design, implementation, testing, deployment, or operational issue. The risk associated with each security issue will be evaluated, documented, and reported to Client as soon as possible after discovery.

### **(b) Protection**

Developer will appropriately protect information regarding security issues and associated documentation, to help limit the likelihood that vulnerabilities in operational Client software are exposed.

### **(c) Remediation**

Security issues that are identified before delivery shall be fixed by Developer. Security issues discovered after delivery shall be handled in the same manner as other bugs and issues as specified in this Agreement.

## **10. ASSURANCE**

### **(a) Assurance**

Developer will provide a "certification package" consisting of the security documentation created throughout the development process. The package should establish that the security requirements, design, implementation, and test results were properly completed and all security issues were resolved appropriately.

**(b) Self-Certification**

The Security Architect will certify that the software meets the security requirements, all security activities have been performed, and all identified security issues have been documented and resolved. Any exceptions to the certification status shall be fully documented with the delivery.

**(c) No Malicious Code**

Developer warrants that the software shall not contain any code that does not support a software requirement and weakens the security of the application, including computer viruses, worms, time bombs, back doors, Trojan horses, Easter eggs, and all other forms of malicious code.

**11. SECURITY ACCEPTANCE AND MAINTENANCE**

**(a) Acceptance**

The software shall not be considered accepted until the certification package is complete and all security issues have been resolved.

**(b) Investigating Security Issues**

After acceptance, if security issues are discovered or reasonably suspected, Developer shall assist Client in performing an investigation to determine the nature of the issue. The issue shall be considered "novel" if it is not covered by the security requirements and is outside the reasonable scope of security testing.

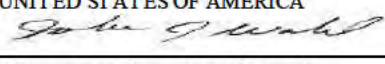
**(c) Novel Security Issues**

Developer and Client agree to scope the effort required to resolve novel security issues and to negotiate in good faith to achieve an agreement to perform the required work to address them.

**(d) Other Security Issues**

Developer shall use all commercially reasonable efforts consistent with sound software development practices, taking into account the severity of the risk, to resolve all security issues not considered novel as quickly as possible.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE		PAGE OF PAGES 1   24	
2 AMENDMENT/MODIFICATION NO P00011		3 EFFECTIVE DATE 15-Nov-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: JOHN.WAHL@USMC MIL 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) STANLEY ASSOCIATES, NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 6G280		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Per mutual agreement							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: jwahl14326 Purpose: reflect the change from on-site SME to off-site SME as noted on the following pages.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 20-Nov-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been modified:

KEY PERSONNEL LIST

**KEY PERSONNEL:**

**Substitution of Key Personnel**

**General Provision.** The Contractor agrees to assign to this task order those people identified as key personnel whose resumes were submitted with its submission and who are necessary to fulfill the requirements of this task order. No substitutions shall be made except in accordance with this clause.

**Guidance on Substitutions.** All substitution requests must be submitted, in writing, at least fifteen (15) days [thirty (30) days if security clearance is to be obtained] in advance of the proposed substitutions to the Contracting Officer.

**Requests for Substitutions.** All requests for substitutions must provide a detailed explanation of the circumstances necessitating the proposed substitution, and any other information requested by the Contracting Officer. All proposed substitutes must have qualifications that are equal to or higher than the qualifications required of the person to be replaced. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor of his/her approval or disapproval thereof.

Key personnel definition: Key personnel are understood to be those individuals who were proposed in the Contractor's technical submission, and specifically listed herein, to the Government who are necessary to fill the requirements of the task order.

Key Personnel	
Project Manager (CGI)	
Senior Systems Engineer (CGI)	
Senior Software Engineer (CGI)	
Senior Analyst (CGI)	
Field Service Representative (FSR) - (CGI)	(b) (6)
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	
Field Service Representative (FSR) - (CGI)	

<b>FSR Afghanistan (CGI)</b>	(b) (6)
<b>FSR Afghanistan (CGI)</b>	
<b>SME/Off-Site Support (CGI)</b>	(b) (6)
<b>Tester/Analyst/Trainer (CGI)</b>	
<b>Information Assurance Specialist (TDI)</b>	
<b>Database Administrator (HCI)</b>	

## SECTION B - SUPPLIES OR SERVICES AND PRICES

### CLIN 0205

The CLIN description has changed from On-Site SME to Off-Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

### CLIN 0305

The CLIN description has changed from On Site SME to Off Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

### CLIN 0405

The CLIN description has changed from On Site SME to Off Site SME.

The CLIN extended description has changed from STRATIS On-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP. to STRATIS Off-Site (SME). The Contractor shall perform work in accordance with Section C 3.1.6 of the RFP..

## SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

PWS

### **STRATIS Performance Work Statement**

#### **1.0 General.**

##### **1.1 Introduction and organization to be supported:**

The Marine Corps Systems Command's Global Combat Support Systems – Marine Corps (GCSS-MC), Logistics Information Systems (LIS) Office in Albany, Georgia requires Post Deployment Software Support (PDSS) for the Storage Retrieval Automated Tracking Integrated System (STRATIS). In support of this Performance Work Statement (PWS) the contractor shall be required to provide:

- Project Management
- System Operations and Maintenance
- On Site System Administration at in-garrison and deployed STRATIS sites
- 24/7 Technical Support
- Information Assurance
- System Modifications
- System Integration and Testing
- Fielding support to GCSS-MC
- System Documentation
- Technical Support Services

## 1.2 Scope:

The STRATIS application is fielded at six locations around the world and is in the Operations and Support phase of its life cycle and requires IT support services to meet its day-to-day supply mission requirements. A qualified PDSS contractor must be experienced in Windows operating systems (including but not limited to Server 2003/2008, XP, Windows 7, Windows CE), Oracle DBMS 10g/11g, Oracle Discover, Oracle Application Server, RedHat LINUX, MS Office software applications (Word, PowerPoint, Excel, and Outlook etc.), VM Ware ESX, personal computer, and server hardware maintenance. This is not an all inclusive list and may be modified by the Government.

## 1.3 Project Background and Objective:

STRATIS was originally developed as a standalone Warehouse Management System (WMS) for the Marine Corps. Since then, it has been integrated to function with GCSS-MC at two locations. Over the next three years, STRATIS will continue to be integrated to work hand-in-hand with the GCSS-MC logistics modernization program at the remaining standalone sites.

### 1.3.1 Background:

STRATIS is a WMS that automates warehouse operations in the intermediate level Supported Activities Supply Systems (SASSY) Management Unit (SMU). It employs barcode scanners, radio frequency communication devices and computer workstations for real-time operations on the warehouse floor. STRATIS was implemented at II Marine Expeditionary Force (MEF), Camp Lejeune, NC during January 1998; I MEF, Camp Pendleton during March 2001; III MEF, Camp Kinser, Okinawa during January 2003 and Combat Service Support Group-3, Hawaii later that same year and is on schedule for fielding at Blount Island Command in 2011. STRATIS was also deployed in support of OPERATION IRAQI FREEDOM (OIF) onboard Camp Taqaddam in Iraq from 2004-2009 and is currently supporting OPERATION ENDURING FREEDOM (OEF) in Afghanistan.

### 1.3.2 Objective:

GCSS-MC LIS is seeking to form a partnership with a world-class industry leader in information technology services. The successful offeror shall be able to demonstrate that they can and have developed and maintained a functioning WMS in both garrison and deployed environments.

**2.0 Definitions and Key Terms.**

<b>Acronym/Term</b>	<b>Meaning</b>
(DIACAP)	DoD Information Assurance Certification and Accreditation Process – This is the process used for an IT application to garner approval to operate on the Marine Corps Enterprise Network.
Garrison	These are permanent locations where Marine Corps units reside.
GCSS-MC LIS	This is an organization in the Marine Corps responsible for management of many logistics information systems.
IA	Information Assurance – The STRATIS application must comply with DoD and Marine Corps IA directives and orders in order to be allowed to operate on the Marine Corps Enterprise Network.
IAM	Information Assurance Manager – This is the person charged with ensuring that IT applications comply with IA requirements and are safe to operate on the Marine Corps Enterprise Network.
MEF	Marine Expeditionary Force – This is the organizational level in the Marine Corps where the STRATIS application is used.
NMCI	Navy Marine Corps Intranet – A program, in which an outside contractor provides a vast majority of information technology services for the United States Navy and Marine Corps.
SASSY	Supported Activities Supply System – The Marine Corps class I system used for supply management: requisitioning, inventory management, and accounting for assets.
SMU	SASSY Management Unit – This is a Marine Corps organization that performs intermediate level supply chain management.

**3.0 Specific Performance Requirements.**

The contractor is responsible for providing all material, services, and support documentation needed to complete the requirements identified in this PWS.

3.1 Description: Provide PDSS to all current STRATIS locations around the world. Field STRATIS to new locations and provide associated PDSS.

3.1.1 STRATIS Contract Project Management:

The contractor shall make use of industry recognized program control processes and best business practices to manage the overall STRATIS effort and balance the program's cost, schedule, performance, and quality constraints. The contractor shall be responsible for providing and managing technically competent personnel to solve technical issues concerning day-to-day operations and integrate STRATIS in conjunction with the fielding of GCSS-MC.

3.1.2 Information Assurance:

The contractor shall provide Information Assurance (IA) support to both the STRATIS Project Officer and to the GCSS-MC/LIS Information Assurance Manager (IAM). IA support requires knowledge of and compliance with DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "Information Assurance (IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," the Marine Corps/IT life cycle management processes, the requirements of Federal Information Security Management Act (FISMA), and all other mandatory DoD directives and instructions. The contractor shall prepare and maintain IA documentation in accordance with the 8510.01, "DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)", United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process, and other requirements as directed by the Marine Corps Systems Command Certification Authority (CA).

### 3.1.3 System Operation and Maintenance:

3.1.3.1 Troubleshooting. The contractor shall provide 24 hour, 7 days a week technical support, including all holidays, to ensure maximum operational availability of the system. This support shall include providing technical assistance to users in the areas of system use, management, information assurance, and installation. The contractor shall establish a maintenance request process in the event that issues identified by the user community and program office require corrective measures beyond the current capabilities of the system.

3.1.3.2 Software Maintenance. In order to continue deployment and implementation of STRATIS, on-going software maintenance activities such as vendor updates and patches are required. Software support activities shall follow accepted software engineering methodologies and adhere to sound configuration management processes as outlined in the attached GCSS-MC LIS Secure Software Development Contract Annex in Appendix 3. Although Capability Maturity Model Integration (CMMI) certification as defined by the Software Engineering Institute at <http://www.sei.cmu.edu/cmmi/models/> is not required, level three (or higher) certification or compliance is desired. Certifications related to similar, best practices models such as the Information Technology Infrastructure Library (ITIL) are also acceptable. The USMC does not expressly nor impliedly endorse any management methodology.

3.1.3.3 On Site System Support. The contractor shall ensure 95% operational availability of STRATIS during the normal local working hours. System availability does not include network or system hardware related problems nor does it include scheduled downtime. All scheduled downtime shall be coordinated and approved by the STRATIS Project Officer and leadership at the local site at least 5 working days in advance if possible.

On-site services are to be provided via Field Service Representatives (FSRs) to assist the local STRATIS users in the conduct of STRATIS operations while in garrison and during government designated operational Marine Corps deployments. The requirement is five (5) FSRs in garrison. The locations for these FSRs will be Camp Lejeune, NC, Camp Pendleton, CA, Marine Corps Base, Hawaii, Oahu, Hawaii, Camp Kinser, Okinawa, and Blount Island Command, Jacksonville, FL. One FSR per site is required. The FSR will serve as the POC for all STRATIS issues and will be sufficiently experienced in USMC warehousing operations and STRATIS functionality so as to be the initial point of contact for users and the contractor.

3.1.3.4 Global Combat Service Support – Marine Corps (GCSS-MC) Support. The contractor shall maintain, monitor, and verify the accuracy of the data flow of current and new STRATIS/GCSS-MC interfaces and support fielding & implementation of future Blocks of GCSS-MC – support will be required at times to perform data error resolution between the two systems.

### 3.1.4 System Enhancements:

During the course of this contract the STRATIS Project Office expects there will be a requirement to implement system performance upgrades for hardware, software, and minor functionality enhancements. The Contractor shall follow best business practices to implement modification requests and address enhancements per approval of the project officer. The Contractor shall integrate modifications and enhancements into subsequent software releases in

order to improve the general usability of STRATIS, to comply with Marine Corps Orders as they relate to supply and logistics, and to adapt to the requests and needs of users. Examples of these types of changes are noted below:

The need for hardware changes can originate from:

- Technology refresh – the STRATIS Program uses varying technology refresh cycles for its servers and automated information technology hardware.
- Architecture changes to support software and information security changes.

The need for software changes can originate from:

- Vendor unplanned upgrades – as an example, an Information Assurance Vulnerability Alert (IAVA) may be released indicating a software vulnerability requiring an immediate vendor supplied patch.

The need for functionality changes can originate from:

- Functional advocate requested changes such as enhancements to existing system capabilities.
- Interface changes necessitated by GCSS-MC.
- User requested changes that have been reviewed and approved by the STRATIS Configuration Control Board.

### **3.1.5 Deployed Operations:**

**3.1.5.1 FSRs deployed in Afghanistan.** Two (2) FSRs are required for deployed operations in Camp Leatherneck, Afghanistan. The contractor shall maintain STRATIS operations in this deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the Camp Leatherneck FSRs shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

**3.1.5.2 Additional deployed FSRs.** As required by operational needs, the contractor shall establish and maintain STRATIS operations in a deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the contractor shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

**The government cannot determine when and where the future requirements for deployed support may develop. As new requirements arise, the government will work with the contractor to ensure the contractor receives as much warning as possible before being asked to support or stand up a new deployed site. Two weeks (14 days) is the best estimate the government can provide as to lead time in the case of a new site.**

### **3.1.6 Off-Site Subject Matter Expert (SME) Support:**

The contractor shall provide an off-site STRATIS SME located in Dumfries, Virginia to provide training to users, conduct error analysis and perform other analytical efforts, and lead and support testing events as appropriate. The contractor will participate in meetings, briefings, and provide demonstrations and functional guidance of STRATIS.

**3.1.6.1 Training.** The Contractor shall plan, coordinate, schedule, and present Web STRATIS training classes at each STRATIS site. The STRATIS Project Officer will identify training requirements and required time frames for each STRATIS site. The training shall include application functionality and related peripheral equipment on the existing barcode scanners and printers for individuals or groups.

3.1.6.2 Analysis. The Contractor shall assist customers in installing applications and troubleshooting post-installation problems. The Contractor shall also help determine best approaches for implementation within the technical environment to isolate and solve design problems encountered during testing and implementation stages. Knowledge of Marine Corps warehouse management processes and systems is required.

3.1.6.3 Testing. The Contractor shall provide technical guidance and support in preparing for test activities and independent verifications and validations for STRATIS and for STRATIS integration with GCSS-MC. This includes participating in system integration and testing activities as system modifications are completed and isolating and solving design problems encountered during testing and implementation stages. At times, the contractor shall perform the testing and at other times the contractor will support testing, depending on the nature of the test.

#### **4.0 Deliverables.**

Kickoff Meeting and Task Management. Within 5 working days of the contract start date, the Contractor shall conduct a contract kickoff meeting that includes Government project personnel and Contractor personnel. The kickoff meeting will be held in Albany, Georgia. The Contractor shall submit a proposed agenda to the Project Officer at least two days prior to the kick off meeting. The purpose of this kickoff meeting is to introduce key Government and Contractor personnel, provide clarifications of contractor questions, establish preliminary dates for future program events, and discuss any other item the Project Officer may deem appropriate to discuss.

Work Breakdown Structure (WBS). The Contractor shall deliver a WBS detailed to the level necessary to clearly communicate the plan for completion of the tasks in this PWS, depicted as a Gantt chart. Tasks shall have beginning and ending dates and associated deliverables shall be identified. Once accepted by the government, the WBS will be incorporated into the effort with updates approved by the project officer. Proposed changes to significant milestones and delivery dates shall be submitted to the COR/ project officer in advance of the milestone or delivery dates and will be reviewed by the government. If accepted by the government, and after appropriate consideration (if required), approved changes will be incorporated via Contracting Officer or Project Officer approval depending on the nature of the change..

Quality Assurance Plan (QAP), Configuration Management Plan (CMP), and Risk Management Plan (RMP). The contractor shall prepare these plans in accordance with industry standard best business practices in contractor selected format and submit to the project officer for approval.

Monthly Status Report (MSR). The contractor shall submit MSRs to the project officer to assist the government's ability to monitor performance in accordance with the WBS. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific tasks in the WBS; (2) cost and performance reporting for each Task to include identification of costs and projected monthly expenditures by CLIN; (3) other significant issues (schedule, technical, potential cost or schedule risk issues, etc.) to include proposed resolutions, (4) a monthly STRATIS Software Performance Report which identifies the status of all maintenance requests from the previous month and new issues identified during the reporting period (5) a monthly risk update, and (6) a summary of User Assistance Calls (UACs) from each FSR. Note that identifying anticipated or actual performance or schedule changes in the MSR does not constitute formal notification to the project officer and contracting officer for STRATIS and authorization thereof.

System Test Plan. The contractor shall prepare system test plans that define the testing approach in accordance with industry standard best business practices in contractor selected format. These plans shall include test cases determined appropriate during testing of approved system changes and enhancements.

STRATIS User Manual. The contractor shall prepare user instructions for the STRATIS application in contractor selected format to align with current system functions. The contractor shall modify user instructions as system functions are modified and enhanced to support business processes. These updates will be version controlled and published to the user community upon approval by the STRATIS project officer.

Information Assurance Support Report. The Contractor shall prepare Information Assurance Support Reports. This report shall include submission of monthly written status reports via electronic mail that will allow the Government to monitor execution of the IA support tasks according to approved project delivery schedules. These reports shall include, at a

minimum: (1) how the work accomplished relates to the specific IA tasks; (2) anticipated deviations from schedule and mitigation plans accordingly, (3) other significant issues that may impact cost, schedule, performance, and any other technical issues with corresponding proposed resolutions, (4) action plans for correcting major/minor vulnerabilities, and (5) status of previous IA action items.

Information Assurance Workforce Certification Documents. The Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

IA Test Plans, Scan Results for each site and mitigation strategy for resolving vulnerabilities. The contractor shall document plans and procedures for continuously monitoring the IA posture of STRATIS and for conducting the annual IA control validation as per DoDI 8510.01. The contractor shall develop, mitigation strategies, plans of action, and schedules for resolving vulnerabilities for each STRATIS site. The contractor shall ensure that all communication transmission modes in STRATIS are able to maintain operational integrity.

Interface Documentation. The contractor shall prepare documentation in contractor selected format to define all inputs and outputs from STRATIS to another system. The contractor shall update interface documentation as current interfaces are updated and new interfaces are developed.

Software Test Plan –The contractor shall prepare a software test plan to define the testing strategy and processes. This document will address the different standards that will apply to the unit, integration, and system testing of STRATIS.

Design Document. The contractor shall document design assumptions, design constructs, decisions, risks, and functional requirements. This document should contain technical and functional entities of the system.

Deployed Operations Report. The contractor shall document the deployed STRATIS operations, specifically software and hardware performance, trouble areas, RF system performance and any environmental (climate) impacts. In addition, the contractor shall document daily user procedures that are specific to deployed operations. This documentation shall provide information that can be utilized during future deployed operations and to make improvements to the system.

After Action Report. The contractor shall provide an overview of the deployed STRATIS operations during deployment. The report is intended to assist the STRATIS project officer in preparing for future deployments (i.e. training, outreach and planning).

Schematics of STRATIS. The contractor shall provide a comprehensive wiring diagram and system layout of the STRATIS infrastructure at the deployed site.

Software Releases. The contractor shall provide revised versions of the STRATIS software application as required, along with any associated component required for STRATIS functionality.

## **5.0 Deliverable Schedule**

The Contractor shall accomplish the milestones shown in Table 1.

**Table 1: Deliverable Schedule**

**6.0 Government Furnished Items and Services.**

<b>Deliverable</b>	<b>Date Required</b>
Kickoff Meeting and Task Management	5 working days after award of contract
Work Breakdown Structure	10 working days after contract award - update as required
Quality Assurance Plan	20 working days after contract award - update as required
Configuration Management Plan	20 working days after contract award - update as required
Risk Management Plan	20 working days after contract award – quarterly thereafter
Monthly Status Reports	Monthly - 5 working days following the end of each month
System Test Plan	5 working days prior to the start of testing
STRATIS User Manual	20 working days after contract award - update within 10 work days of implemented changes
Information Assurance Support Report	Monthly - 5 working days following the end of each month
Information Assurance Work Force Certification Documents	20 working days after contract award and upon request as personnel change
IA Test Plans , Scan Results for each site and mitigation strategy (i.e. Plan of Action and Schedule) for resolving vulnerabilities	20 working days after contract award - update monthly and as required
Interface Documentation	Update as required
Software Test Plan	Update as required
Design Document	Update as required
Deployed Operations Report	As changes occur
After Action Report	Upon end of deployment
Schematics of STRATIS	As changes occur
Software releases	As required

The contractor shall receive and maintain custody of any GFE/GFI/GFM provided during the course of performance of this effort. At this time, the STRATIS Project Office is planning to purchase a NMCI laptop to be used at the contractor Program Management site to support direct connections to STRATIS sites connected to NMCI. The government will provide office space, computer resources, access to the Navy Marine Corps Intranet (NMCI) where applicable, and office supplies for the FSR's who are on-site with their respective SMU.

**7.0 Other Information and Special Conditions.****7.1 Hours of Work:**

On-site FSRs (in-garrison and deployed) shall provide support while the SMU is in operation and be "on-call" at other times to maintain the required 95% up-time for STRATIS. Other contract personnel (non-FSR) supporting STRATIS PDSS shall be available from 0800 – 1700 Eastern Time Monday through Friday, and provide on-call support after normal work hours.

**7.2 Place of Performance:**

The Contractor shall perform this effort in the United States. For FSR support, the Contractor shall perform this effort at the designated locations requiring a FSR. Travel will be required to support maintenance, testing, and training at Camp Lejeune NC, Camp Pendleton CA, Camp Kinser Okinawa, Marine Corps Base, HI, Blount Island Command, Jacksonville, FL, and other deployed operational sites as identified in Section 3.1.5. Travel shall be handled in accordance with the Joint Travel Regulations (JTR), at the direction of the project officer. Unauthorized travel or travel not coordinated with the project officer shall not be reimbursed.

**7.3 Period of Performance:**

The base period for this contract is from 1 Aug2011- 31 Jul 2012. There will be four option years:

Option Year 1: 1 Aug 2012 – 31 Jul 2013

Option Year 2: 1 Aug 2013 - 31 Jul 2014

Option Year 3: 1 Aug 2014 - 31 Jul 2015

Option Year 4: 1 Aug 2015 - 31 Jul 2016

#### 7.4 Travel:

Travel shall be handled in accordance with the Joint Travel Regulations (JTR). Travel or ODCs in excess of \$100 not first reviewed and approved by the Project Officer will not be reimbursed. Additionally, travel or other direct costs in excess of the Contract Line Number (CLIN) funded value shall not be reimbursed.

#### 7.5 Data Rights:

The STRATIS application is Government Off The Shelf (GOTS) software. Any modifications to the code, software, or related necessary components become property of the government.

#### 7.6 Applicable Directives:

DoDD 8500.01E, "Information Assurance," 23 Feb 2007

DoDI 8500.2, "(IA) Implementation," 6 Feb 2003

DoD 5200.01, DoD Information Security Program," 13 Dec 1996

8510.01 DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)

DoD 8570.01-M, Information Assurance Workforce Improvement Program

Marine Corps Order 5239.2, "Marine Corps (IA) Program

United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process

#### 7.7 Security Requirements:

All information provided to the contractor will be sensitive, but unclassified.

During the performance of deployed support, the contractor may have access to DoD information up to a SECRET classification level. Any information, records, or data that the contractor may have access to may be highly sensitive. Contractor personnel assigned to the task order in capacities that require access to background and reference materials, source code, possession of a USERID, or other valid computer access despite employment location, shall be eligible to possess a SECRET clearance, before assignment to the project. Contractor personnel are required to possess a "Secret" security clearance in order to be issued a Government Common Access Card (CAC).

Contractor personnel shall be required to adhere to security regulations, and shall observe and comply with any site-specific security provisions in effect at the various government facilities. Any required ID badges shall be worn and displayed at all times.

#### 7.8 COOP or Disaster Preparedness:

The Contractor Personnel shall provide Continuity of Operations (COOP) and Disaster Preparedness assistance to the STRATIS Program Office and the operational sites as it relates to the STRATIS Mission Essential/Business Essential Functions. The Contractor's primary role is to execute the IT Contingency Plan for the STRATIS System. The STRATIS IT contingency plan will be used in conjunction with each site's COOP and Disaster Recovery Plan.

#### 7.8 Key Personnel:

The systems supported by this contract are vital to the successful prosecution of the Nation's Operation Enduring Freedom (OEF). STRATIS is used world-wide by Marine Corps Warfighters and contribute to ensuring successful logistics operations within the Marine Corps at the retail, intermediate, and strategic levels. It is therefore extremely important that the partnership offered by this PWS succeed. As a means to help ensure that this goal is met, the Contractor shall provide fully trained and experienced key program and technical personnel (including replacement personnel) for the performance of required contract

activities. This includes training necessary for keeping personnel abreast of industry advances and for establishing proficiency on equipment, computer languages, and computer operating systems that are available on the commercial market. Training of personnel shall be performed by the Contractor at its own expense.

The following are the suggested minimum personnel who shall be designated as “key”. The implication of “suggested” is that the Government does not intend to dictate the composition of the ideal team to perform this task.

PROJECT MANAGER  
SENIOR SYSTEMS ENGINEER  
SENIOR SOFTWARE ENGINEER  
SENIOR ANALYST  
DATABASE ADMINISTRATOR  
FIELD SERVICE REPRESENTATIVES  
STRATIS SUBJECT MATTER EXPERT

In their proposal, the Contractor shall a list of Key Personnel proposed under this task order. Upon award of the task order, the Contracting Officer will include the names of all proposed key personnel in the resultant task order.

Any substitution(s) or Key Personnel must be first approved by the Government in accordance with the Special Task Order Requirement entitled “Substitution of Key Personnel”.

#### 7.9 Information Assurance Certifications:

The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

1. DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
2. Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. Appendix 1 provides a table for the appropriate certification levels required to meet specific access requirements. Appendix 2 contains the Privileged Access Agreement and Acknowledgment of Responsibilities.

#### 7.10 Deployed Support:

STRATIS not only requires the support of FSRs at the garrison locations. There are times when the Marine Corps mission necessitates a FSR to deploy with their respective unit. This FSR must be a highly qualified individual who is capable of working in a remote location with limited reach back support and reduced electronic communications capabilities. As with garrison STRATIS operations, technical support for the application, database, and hardware during deployed operations will be required. The deployed environment dictates a slightly different approach to support since easy access to the system and quick trips by the contractor to the site for troubleshooting will not be possible. The contractor will need to provide a qualified field service representative (FSR) to the in-theater STRATIS site on a full time basis. This representative will ensure there is uninterrupted operation of the system. All contractor personnel shall have fluent verbal and written English language skills. Under this effort, all FSRs are considered key personnel. Therefore, the Special Requirements Clause entitled “Substitution of Key Personnel” applies to all FSRs hired in support of this contract.

In the performance of these duties, in connection with this assignment, FSRs are to be afforded the privileges of a commissioned officer as related to laundry and dry cleaning services, commissary, and exchange privileges if

available, officers' mess, and afforded the status of a company grade officer for billeting in bachelor officers' quarters, if so desired. Medical care is authorized in accordance with service regulations. Cost is covered by present USMC arrangements with in theater support agencies.

#### 7.11 Transition Period for this contract:

##### 7.11.1 Phase In

In order to ensure a smooth transition phase and to prevent possible decreases in productivity or service quality, provisions have been made to allow a thirty (30) day transition period to allow the Contractor to become familiar enough with the systems requiring support under this Task Order to ensure system availability requirements specified in Tasks 1 through 5 above. This transition period commences with the task order award. During this transition period, the STRATIS Project Officer will provide assistance and guidance to the contractor to familiarize the contractor with the operations, processes, and functions to be performed. This assistance is being made available to explain procedures for conducting support under this contract, introduce the contractor to the system, and introduce the contractor to Marine Corps system owners and functional representatives. The contractor shall become familiar with the task order requirements in order to commence full performance on the first day following the thirty (30) day transition period. The contractor shall complete the necessary steps for assumption of the operation during the transition period and the contractor shall meet all requirements as specified in this PWS at the onset of the contract. During the phase-in period, the contractor shall be responsible for ensuring all elements are in place for full performance under this contract. During this transition period, the contractor shall keep the STRATIS Project Officer informed of their progress in ensuring their full contract compliance after the transition period.

##### 7.11.2 Phase Out

In order to ensure a smooth phase-in to the next contractor and to prevent possible decreases in productivity or service quality, the contractor shall provide a phase-out plan for the 30 calendar day period prior to the contract end date (i.e. at the end of all option periods). During this period, while still maintaining full performance, the contractor shall make available to key incoming contractor personnel, a representative of the incumbent contractor who is versed in the operation of other functions to be performed. This service shall be made available to explain procedures for conducting STRATIS support, introducing the next contractor to the system owners and functional representatives, etc. Inventories of GFP shall be conducted jointly with the STRATIS Project Officer representatives and representatives of the incoming contractor. Transfer of GFP will be made at the end of the phase-out period.

8.0 Performance Requirements Summary			
Performance-based Task	Indicator	Standard	Surveillance Method
3.1.1 STRATIS Contract Project Management	Submission of program management deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
3.1.1 STRATIS Contract Project Management	Maintain a fully staffed STRATIS team	STRATIS team is fully staffed 95% of the time.  No position remains vacant longer than 15 working days.  Threshold = 95% Objective = 100%	The contractor will keep a log of all instances of when there is a vacancy on the STRATIS team and identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.

<b>3.1.2 Information Assurance</b>	Submission of information assurance deliverables	<p>90% of deliverables are received on time.</p> <p>Any deliverables not received on time are no more than 5 working days late.</p> <p>Threshold = 90% Objective = 100%</p>	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.3 System Operation and Maintenance</b>	Resolution of troubleshooting requests	<p>90% of requests are resolved within 4 hours.</p> <p>All other requests are resolved within 2 working days.</p> <p>Solutions that require code development do not count against this measure.</p>	The contractor will keep a log of all troubleshooting requests and resolution time to be provided in the monthly status reports.
<b>3.1.3 System Operation and Maintenance</b>	Software Maintenance	<p>Retina scans result in overall risk rating of “Low” 95% of the time.</p> <p>Any items identified as high risk are remediated within 20 working days</p>	<p>Retina scans will be run at random throughout each year</p> <p>One third of the IA controls will be reviewed each year</p>
<b>3.1.3 System Operation and Maintenance</b>	On site System Support	<p>Maintain an overall STRATIS “up –time” of 95%.</p> <p>When STRATIS is “down” restore operations within 2 hours 90% of the time.</p> <p>Threshold = 2 hours Objective = 1 hour</p>	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	FSR providing on-site services	<p>FSR is providing on-site services 95% of the time.</p> <p>R&amp;R breaks for the FSR don’t exceed two calendar weeks at one time.</p> <p>FSR vacancies don’t exceed two calendar weeks.</p>	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	Analyze installation and post-installation problems and support testing for GCSS-MC	<p>Provide recommended solutions to GCSS-MC team, government testers, and users with 10 working days of problem identification.</p> <p>Threshold = 10 working days Objective = 5 working days</p>	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

<b>3.1.4 System Enhancements</b>	New releases of application software	Completed modification requests are incorporated in new releases within 20 working days.	The contractor will keep a log of all releases of software and will identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	On site System Operations	Maintain an overall STRATIS “up –time” of 95%.  When STRATIS is “down” restore operations within 2 hours 90% of the time.  Threshold = 2 hours Objective = 1 hour	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	Submission of deployed operations deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.5 Deployed Operations</b>	FSR providing on-site services	FSR is providing on-site services 95% of the time.  R&R breaks for the FSR don’t exceed two calendar weeks at one time.  FSR vacancies don’t exceed two calendar weeks. Threshold – no more than two weeks Objective – no vacancies, FSRs backfilled during R&R	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.6 Off-Site STRATIS SME Support</b>	Delivery of training to STRATIS sites	50% of STRATIS sites receive training each year.  Remaining sites receive training within the next year.  Threshold = 50% of sites receive training each year. Objective = 75% of sites receive training each year.	The STRATIS Project Officer will keep track of training sessions provided to the sites each year and will calculate the percent who received training.
<b>3.1.6 Off-Site STRATIS SME Support</b>	Analyze installation and post-installation problems and support testing	Provide recommended solutions to STRATIS developers, government testers, and users with 10 working days of problem identification.  Threshold = 10 working days	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

		Objective = 5 working days	
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## 9.0 Appendices

Appendix 1 - Computing Environment Certifications

Appendix 2 - Statement of Acceptance of Responsibilities

Appendix 3 - GCSS-MC LIS Secure Software Development Contract Annex

# Appendix 1

## Computing Environment Certifications

Personnel in technical category positions must maintain certifications, as required by the certifying provider, to retain privileged system access.

In addition to the baseline IA certification requirement for their level, IATs with privileged access **MUST OBTAIN APPROPRIATE COMPUTING ENVIRONMENT (CE) CERTIFICATIONS** for the operating system(s) *and/or security related tools/devices* they support as required by their employing organization. This requirement ensures they can effectively apply IA requirements to their hardware and software systems.

All personnel must agree to release their certification qualification(s) to the Department of Defense.

<b>IAT Level I</b>		<b>IAT Level II</b>		<b>IAT Level III</b>	
A+ Network+ SSCP		GSEC Security+ SCNP SSCP		CISA CISSP ( <i>or Associate</i> ) GSE SCNA	
<b>IAM Level I</b>		<b>IAM Level II</b>		<b>IAM Level III</b>	
GISF GSLC Security+		GSLC CISM CISSP ( <i>or Associate</i> )		GSLC CISM CISSP ( <i>or Associate</i> )	
<b>CND Analyst</b>		<b>CND Infrastructure Support</b>		<b>CND Incident Responder</b>	
GCIA		SSCP		GCIH CSIH	
				<b>CND Auditor</b>	
				CISA GSNA	
				<b>CND-SP Manager</b>	
				CISSP-ISSMP CISM	
<b>IASAE I</b>		<b>IASAE II</b>		<b>IASAE III</b>	
CISSP ( <i>or Associate</i> )		CISSP ( <i>or Associate</i> )		ISSEP ISSAP	

## Appendix 2

### STATEMENT OF ACCEPTANCE OF RESPONSIBILITIES GLOBAL COMBAT SUPPORT SYSTEMS-MARINE CORPS (GCSS-MC) LOGISTICS INFORMATION SYSTEMS (LIS)

#### PRIVILEGED ACCESS AGREEMENT AND ACKNOWLEDGMENT OF RESPONSIBILITIES

Date: \_\_\_\_\_

1. I understand there are two DoD Information Systems (IS), classified (SIPRNET) and unclassified (NIPRNET), and that I have the necessary clearance for privileged access to all assigned GCSS-MC LIS systems. I shall not introduce or process data or software for the IS that I have not been specifically authorized to handle.
2. I understand the need to protect all passwords and other authenticators at the highest level of data they secure. I shall not share any password(s), account(s), or other authenticators with other coworkers or other personnel not authorized to access the GCSS-MC LIS system to which I am assigned. As a privileged user, I understand the need to protect all passwords and/or authenticators at the highest level of data it secures. I shall NOT share passwords and/or authenticators with coworkers who are not authorized access.
3. I understand that I am responsible for all actions taken under my account(s), root, or otherwise. I shall not attempt to "hack" the network or any connected information systems, or gain access to data to which I do not have authorized access.
4. I understand my responsibility to appropriately protect and label all output generated under my account (including printed materials, magnetic tapes, floppy disks, and downloaded hard disk files).
5. I shall immediately report any indication of computer network intrusion, unexplained degradation or interruption of network services, or the actual or possible compromise of data or file access controls to the appropriate Site and/or System Information Assurance (IA) Management. I shall NOT install, modify, or remove any hardware or software (i.e., freeware/shareware and security tools) without written permission and approval.

6. I shall not install any software on the NIPRNET that is not approved for USMC use (e.g., DoD Application & Database Management System (DADMS) disapproved applications).
7. I shall not add/remove any users' names to the Administrators, Local Administrator, or Power Users group without the prior approval and direction of the GCSS-MC LIS IA Management.
8. I shall not introduce any unauthorized code, Trojan horse programs, malicious code, or viruses into any systems to which I am assigned.
9. I understand that I am prohibited from the following while using the DoD IS:
  - a. Introducing Classified and/or Controlled Unclassified Information (CUI) into a NIPRNet environment.
  - b. Accessing, storing, processing, displaying, distributing, transmitting, or viewing material that is abusive, harassing, defamatory, vulgar, pornographic, profane, or racist; that promotes hate crimes, or is subversive or objectionable by nature, including material encouraging criminal activity, or violation of local, state, federal, national, or international law.
  - c. Storing, accessing, processing, or distributing Classified, Proprietary, CUI, For Official Use Only (FOUO), or Privacy Act protected information in violation of established security and information release policies.
  - d. Obtaining, installing, copying, pasting, transferring, or using software or other materials obtained in violation of the appropriate vendor's patent, copyright, trade secret, or license agreement.
  - e. Knowingly writing, coding, compiling, storing, transmitting, or transferring malicious software code, to include viruses, logic bombs, worms, and macro viruses.
  - f. Engaging in prohibited political activity.
  - g. Using the system for personal financial gain such as advertising or solicitation of services or sale of personal property (e.g., eBay), or stock trading (i.e., issuing buy, hold, and/or sell directions to an online broker).
- Initials: \_\_\_\_\_
- h. Fundraising activities, either for profit or non-profit, unless the activity is specifically approved by the organization (e.g., organization social event fund raisers and charitable fund raisers, without approval).
- i. Gambling, wagering, or placing of any bets.
- j. Writing, forwarding, or participating in chain letters.
- k. Posting personal home pages.
- l. *Any other actions prohibited by DoD 5500.7-R (Reference (y)) or any other DoD issuances.*
10. Personal encryption of electronic communications is strictly prohibited and can result in the immediate termination of access.
11. I understand that if I am in doubt as to any of my roles or responsibilities I shall contact the GCSS-MC LIS Supervisor/Contracting Officer's Representative (COR) for clarification. The GCSS-MC LIS Supervisors and CORs will seek clarification from the appropriate IA Management or IA Technical Leads.
12. I understand that all information processed on the DoD systems is subject to monitoring. This includes email and browsing the web.
13. I shall not allow any user who is not cleared access to the network or any other connected system without prior approval or specific guidance from the GCSS-MC LIS IAM.
14. I shall use the special access or privileges granted to me ONLY to perform authorized tasks or mission related functions.
15. I shall not use any DoD owned information system to violate software copyright by making illegal copies of software.
16. I shall only use my PRIVILEGED USER account for official administrative actions. This account will NOT be used for day to day network communications.
17. I understand that failure to comply with the above requirements will be reported and may result in the following actions:
  - a. Revocation of IS privileged access.
  - b. Counseling.
  - c. Adverse actions pursuant to the Uniform Code of Military Justice and/or criminal prosecution.
  - d. Disciplinary action, discharge or loss of employment.
  - e. Revocation of Security Clearance.
18. I shall obtain and maintain required certification(s), according to DoD 8570.01-M and the certification provider, to retain privileged system access.

19. I shall obtain, process, handle, disseminate, and sanitize all sensitive government data in accordance with but not limited to: DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "(IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," 18 Nov 2002; Marine Corps (IA) Operational Standard 007, "IT Resource Access Guide V. 2.0," 1 May 2005.

Initials: \_\_\_\_\_

By signing this document, I agree to the terms for privileged access and acknowledge my responsibilities associated with privileged access.

PRIVILEGED USER NAME (First M. Last): \_\_\_\_\_

INFORMATION SYSTEM NAME(S):

(Type a list of all information systems in which you are requesting access in the box below)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SUPERVISOR/COR NAME \_\_\_\_\_

SUPERVISOR/COR SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_

IA MANAGER NAME: \_\_\_\_\_

IA MANAGER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Appendix 3

GCSS-MC LIS Secure Software Development Contract Annex

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**1. INTRODUCTION**

This Annex is made to \_\_\_\_\_ ("Agreement") between Client and Developer. Client and Developer agree to maximize the security of the software according to the following terms.

**2. PHILOSOPHY**

This Annex is intended to clarify the security-related rights and obligations of all the parties to a software development relationship. At the highest level, the parties agree that:

**(a) Security Decisions Will Be Based on Risk**

Decisions about security will be made jointly by both Client and Developer based on a firm understanding of the risks involved.

**(b) Security Activities Will Be Balanced**

Security effort will be roughly evenly distributed across the entire software development lifecycle.

**(c) Security Activities Will Be Integrated**

All the activities and documentation discussed herein can and should be integrated into Developer's software development lifecycle and not kept separate from the rest of the project. Nothing in this Annex implies any particular software development process.

**(d) Vulnerabilities Are Expected**

All software has bugs, and some of those will create security issues. Both Client and Developer will strive to identify vulnerabilities as early as possible in the lifecycle.

**(e) Security Information Will Be Fully Disclosed**

All security-relevant information will be shared between Client and Developer immediately and completely.

**(f) Only Useful Security Documentation Is Required**

Security documentation does not need to be extensive in order to clearly describe security design, risk analysis, or issues.

**3. LIFECYCLE ACTIVITIES****(a) Risk Understanding**

Developer and Client agree to work together to understand and document the risks facing the application. This effort should identify the key risks to the important assets and functions provided by the application. Each of the topics listed in the requirements section should be considered.

**(b) Requirements**

Based on the risks, Developer and Client agree to work together to create detailed security requirements as a part of the specification of the software to be developed. Each of the topics listed in the requirements section of this Annex should be discussed and evaluated by both Developer and Client. These requirements may be satisfied by custom software, third party software, or the platform.

**(c) Design**

Developer agrees to provide documentation that clearly explains the design for achieving each of the security requirements. In most cases, this documentation will describe security mechanisms, where the mechanisms fit into the architecture and all relevant design patterns to ensure their proper use. The design should clearly specify whether the support comes from custom software, third party software, or the platform. The developer should use best business practices, protection of data, software quality reports, testing plans, code reviews.

**(d) Implementation**

Developer agrees to provide and follow a set of secure coding guidelines and to use a set of common security control programming interfaces (such as the [OWASP Enterprise Security API \(ESAPI\)](#) or [CMMI]). Guidelines will indicate how code should be formatted, structured, and commented. Common security control programming interfaces will define how security controls must be called and how security controls shall function. All security-relevant code shall be thoroughly commented. Specific guidance on avoiding common security vulnerabilities shall be included. Also, all code shall be reviewed by at least one other Developer against the security requirements and coding guideline before it is considered ready for unit test.

**(e) Security Analysis and Testing**

Developer will perform application security analysis and testing (also called "verification") according to the verification requirements of an agreed-upon standard (such as the [OWASP Application Security Verification](#)

[Standard \(ASVS\)](#)). The Developer shall document verification findings according to the reporting requirements of the standard. The Developer shall provide the verification findings to Client.

**(f) Secure Deployment**

Developer agrees to provide secure configuration guidelines that fully describe all security relevant configuration options and their implications for the overall security of the software. The guideline shall include a full description of dependencies on the supporting platform, including operating system, web server, and application server, and how they should be configured for security. The default configuration of the software shall be secure.

**4. SECURITY REQUIREMENT AREAS**

The following topic areas must be considered during the risk understanding and requirements definition activities. This effort should produce a set of specific, tailored, and testable requirements Both Developer and Client should be involved in this process and must agree on the final set of requirements.

**(a) Input Validation and Encoding**

The requirements shall specify the rules for validating, and encoding each input to the application, whether from users, file systems, databases, directories, or external systems. The default rule shall be that all input is invalid unless it matches a detailed specification of what is allowed. In addition, the requirements shall specify the action to be taken when invalid input is received. Specifically, the application shall not be susceptible to injection, overflow, tampering, or other corrupt input attacks.

**(b) Authentication and Session Management**

The requirements shall specify how authentication credentials and session identifiers will be protected throughout their lifecycle. Requirements for all related functions, including forgotten passwords, changing passwords, remembering passwords, logout, and multiple logins, shall be included.

**(c) Access Control**

The requirements shall include a detailed description of all roles (groups, privileges, authorizations) used in the application. The requirements shall also indicate all the assets and functions provided by the application. The requirements shall fully specify the exact access rights to each asset and function for each role. An access control matrix is the suggested format for these rules.

**(d) Error Handling**

The requirements shall detail how errors occurring during processing will be handled. Some applications should provide best effort results in the event of an error, whereas others should terminate processing immediately.

**(e) Logging**

The requirements shall specify what events are security-relevant and need to be logged, such as detected attacks, failed login attempts, and attempts to exceed authorization. The requirements shall also specify what information to log with each event, including time and date, event description, application details, and other information useful in forensic efforts.

**(f) Connections to External Systems**

The requirements shall specify how authentication and encryption will be handled for all external systems, such as databases, directories, and web services. All credentials required for communication with external systems shall be stored outside the code in a configuration file in encrypted form.

**(g) Encryption**

The requirements shall specify what data must be encrypted, how it is to be encrypted, and how all certificates and other credentials must be handled. The application shall use a standard algorithm implemented in a widely used and tested encryption library.

**(h) Availability**

The requirements shall specify how it will protect against denial of service attacks. All likely attacks on the application should be considered, including authentication lockout, connection exhaustion, and other resource exhaustion attacks.

**(i) Secure Configuration**

The requirements shall specify that the default values for all security relevant configuration options shall be secure. For audit purposes, the software should be able to produce an easily readable report showing all the security relevant configuration details.

**(j) Specific Vulnerabilities**

The requirements shall include a set of specific vulnerabilities that shall not be found in the software. If not otherwise specified, then the software shall not include any of the flaws described in the current "OWASP Top Ten Most Critical Web Application Vulnerabilities."

## **5. PERSONNEL AND ORGANIZATION**

### **(a) Security Architect**

Developer will assign responsibility for security to a single senior technical resource, to be known as the project Security Architect. The Security Architect will certify the security of each deliverable.

### **(b) Security Training**

Developer will be responsible for verifying that all members of the developer team have been trained in secure programming techniques.

### **(c) Trustworthy Developers**

Developer agrees to perform appropriate background investigation of all development team members.

## **6. DEVELOPMENT ENVIRONMENT**

### **(a) Secure Coding**

Developer shall disclose what tools are used in the software development environment to encourage secure coding.

### **(b) Configuration Management**

Developer shall use a source code control system that authenticates and logs the team member associated with all changes to the software baseline and all related configuration and build files.

### **(c) Distribution**

Developer shall use a build process that reliably builds a complete distribution from source. This process shall include a method for verifying the integrity of the software delivered to Client.

## **7. LIBRARIES, FRAMEWORKS, AND PRODUCTS**

### **(a) Disclosure**

Developer shall disclose all third party software used in the software, including all libraries, frameworks, components, and other products, whether commercial, free, open-source, or closed-source.

### **(b) Evaluation**

Developer shall make reasonable efforts to ensure that third party software meets all the terms of this agreement and is as secure as custom developed code developed under this agreement.

## **8. SECURITY REVIEWS**

### **(a) Right to Review**

Client has the right to have the software reviewed for security flaws at their expense at any time within 60 days of delivery. Developer agrees to provide reasonable support to the review team by providing source code and access to test environments.

### **(b) Review Coverage**

Security reviews shall cover all aspects of the software delivered, including custom code, components, products, and system configuration.

### **(c) Scope of Review**

At a minimum, the review shall cover all of the security requirements and should search for other common vulnerabilities. The review may include a combination of vulnerability scanning, penetration testing, static analysis of the source code, and expert code review.

### **(d) Issues Discovered**

Security issues uncovered will be reported to both Client and Developer. All issues will be tracked and remediated as specified in the Security Issue Management section of this Annex.

## **9. SECURITY ISSUE MANAGEMENT**

### **(a) Identification**

Developer will track all security issues uncovered during the entire lifecycle, whether a requirements, design, implementation, testing, deployment, or operational issue. The risk associated with each security issue will be evaluated, documented, and reported to Client as soon as possible after discovery.

### **(b) Protection**

Developer will appropriately protect information regarding security issues and associated documentation, to help limit the likelihood that vulnerabilities in operational Client software are exposed.

### **(c) Remediation**

Security issues that are identified before delivery shall be fixed by Developer. Security issues discovered after delivery shall be handled in the same manner as other bugs and issues as specified in this Agreement.

## **10. ASSURANCE**

### **(a) Assurance**

Developer will provide a "certification package" consisting of the security documentation created throughout the development process. The package should establish that the security requirements, design, implementation, and test results were properly completed and all security issues were resolved appropriately.

**(b) Self-Certification**

The Security Architect will certify that the software meets the security requirements, all security activities have been performed, and all identified security issues have been documented and resolved. Any exceptions to the certification status shall be fully documented with the delivery.

**(c) No Malicious Code**

Developer warrants that the software shall not contain any code that does not support a software requirement and weakens the security of the application, including computer viruses, worms, time bombs, back doors, Trojan horses, Easter eggs, and all other forms of malicious code.

**11. SECURITY ACCEPTANCE AND MAINTENANCE**

**(a) Acceptance**

The software shall not be considered accepted until the certification package is complete and all security issues have been resolved.

**(b) Investigating Security Issues**

After acceptance, if security issues are discovered or reasonably suspected, Developer shall assist Client in performing an investigation to determine the nature of the issue. The issue shall be considered "novel" if it is not covered by the security requirements and is outside the reasonable scope of security testing.

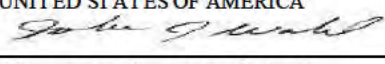
**(c) Novel Security Issues**

Developer and Client agree to scope the effort required to resolve novel security issues and to negotiate in good faith to achieve an agreement to perform the required work to address them.

**(d) Other Security Issues**

Developer shall use all commercially reasonable efforts consistent with sound software development practices, taking into account the severity of the risk, to resolve all security issues not considered novel as quickly as possible.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE		PAGE OF PAGES 1   23	
2 AMENDMENT/MODIFICATION NO P00013		3 EFFECTIVE DATE 17-Dec-2013		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: JOHN WAHL@USMC MIL 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Per mutual agreement							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: jwahl14485 Purpose: to correct P00008 as it pertains to the PWS language change to the Deployed FSRs. P00008 failed to make change within Section C - PWS. 3.1.5 Deployed Operations, subparagraph 3.1.5.1. Additional in-scope verbiage change to paragraph 3.1.3.2 Software Maintenance.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 19-Dec-2013	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION C - DESCRIPTIONS AND SPECIFICATIONS

The following have been modified:

PWS**STRATIS Performance Work Statement****1.0 General.****1.1 Introduction and organization to be supported:**

The Marine Corps Systems Command's Global Combat Support Systems – Marine Corps (GCSS-MC), Logistics Information Systems (LIS) Office in Albany, Georgia requires Post Deployment Software Support (PDSS) for the Storage Retrieval Automated Tracking Integrated System (STRATIS). In support of this Performance Work Statement (PWS) the contractor shall be required to provide:

- Project Management
- System Operations and Maintenance
- On Site System Administration at in-garrison and deployed STRATIS sites
- 24/7 Technical Support
- Information Assurance
- System Modifications
- System Integration and Testing
- Fielding support to GCSS-MC
- System Documentation
- Technical Support Services

**1.2 Scope:**

The STRATIS application is fielded at six locations around the world and is in the Operations and Support phase of its life cycle and requires IT support services to meet its day-to-day supply mission requirements. A qualified PDSS contractor must be experienced in Windows operating systems (including but not limited to Server 2003/2008, XP, Windows 7, Windows CE), Oracle DBMS 10g/11g, Oracle Discover, Oracle Application Server, RedHat LINUX, MS Office software applications (Word, PowerPoint, Excel, and Outlook etc.), VM Ware ESX, personal computer, and server hardware maintenance. This is not an all inclusive list and may be modified by the Government.

**1.3 Project Background and Objective:**

STRATIS was originally developed as a standalone Warehouse Management System (WMS) for the Marine Corps. Since then, it has been integrated to function with GCSS-MC at two locations. Over the next three years, STRATIS will continue to be integrated to work hand-in-hand with the GCSS-MC logistics modernization program at the remaining standalone sites.

**1.3.1 Background:**

STRATIS is a WMS that automates warehouse operations in the intermediate level Supported Activities Supply Systems (SASSY) Management Unit (SMU). It employs barcode scanners, radio frequency communication devices

and computer workstations for real-time operations on the warehouse floor. STRATIS was implemented at II Marine Expeditionary Force (MEF), Camp Lejeune, NC during January 1998; I MEF, Camp Pendleton during March 2001; III MEF, Camp Kinser, Okinawa during January 2003 and Combat Service Support Group-3, Hawaii later that same year and is on schedule for fielding at Blount Island Command in 2011. STRATIS was also deployed in support of OPERATION IRAQI FREEDOM (OIF) onboard Camp Taqaddam in Iraq from 2004-2009 and is currently supporting OPERATION ENDURING FREEDOM (OEF) in Afghanistan.

1.3.2 Objective:

GCSS-MC LIS is seeking to form a partnership with a world-class industry leader in information technology services. The successful offeror shall be able to demonstrate that they can and have developed and maintained a functioning WMS in both garrison and deployed environments.

**2.0 Definitions and Key Terms.**

<b>Acronym/Term</b>	<b>Meaning</b>
(DIACAP)	DoD Information Assurance Certification and Accreditation Process – This is the process used for an IT application to garner approval to operate on the Marine Corps Enterprise Network.
Garrison	These are permanent locations where Marine Corps units reside.
GCSS-MC LIS	This is an organization in the Marine Corps responsible for management of many logistics information systems.
IA	Information Assurance – The STRATIS application must comply with DoD and Marine Corps IA directives and orders in order to be allowed to operate on the Marine Corps Enterprise Network.
IAM	Information Assurance Manager – This is the person charged with ensuring that IT applications comply with IA requirements and are safe to operate on the Marine Corps Enterprise Network.
MEF	Marine Expeditionary Force – This is the organizational level in the Marine Corps where the STRATIS application is used.
NMCI	Navy Marine Corps Intranet – A program, in which an outside contractor provides a vast majority of information technology services for the United States Navy and Marine Corps.
SASSY	Supported Activities Supply System – The Marine Corps class I system used for supply management: requisitioning, inventory management, and accounting for assets.
SMU	SASSY Management Unit – This is a Marine Corps organization that performs intermediate level supply chain management.

**3.0 Specific Performance Requirements.**

The contractor is responsible for providing all material, services, and support documentation needed to complete the requirements identified in this PWS.

3.1 Description: Provide PDSS to all current STRATIS locations around the world. Field STRATIS to new locations and provide associated PDSS.

3.1.1 STRATIS Contract Project Management:

The contractor shall make use of industry recognized program control processes and best business practices to manage the overall STRATIS effort and balance the program's cost, schedule, performance, and quality constraints. The contractor shall be responsible for providing and managing technically competent personnel to solve technical issues concerning day-to-day operations and integrate STRATIS in conjunction with the fielding of GCSS-MC.

3.1.2 Information Assurance:

The contractor shall provide Information Assurance (IA) support to both the STRATIS Project Officer and to the GCSS-MC/LIS Information Assurance Manager (IAM). IA support requires knowledge of and compliance with DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "Information Assurance (IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," the Marine Corps/IT life cycle management processes, the requirements of Federal Information Security Management Act (FISMA), and all other mandatory DoD directives and instructions. The contractor shall prepare and maintain IA documentation in accordance with the 8510.01, "DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)", United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process, and other requirements as directed by the Marine Corps Systems Command Certification Authority (CA).

### 3.1.3 System Operation and Maintenance:

3.1.3.1 Troubleshooting. The contractor shall provide 24 hour, 7 days a week technical support, including all holidays, to ensure maximum operational availability of the system. This support shall include providing technical assistance to users in the areas of system use, management, information assurance, and installation. The contractor shall establish a maintenance request process in the event that issues identified by the user community and program office require corrective measures beyond the current capabilities of the system.

3.1.3.2 Software Maintenance. In order to continue deployment and implementation of STRATIS, on-going software maintenance activities such as vendor updates and patches are required. Software support activities shall follow accepted software engineering methodologies and adhere to sound configuration management processes as outlined in the attached GCSS-MC LIS Secure Software Development Contract Annex in Appendix 3. Although Capability Maturity Model Integration (CMMI) certification as defined by the Software Engineering Institute at <http://www.sei.cmu.edu/cmmi/models/> is not required, level three (or higher) certification or compliance is desired. Certifications related to similar, best practices models such as the Information Technology Infrastructure Library (ITIL) are also acceptable. The USMC does not expressly nor impliedly endorse any management methodology.

The Contractor shall integrate modifications into subsequent software releases in order to improve the general usability of STRATIS, to comply with Marine Corps Orders as they relate to supply and logistics, and to adapt to the requests and needs of users. Examples of these types of changes are noted below:

The need for hardware changes can originate from:

Technology refresh - the STRATIS Program uses varying technology refresh cycles for its servers and automated information technology hardware.

Architecture changes to support software and information security changes. The need for software changes can originate from:

Vendor unplanned upgrades - as an example, an Information Assurance Vulnerability Alert (IAVA) may be released indicating a software vulnerability requiring an immediate vendor supplied patch.

Software reaching end of life support

The need for functionality changes can originate from:

Functional advocate requested changes such as enhancements to existing system capabilities. Interface changes necessitated by GCSS-MC. User requested changes that have been reviewed and approved by the STRATIS Configuration Control Board

3.1.3.3 On Site System Support. The contractor shall ensure 95% operational availability of STRATIS during the normal local working hours. System availability does not include network or system hardware related problems nor does it include scheduled downtime. All scheduled downtime shall be coordinated and approved by the STRATIS Project Officer and leadership at the local site at least 5 working days in advance if possible.

On-site services are to be provided via Field Service Representatives (FSRs) to assist the local STRATIS users in the conduct of STRATIS operations while in garrison and during government designated operational Marine Corps deployments. The requirement is five (5) FSRs in garrison. The locations for these FSRs will be Camp Lejeune, NC, Camp Pendleton, CA, Marine Corps Base, Hawaii, Oahu, Hawaii, Camp Kinser, Okinawa, and Blount Island Command, Jacksonville, FL. One FSR per site is required. The FSR will serve as the POC for all STRATIS issues and will be sufficiently experienced in USMC warehousing operations and STRATIS functionality so as to be the initial point of contact for users and the contractor.

3.1.3.4 Global Combat Service Support – Marine Corps (GCSS-MC) Support. The contractor shall maintain, monitor, and verify the accuracy of the data flow of current and new STRATIS/GCSS-MC interfaces and support fielding & implementation of future Blocks of GCSS-MC – support will be required at times to perform data error resolution between the two systems.

#### 3.1.4 System Enhancements:

During the course of this contract the STRATIS Project Office expects there will be a requirement to implement system performance upgrades for hardware, software, and minor functionality enhancements. The Contractor shall follow best business practices to implement modification requests and address enhancements per approval of the project officer. The Contractor shall integrate modifications and enhancements into subsequent software releases in order to improve the general usability of STRATIS, to comply with Marine Corps Orders as they relate to supply and logistics, and to adapt to the requests and needs of users. Examples of these types of changes are noted below:

The need for hardware changes can originate from:

- Technology refresh – the STRATIS Program uses varying technology refresh cycles for its servers and automated information technology hardware.
- Architecture changes to support software and information security changes.

The need for software changes can originate from:

- Vendor unplanned upgrades – as an example, an Information Assurance Vulnerability Alert (IAVA) may be released indicating a software vulnerability requiring an immediate vendor supplied patch.

The need for functionality changes can originate from:

- Functional advocate requested changes such as enhancements to existing system capabilities.
- Interface changes necessitated by GCSS-MC.
- User requested changes that have been reviewed and approved by the STRATIS Configuration Control Board.

#### 3.1.5 Deployed Operations:

3.1.5.1 On-site services are to be provided via Field Service Representative (FSR) support to assist the local STRATIS users in the conduct of STRATIS operations while in Afghanistan. The contractor shall maintain STRATIS operations in this deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the Camp Leatherneck FSRs shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

3.1.5.2 Additional deployed FSRs. As required by operational needs, the contractor shall establish and maintain STRATIS operations in a deployed environment. Specifically, the contractor shall assist in the hardware and software set up of STRATIS within the SASSY Management Unit (SMU). In addition, the contractor shall provide on-the-job training to Marine Corp personnel, coordinate any other contractor on-site training visits, and establish and maintain required system interfaces with supply systems.

The government cannot determine when and where the future requirements for deployed support may develop. As new requirements arise, the government will work with the contractor to ensure the contractor receives as much warning as possible before being asked to support or stand up a new deployed site. Two weeks (14 days) is the best estimate the government can provide as to lead time in the case of a new site.

#### 3.1.6 Off-Site Subject Matter Expert (SME) Support:

The contractor shall provide an off-site STRATIS SME located in Dumfries, Virginia to provide training to users, conduct error analysis and perform other analytical efforts, and lead and support testing events as appropriate. The contractor will participate in meetings, briefings, and provide demonstrations and functional guidance of STRATIS.

3.1.6.1 Training. The Contractor shall plan, coordinate, schedule, and present Web STRATIS training classes at each STRATIS site. The STRATIS Project Officer will identify training requirements and required time frames for each STRATIS site. The training shall include application functionality and related peripheral equipment on the existing barcode scanners and printers for individuals or groups.

3.1.6.2 Analysis. The Contractor shall assist customers in installing applications and troubleshooting post-installation problems. The Contractor shall also help determine best approaches for implementation within the technical environment to isolate and solve design problems encountered during testing and implementation stages. Knowledge of Marine Corps warehouse management processes and systems is required.

3.1.6.3 Testing. The Contractor shall provide technical guidance and support in preparing for test activities and independent verifications and validations for STRATIS and for STRATIS integration with GCSS-MC. This includes participating in system integration and testing activities as system modifications are completed and isolating and solving design problems encountered during testing and implementation stages. At times, the contractor shall perform the testing and at other times the contractor will support testing, depending on the nature of the test.

## 4.0 Deliverables.

Kickoff Meeting and Task Management. Within 5 working days of the contract start date, the Contractor shall conduct a contract kickoff meeting that includes Government project personnel and Contractor personnel. The kickoff meeting will be held in Albany, Georgia. The Contractor shall submit a proposed agenda to the Project Officer at least two days prior to the kick off meeting. The purpose of this kickoff meeting is to introduce key Government and Contractor personnel, provide clarifications of contractor questions, establish preliminary dates for future program events, and discuss any other item the Project Officer may deem appropriate to discuss.

Work Breakdown Structure (WBS). The Contractor shall deliver a WBS detailed to the level necessary to clearly communicate the plan for completion of the tasks in this PWS, depicted as a Gantt chart. Tasks shall have beginning and ending dates and associated deliverables shall be identified. Once accepted by the government, the WBS will be incorporated into the effort with updates approved by the project officer. Proposed changes to significant milestones and delivery dates shall be submitted to the COR/ project officer in advance of the milestone or delivery dates and will be reviewed by the government. If accepted by the government, and after appropriate consideration (if required), approved changes will be incorporated via Contracting Officer or Project Officer approval depending on the nature of the change..

Quality Assurance Plan (QAP), Configuration Management Plan (CMP), and Risk Management Plan (RMP). The contractor shall prepare these plans in accordance with industry standard best business practices in contractor selected format and submit to the project officer for approval.

Monthly Status Report (MSR). The contractor shall submit MSRs to the project officer to assist the government's ability to monitor performance in accordance with the WBS. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific tasks in the WBS; (2) cost and performance reporting for each Task to include identification of costs and projected monthly expenditures by CLIN; (3) other significant issues (schedule, technical, potential cost or schedule risk issues, etc.) to include proposed resolutions, (4) a monthly STRATIS Software Performance Report which identifies the status of all maintenance requests from the previous month and new issues identified during the reporting period (5) a monthly risk update, and (6) a summary of User Assistance Calls (UACs) from each FSR. Note that identifying anticipated or actual performance or schedule changes in the MSR does not constitute formal notification to the project officer and contracting officer for STRATIS and authorization thereof.

System Test Plan. The contractor shall prepare system test plans that define the testing approach in accordance with industry standard best business practices in contractor selected format. These plans shall include test cases determined appropriate during testing of approved system changes and enhancements.

STRATIS User Manual. The contractor shall prepare user instructions for the STRATIS application in contractor selected format to align with current system functions. The contractor shall modify user instructions as system functions are modified and enhanced to support business processes. These updates will be version controlled and published to the user community upon approval by the STRATIS project officer.

Information Assurance Support Report. The Contractor shall prepare Information Assurance Support Reports. This report shall include submission of monthly written status reports via electronic mail that will allow the Government to monitor execution of the IA support tasks according to approved project delivery schedules. These reports shall include, at a minimum: (1) how the work accomplished relates to the specific IA tasks; (2) anticipated deviations from schedule and mitigation plans accordingly, (3) other significant issues that may impact cost, schedule, performance, and any other technical issues with corresponding proposed resolutions, (4) action plans for correcting major/minor vulnerabilities, and (5) status of previous IA action items.

Information Assurance Workforce Certification Documents. The Contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions.

IA Test Plans, Scan Results for each site and mitigation strategy for resolving vulnerabilities. The contractor shall document plans and procedures for continuously monitoring the IA posture of STRATIS and for conducting the annual IA control validation as per DoDI 8510.01. The contractor shall develop, mitigation strategies, plans of action, and schedules for resolving vulnerabilities for each STRATIS site. The contractor shall ensure that all communication transmission modes in STRATIS are able to maintain operational integrity.

Interface Documentation. The contractor shall prepare documentation in contractor selected format to define all inputs and outputs from STRATIS to another system. The contractor shall update interface documentation as current interfaces are updated and new interfaces are developed.

Software Test Plan –The contractor shall prepare a software test plan to define the testing strategy and processes. This document will address the different standards that will apply to the unit, integration, and system testing of STRATIS.

Design Document. The contractor shall document design assumptions, design constructs, decisions, risks, and functional requirements. This document should contain technical and functional entities of the system.

Deployed Operations Report. The contractor shall document the deployed STRATIS operations, specifically software and hardware performance, trouble areas, RF system performance and any environmental (climate) impacts. In addition, the contractor shall document daily user procedures that are specific to deployed operations. This documentation shall provide information that can be utilized during future deployed operations and to make improvements to the system.

After Action Report. The contractor shall provide an overview of the deployed STRATIS operations during deployment. The report is intended to assist the STRATIS project officer in preparing for future deployments (i.e. training, outreach and planning).

Schematics of STRATIS. The contractor shall provide a comprehensive wiring diagram and system layout of the STRATIS infrastructure at the deployed site.

Software Releases. The contractor shall provide revised versions of the STRATIS software application as required, along with any associated component required for STRATIS functionality.

## 5.0 Deliverable Schedule

The Contractor shall accomplish the milestones shown in Table 1.

**Table 1: Deliverable Schedule**

## 6.0 Government Furnished Items and Services.

Deliverable	Date Required
Kickoff Meeting and Task Management	5 working days after award of contract
Work Breakdown Structure	10 working days after contract award - update as required
Quality Assurance Plan	20 working days after contract award - update as required
Configuration Management Plan	20 working days after contract award - update as required
Risk Management Plan	20 working days after contract award – quarterly thereafter
Monthly Status Reports	Monthly - 5 working days following the end of each month
System Test Plan	5 working days prior to the start of testing
STRATIS User Manual	20 working days after contract award - update within 10 work days of implemented changes
Information Assurance Support Report	Monthly - 5 working days following the end of each month
Information Assurance Work Force Certification Documents	20 working days after contract award and upon request as personnel change
IA Test Plans , Scan Results for each site and mitigation strategy (i.e. Plan of Action and Schedule) for resolving vulnerabilities	20 working days after contract award - update monthly and as required
Interface Documentation	Update as required
Software Test Plan	Update as required
Design Document	Update as required
Deployed Operations Report	As changes occur
After Action Report	Upon end of deployment
Schematics of STRATIS	As changes occur
Software releases	As required

The contractor shall receive and maintain custody of any GFE/GFI/GFM provided during the course of performance of this effort. At this time, the STRATIS Project Office is planning to purchase a NMCI laptop to be used at the contractor Program Management site to support direct connections to STRATIS sites connected to NMCI. The government will provide office space, computer resources, access to the Navy Marine Corps Intranet (NMCI) where applicable, and office supplies for the FSR's who are on-site with their respective SMU.

## 7.0 Other Information and Special Conditions.

### 7.1 Hours of Work:

On-site FSRs (in-garrison and deployed) shall provide support while the SMU is in operation and be "on-call" at other times to maintain the required 95% up-time for STRATIS. Other contract personnel (non-FSR) supporting STRATIS PDSS shall be available from 0800 – 1700 Eastern Time Monday through Friday, and provide on-call support after normal work hours.

### 7.2 Place of Performance:

The Contractor shall perform this effort in the United States. For FSR support, the Contractor shall perform this effort at the designated locations requiring a FSR. Travel will be required to support maintenance, testing, and training at Camp Lejeune NC, Camp Pendleton CA, Camp Kinser Okinawa, Marine Corps Base, HI, Blount Island Command, Jacksonville, FL, and other deployed operational sites as identified in Section 3.1.5. Travel shall be handled in accordance with the Joint Travel Regulations (JTR), at the direction of the project officer. Unauthorized travel or travel not coordinated with the project officer shall not be reimbursed.

7.3 Period of Performance:

The base period for this contract is from 1 Aug2011- 31 Jul 2012. There will be four option years:

Option Year 1: 1 Aug 2012 – 31 Jul 2013

Option Year 2: 1 Aug 2013 - 31 Jul 2014

Option Year 3: 1 Aug2014 - 31 Jul 2015

Option Year 4: 1Aug 2015 - 31 Jul 2016

7.4 Travel:

Travel shall be handled in accordance with the Joint Travel Regulations (JTR). Travel or ODCs in excess of \$100 not first reviewed and approved by the Project Officer will not be reimbursed. Additionally, travel or other direct costs in excess of the Contract Line Number (CLIN) funded value shall not be reimbursed.

7.5 Data Rights:

The STRATIS application is Government Off The Shelf (GOTS) software. Any modifications to the code, software, or related necessary components become property of the government.

7.6 Applicable Directives:

DoDD 8500.01E, "Information Assurance," 23 Feb 2007

DoDI 8500.2, "(IA) Implementation," 6 Feb 2003

DoD 5200.01, DoD Information Security Program," 13 Dec 1996

8510.01 DoD Instruction, DoD Information Assurance Certification and Accreditation Process (DIACAP)

DoD 8570.01-M, Information Assurance Workforce Improvement Program

Marine Corps Order 5239.2, "Marine Corps (IA) Program

United States Marine Corps Enterprise IA Directive 018 Marine Corps Certification and Accreditation Process

7.7 Security Requirements:

All information provided to the contractor will be sensitive, but unclassified.

During the performance of deployed support, the contractor may have access to DoD information up to a SECRET classification level. Any information, records, or data that the contractor may have access to may be highly sensitive. Contractor personnel assigned to the task order in capacities that require access to background and reference materials, source code, possession of a USERID, or other valid computer access despite employment location, shall be eligible to possess a SECRET clearance, before assignment to the project. Contractor personnel are required to possess a "Secret" security clearance in order to be issued a Government Common Access Card (CAC).

Contractor personnel shall be required to adhere to security regulations, and shall observe and comply with any site-specific security provisions in effect at the various government facilities. Any required ID badges shall be worn and displayed at all times.

7.8 COOP or Disaster Preparedness:

The Contractor Personnel shall provide Continuity of Operations (COOP) and Disaster Preparedness assistance to the STRATIS Program Office and the operational sites as it relates to the STRATIS Mission Essential/Business

Essential Functions. The Contractor's primary role is to execute the IT Contingency Plan for the STRATIS System. The STRATIS IT contingency plan will be used in conjunction with each site's COOP and Disaster Recovery Plan.

#### 7.8 Key Personnel:

The systems supported by this contract are vital to the successful prosecution of the Nation's Operation Enduring Freedom (OEF). STRATIS is used world-wide by Marine Corps Warfighters and contribute to ensuring successful logistics operations within the Marine Corps at the retail, intermediate, and strategic levels. It is therefore extremely important that the partnership offered by this PWS succeed. As a means to help ensure that this goal is met, the Contractor shall provide fully trained and experienced key program and technical personnel (including replacement personnel) for the performance of required contract activities. This includes training necessary for keeping personnel abreast of industry advances and for establishing proficiency on equipment, computer languages, and computer operating systems that are available on the commercial market. Training of personnel shall be performed by the Contractor at its own expense.

The following are the suggested minimum personnel who shall be designated as "key". The implication of "suggested" is that the Government does not intend to dictate the composition of the ideal team to perform this task.

PROJECT MANAGER  
SENIOR SYSTEMS ENGINEER  
SENIOR SOFTWARE ENGINEER  
SENIOR ANALYST  
DATABASE ADMINISTRATOR  
FIELD SERVICE REPRESENTATIVES  
STRATIS SUBJECT MATTER EXPERT

In their proposal, the Contractor shall a list of Key Personnel proposed under this task order. Upon award of the task order, the Contracting Officer will include the names of all proposed key personnel in the resultant task order.

Any substitution(s) or Key Personnel must be first approved by the Government in accordance with the Special Task Order Requirement entitled "Substitution of Key Personnel".

#### 7.9 Information Assurance Certifications:

The Contractor shall ensure that personnel accessing information systems have the proper and current information assurance certification to perform information assurance functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. The Contractor shall meet the applicable information assurance certification requirements, including-

1. DoD-approved information assurance workforce certifications appropriate for each category and level as listed in the current version of DoD 8570.01-M; and
2. Appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions. Appendix 1 provides a table for the appropriate certification levels required to meet specific access requirements. Appendix 2 contains the Privileged Access Agreement and Acknowledgment of Responsibilities.

#### 7.10 Deployed Support:

STRATIS not only requires the support of FSRs at the garrison locations. There are times when the Marine Corps mission necessitates a FSR to deploy with their respective unit. This FSR must be a highly qualified individual who is capable of working in a remote location with limited reach back support and reduced electronic communications

capabilities. As with garrison STRATIS operations, technical support for the application, database, and hardware during deployed operations will be required. The deployed environment dictates a slightly different approach to support since easy access to the system and quick trips by the contractor to the site for troubleshooting will not be possible. The contractor will need to provide a qualified field service representative (FSR) to the in-theater STRATIS site on a full time basis. This representative will ensure there is uninterrupted operation of the system. All contractor personnel shall have fluent verbal and written English language skills. Under this effort, all FSRs are considered key personnel. Therefore, the Special Requirements Clause entitled "Substitution of Key Personnel" applies to all FSRs hired in support of this contract.

In the performance of these duties, in connection with this assignment, FSRs are to be afforded the privileges of a commissioned officer as related to laundry and dry cleaning services, commissary, and exchange privileges if available, officers' mess, and afforded the status of a company grade officer for billeting in bachelor officers' quarters, if so desired. Medical care is authorized in accordance with service regulations. Cost is covered by present USMC arrangements with in theater support agencies.

7.11 Transition Period for this contract:

#### 7.11.1 Phase In

In order to ensure a smooth transition phase and to prevent possible decreases in productivity or service quality, provisions have been made to allow a thirty (30) day transition period to allow the Contractor to become familiar enough with the systems requiring support under this Task Order to ensure system availability requirements specified in Tasks 1 through 5 above. This transition period commences with the task order award. During this transition period, the STRATIS Project Officer will provide assistance and guidance to the contractor to familiarize the contractor with the operations, processes, and functions to be performed. This assistance is being made available to explain procedures for conducting support under this contract, introduce the contractor to the system, and introduce the contractor to Marine Corps system owners and functional representatives. The contractor shall become familiar with the task order requirements in order to commence full performance on the first day following the thirty (30) day transition period. The contractor shall complete the necessary steps for assumption of the operation during the transition period and the contractor shall meet all requirements as specified in this PWS at the onset of the contract. During the phase-in period, the contractor shall be responsible for ensuring all elements are in place for full performance under this contract. During this transition period, the contractor shall keep the STRATIS Project Officer informed of their progress in ensuring their full contract compliance after the transition period.

#### 7.11.2 Phase Out

In order to ensure a smooth phase-in to the next contractor and to prevent possible decreases in productivity or service quality, the contractor shall provide a phase-out plan for the 30 calendar day period prior to the contract end date (i.e. at the end of all option periods). During this period, while still maintaining full performance, the contractor shall make available to key incoming contractor personnel, a representative of the incumbent contractor who is versed in the operation of other functions to be performed. This service shall be made available to explain procedures for conducting STRATIS support, introducing the next contractor to the system owners and functional representatives, etc. Inventories of GFP shall be conducted jointly with the STRATIS Project Officer representatives and representatives of the incoming contractor. Transfer of GFP will be made at the end of the phase-out period.

### 8.0 Performance Requirements Summary

Performance-based Task	Indicator	Standard	Surveillance Method
3.1.1 STRATIS Contract Project Management	Submission of program management deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.

		Objective = 100%	
<b>3.1.1 STRATIS Contract Project Management</b>	Maintain a fully staffed STRATIS team	<p>STRATIS team is fully staffed 95% of the time.</p> <p>No position remains vacant longer than 15 working days.</p> <p>Threshold = 95% Objective = 100%</p>	The contractor will keep a log of all instances of when there is a vacancy on the STRATIS team and identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.2 Information Assurance</b>	Submission of information assurance deliverables	<p>90% of deliverables are received on time.</p> <p>Any deliverables not received on time are no more than 5 working days late.</p> <p>Threshold = 90% Objective = 100%</p>	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.3 System Operation and Maintenance</b>	Resolution of troubleshooting requests	<p>90% of requests are resolved within 4 hours.</p> <p>All other requests are resolved within 2 working days.</p> <p>Solutions that require code development do not count against this measure.</p>	The contractor will keep a log of all troubleshooting requests and resolution time to be provided in the monthly status reports.
<b>3.1.3 System Operation and Maintenance</b>	Software Maintenance	<p>Retina scans result in overall risk rating of “Low” 95% of the time.</p> <p>Any items identified as high risk are remediated within 20 working days</p>	<p>Retina scans will be run at random throughout each year</p> <p>One third of the IA controls will be reviewed each year</p>
<b>3.1.3 System Operation and Maintenance</b>	On site System Support	<p>Maintain an overall STRATIS “up –time” of 95%.</p> <p>When STRATIS is “down” restore operations within 2 hours 90% of the time.</p> <p>Threshold = 2 hours Objective = 1 hour</p>	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.3 System Operation and Maintenance</b>	FSR providing on-site services	<p>FSR is providing on-site services 95% of the time.</p> <p>R&amp;R breaks for the FSR don’t exceed two calendar weeks at one time.</p> <p>FSR vacancies don’t exceed two calendar weeks.</p>	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.

<b>3.1.3 System Operation and Maintenance</b>	Analyze installation and post-installation problems and support testing for GCSS-MC	Provide recommended solutions to GCSS-MC team, government testers, and users with 10 working days of problem identification.  Threshold = 10 working days Objective = 5 working days	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.
<b>3.1.4 System Enhancements</b>	New releases of application software	Completed modification requests are incorporated in new releases within 20 working days.	The contractor will keep a log of all releases of software and will identify this in the monthly status reports. The STRATIS Project Officer will confer with the contract Program Manager to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	On site System Operations	Maintain an overall STRATIS “up –time” of 95%.  When STRATIS is “down” restore operations within 2 hours 90% of the time.  Threshold = 2 hours Objective = 1 hour	The contractor will keep a log of all instances when STRATIS is down. Resolution time will be provided in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.5 Deployed Operations</b>	Submission of deployed operations deliverables	90% of deliverables are received on time.  Any deliverables not received on time are no more than 5 working days late.  Threshold = 90% Objective = 100%	The STRATIS Project Officer will keep a log of due dates and actual dates received for all contract deliverables. A percent received on-time will be calculated each month.
<b>3.1.5 Deployed Operations</b>	FSR providing on-site services	FSR is providing on-site services 95% of the time.  R&R breaks for the FSR don’t exceed two calendar weeks at one time.  FSR vacancies don’t exceed two calendar weeks. Threshold – no more than two weeks Objective – no vacancies, FSRs backfilled during R&R	The contractor will keep a log of all instances of when the STRATIS FSR is not providing service and identify this time in the monthly status reports. The STRATIS Project Officer will call on site Marine Corps users at random to verify data included in the monthly reports.
<b>3.1.6 Off-Site STRATIS SME Support</b>	Delivery of training to STRATIS sites	50% of STRATIS sites receive training each year.  Remaining sites receive training within the next year.  Threshold = 50% of sites receive training each year. Objective = 75% of sites receive	The STRATIS Project Officer will keep track of training sessions provided to the sites each year and will calculate the percent who received training.

		training each year.	
<b>3.1.6 Off-Site STRATIS SME Support</b>	Analyze installation and post-installation problems and support testing	Provide recommended solutions to STRATIS developers, government testers, and users with 10 working days of problem identification.  Threshold = 10 working days Objective = 5 working days	The contractor will keep a log of all completed recommendations and identify the time to complete them in the monthly status reports. The STRATIS project office will conduct random desktop reviews to verify this work.

## 9.0 Appendices

Appendix 1 - Computing Environment Certifications

Appendix 2 - Statement of Acceptance of Responsibilities

Appendix 3 - GCSS-MC LIS Secure Software Development Contract Annex

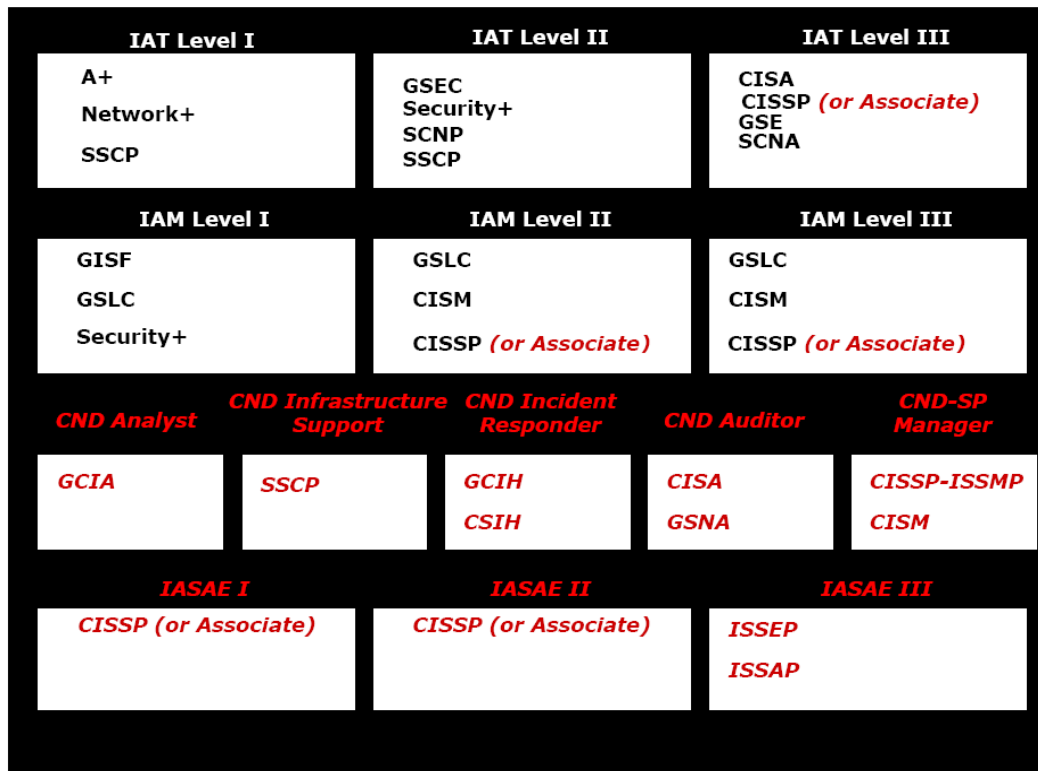
# Appendix 1

## Computing Environment Certifications

Personnel in technical category positions must maintain certifications, as required by the certifying provider, to retain privileged system access.

In addition to the baseline IA certification requirement for their level, IATs with privileged access **MUST OBTAIN APPROPRIATE COMPUTING ENVIRONMENT (CE) CERTIFICATIONS** for the operating system(s) *and/or security related tools/devices* they support as required by their employing organization. This requirement ensures they can effectively apply IA requirements to their hardware and software systems.

All personnel must agree to release their certification qualification(s) to the Department of Defense.



## Appendix 2

### STATEMENT OF ACCEPTANCE OF RESPONSIBILITIES GLOBAL COMBAT SUPPORT SYSTEMS-MARINE CORPS (GCSS-MC) LOGISTICS INFORMATION SYSTEMS (LIS) PRIVILEGED ACCESS AGREEMENT AND ACKNOWLEDGMENT OF RESPONSIBILITIES

Date: \_\_\_\_\_

1. I understand there are two DoD Information Systems (IS), classified (SIPRNET) and unclassified (NIPRNET), and that I have the necessary clearance for privileged access to all assigned GCSS-MC LIS systems. I shall not introduce or process data or software for the IS that I have not been specifically authorized to handle.
2. I understand the need to protect all passwords and other authenticators at the highest level of data they secure. I shall not share any password(s), account(s), or other authenticators with other coworkers or other personnel not authorized to access the GCSS-MC LIS system to which I am assigned. As a privileged user, I understand the need to protect all passwords and/or authenticators at the highest level of data it secures. I shall NOT share passwords and/or authenticators with coworkers who are not authorized access.
3. I understand that I am responsible for all actions taken under my account(s), root, or otherwise. I shall not attempt to "hack" the network or any connected information systems, or gain access to data to which I do not have authorized access.
4. I understand my responsibility to appropriately protect and label all output generated under my account (including printed materials, magnetic tapes, floppy disks, and downloaded hard disk files).
5. I shall immediately report any indication of computer network intrusion, unexplained degradation or interruption of network services, or the actual or possible compromise of data or file access controls to the appropriate Site and/or System Information Assurance (IA) Management. I shall NOT install, modify, or remove any hardware or software (i.e., freeware/shareware and security tools) without written permission and approval.

6. I shall not install any software on the NIPRNET that is not approved for USMC use (e.g., DoD Application & Database Management System (DADMS) disapproved applications).
7. I shall not add/remove any users' names to the Administrators, Local Administrator, or Power Users group without the prior approval and direction of the GCSS-MC LIS IA Management.
8. I shall not introduce any unauthorized code, Trojan horse programs, malicious code, or viruses into any systems to which I am assigned.
9. I understand that I am prohibited from the following while using the DoD IS:
  - a. Introducing Classified and/or Controlled Unclassified Information (CUI) into a NIPRNet environment.
  - b. Accessing, storing, processing, displaying, distributing, transmitting, or viewing material that is abusive, harassing, defamatory, vulgar, pornographic, profane, or racist; that promotes hate crimes, or is subversive or objectionable by nature, including material encouraging criminal activity, or violation of local, state, federal, national, or international law.
  - c. Storing, accessing, processing, or distributing Classified, Proprietary, CUI, For Official Use Only (FOUO), or Privacy Act protected information in violation of established security and information release policies.
  - d. Obtaining, installing, copying, pasting, transferring, or using software or other materials obtained in violation of the appropriate vendor's patent, copyright, trade secret, or license agreement.
  - e. Knowingly writing, coding, compiling, storing, transmitting, or transferring malicious software code, to include viruses, logic bombs, worms, and macro viruses.
  - f. Engaging in prohibited political activity.
  - g. Using the system for personal financial gain such as advertising or solicitation of services or sale of personal property (e.g., eBay), or stock trading (i.e., issuing buy, hold, and/or sell directions to an online broker).
- Initials: \_\_\_\_\_
- h. Fundraising activities, either for profit or non-profit, unless the activity is specifically approved by the organization (e.g., organization social event fund raisers and charitable fund raisers, without approval).
- i. Gambling, wagering, or placing of any bets.
- j. Writing, forwarding, or participating in chain letters.
- k. Posting personal home pages.
- l. *Any other actions prohibited by DoD 5500.7-R (Reference (y)) or any other DoD issuances.*
10. Personal encryption of electronic communications is strictly prohibited and can result in the immediate termination of access.
11. I understand that if I am in doubt as to any of my roles or responsibilities I shall contact the GCSS-MC LIS Supervisor/Contracting Officer's Representative (COR) for clarification. The GCSS-MC LIS Supervisors and CORs will seek clarification from the appropriate IA Management or IA Technical Leads.
12. I understand that all information processed on the DoD systems is subject to monitoring. This includes email and browsing the web.
13. I shall not allow any user who is not cleared access to the network or any other connected system without prior approval or specific guidance from the GCSS-MC LIS IAM.
14. I shall use the special access or privileges granted to me ONLY to perform authorized tasks or mission related functions.
15. I shall not use any DoD owned information system to violate software copyright by making illegal copies of software.
16. I shall only use my PRIVILEGED USER account for official administrative actions. This account will NOT be used for day to day network communications.
17. I understand that failure to comply with the above requirements will be reported and may result in the following actions:
  - a. Revocation of IS privileged access.
  - b. Counseling.
  - c. Adverse actions pursuant to the Uniform Code of Military Justice and/or criminal prosecution.
  - d. Disciplinary action, discharge or loss of employment.
  - e. Revocation of Security Clearance.
18. I shall obtain and maintain required certification(s), according to DoD 8570.01-M and the certification provider, to retain privileged system access.

19. I shall obtain, process, handle, disseminate, and sanitize all sensitive government data in accordance with but not limited to: DoDD 8500.01E, "Information Assurance," 23 Feb 2007; DoDI 8500.2, "(IA) Implementation," 6 Feb 2003; DoD 5200.01, DoD Information Security Program," 13 Dec 1996; Marine Corps Order 5239.2, "Marine Corps (IA) Program," 18 Nov 2002; Marine Corps (IA) Operational Standard 007, "IT Resource Access Guide V. 2.0," 1 May 2005.

Initials: \_\_\_\_\_

By signing this document, I agree to the terms for privileged access and acknowledge my responsibilities associated with privileged access.

PRIVILEGED USER NAME (First M. Last): \_\_\_\_\_

INFORMATION SYSTEM NAME(S):

(Type a list of all information systems in which you are requesting access in the box below)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SUPERVISOR/COR NAME \_\_\_\_\_

SUPERVISOR/COR SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_

IA MANAGER NAME: \_\_\_\_\_

IA MANAGER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Appendix 3

GCSS-MC LIS Secure Software Development Contract Annex

---

**1. INTRODUCTION**

This Annex is made to \_\_\_\_\_ ("Agreement") between Client and Developer. Client and Developer agree to maximize the security of the software according to the following terms.

**2. PHILOSOPHY**

This Annex is intended to clarify the security-related rights and obligations of all the parties to a software development relationship. At the highest level, the parties agree that:

**(a) Security Decisions Will Be Based on Risk**

Decisions about security will be made jointly by both Client and Developer based on a firm understanding of the risks involved.

**(b) Security Activities Will Be Balanced**

Security effort will be roughly evenly distributed across the entire software development lifecycle.

**(c) Security Activities Will Be Integrated**

All the activities and documentation discussed herein can and should be integrated into Developer's software development lifecycle and not kept separate from the rest of the project. Nothing in this Annex implies any particular software development process.

**(d) Vulnerabilities Are Expected**

All software has bugs, and some of those will create security issues. Both Client and Developer will strive to identify vulnerabilities as early as possible in the lifecycle.

**(e) Security Information Will Be Fully Disclosed**

All security-relevant information will be shared between Client and Developer immediately and completely.

**(f) Only Useful Security Documentation Is Required**

Security documentation does not need to be extensive in order to clearly describe security design, risk analysis, or issues.

**3. LIFECYCLE ACTIVITIES****(a) Risk Understanding**

Developer and Client agree to work together to understand and document the risks facing the application. This effort should identify the key risks to the important assets and functions provided by the application. Each of the topics listed in the requirements section should be considered.

**(b) Requirements**

Based on the risks, Developer and Client agree to work together to create detailed security requirements as a part of the specification of the software to be developed. Each of the topics listed in the requirements section of this Annex should be discussed and evaluated by both Developer and Client. These requirements may be satisfied by custom software, third party software, or the platform.

**(c) Design**

Developer agrees to provide documentation that clearly explains the design for achieving each of the security requirements. In most cases, this documentation will describe security mechanisms, where the mechanisms fit into the architecture and all relevant design patterns to ensure their proper use. The design should clearly specify whether the support comes from custom software, third party software, or the platform. The developer should use best business practices, protection of data, software quality reports, testing plans, code reviews.

**(d) Implementation**

Developer agrees to provide and follow a set of secure coding guidelines and to use a set of common security control programming interfaces (such as the [OWASP Enterprise Security API \(ESAPI\)](#) or [CMMI]). Guidelines will indicate how code should be formatted, structured, and commented. Common security control programming interfaces will define how security controls must be called and how security controls shall function. All security-relevant code shall be thoroughly commented. Specific guidance on avoiding common security vulnerabilities shall be included. Also, all code shall be reviewed by at least one other Developer against the security requirements and coding guideline before it is considered ready for unit test.

**(e) Security Analysis and Testing**

Developer will perform application security analysis and testing (also called "verification") according to the verification requirements of an agreed-upon standard (such as the [OWASP Application Security Verification](#)

Standard (ASVS)). The Developer shall document verification findings according to the reporting requirements of the standard. The Developer shall provide the verification findings to Client.

**(f) Secure Deployment**

Developer agrees to provide secure configuration guidelines that fully describe all security relevant configuration options and their implications for the overall security of the software. The guideline shall include a full description of dependencies on the supporting platform, including operating system, web server, and application server, and how they should be configured for security. The default configuration of the software shall be secure.

**4. SECURITY REQUIREMENT AREAS**

The following topic areas must be considered during the risk understanding and requirements definition activities. This effort should produce a set of specific, tailored, and testable requirements Both Developer and Client should be involved in this process and must agree on the final set of requirements.

**(a) Input Validation and Encoding**

The requirements shall specify the rules for validating, and encoding each input to the application, whether from users, file systems, databases, directories, or external systems. The default rule shall be that all input is invalid unless it matches a detailed specification of what is allowed. In addition, the requirements shall specify the action to be taken when invalid input is received. Specifically, the application shall not be susceptible to injection, overflow, tampering, or other corrupt input attacks.

**(b) Authentication and Session Management**

The requirements shall specify how authentication credentials and session identifiers will be protected throughout their lifecycle. Requirements for all related functions, including forgotten passwords, changing passwords, remembering passwords, logout, and multiple logins, shall be included.

**(c) Access Control**

The requirements shall include a detailed description of all roles (groups, privileges, authorizations) used in the application. The requirements shall also indicate all the assets and functions provided by the application. The requirements shall fully specify the exact access rights to each asset and function for each role. An access control matrix is the suggested format for these rules.

**(d) Error Handling**

The requirements shall detail how errors occurring during processing will be handled. Some applications should provide best effort results in the event of an error, whereas others should terminate processing immediately.

**(e) Logging**

The requirements shall specify what events are security-relevant and need to be logged, such as detected attacks, failed login attempts, and attempts to exceed authorization. The requirements shall also specify what information to log with each event, including time and date, event description, application details, and other information useful in forensic efforts.

**(f) Connections to External Systems**

The requirements shall specify how authentication and encryption will be handled for all external systems, such as databases, directories, and web services. All credentials required for communication with external systems shall be stored outside the code in a configuration file in encrypted form.

**(g) Encryption**

The requirements shall specify what data must be encrypted, how it is to be encrypted, and how all certificates and other credentials must be handled. The application shall use a standard algorithm implemented in a widely used and tested encryption library.

**(h) Availability**

The requirements shall specify how it will protect against denial of service attacks. All likely attacks on the application should be considered, including authentication lockout, connection exhaustion, and other resource exhaustion attacks.

**(i) Secure Configuration**

The requirements shall specify that the default values for all security relevant configuration options shall be secure. For audit purposes, the software should be able to produce an easily readable report showing all the security relevant configuration details.

**(j) Specific Vulnerabilities**

The requirements shall include a set of specific vulnerabilities that shall not be found in the software. If not otherwise specified, then the software shall not include any of the flaws described in the current "OWASP Top Ten Most Critical Web Application Vulnerabilities."

## **5. PERSONNEL AND ORGANIZATION**

### **(a) Security Architect**

Developer will assign responsibility for security to a single senior technical resource, to be known as the project Security Architect. The Security Architect will certify the security of each deliverable.

### **(b) Security Training**

Developer will be responsible for verifying that all members of the developer team have been trained in secure programming techniques.

### **(c) Trustworthy Developers**

Developer agrees to perform appropriate background investigation of all development team members.

## **6. DEVELOPMENT ENVIRONMENT**

### **(a) Secure Coding**

Developer shall disclose what tools are used in the software development environment to encourage secure coding.

### **(b) Configuration Management**

Developer shall use a source code control system that authenticates and logs the team member associated with all changes to the software baseline and all related configuration and build files.

### **(c) Distribution**

Developer shall use a build process that reliably builds a complete distribution from source. This process shall include a method for verifying the integrity of the software delivered to Client.

## **7. LIBRARIES, FRAMEWORKS, AND PRODUCTS**

### **(a) Disclosure**

Developer shall disclose all third party software used in the software, including all libraries, frameworks, components, and other products, whether commercial, free, open-source, or closed-source.

### **(b) Evaluation**

Developer shall make reasonable efforts to ensure that third party software meets all the terms of this agreement and is as secure as custom developed code developed under this agreement.

## **8. SECURITY REVIEWS**

### **(a) Right to Review**

Client has the right to have the software reviewed for security flaws at their expense at any time within 60 days of delivery. Developer agrees to provide reasonable support to the review team by providing source code and access to test environments.

### **(b) Review Coverage**

Security reviews shall cover all aspects of the software delivered, including custom code, components, products, and system configuration.

### **(c) Scope of Review**

At a minimum, the review shall cover all of the security requirements and should search for other common vulnerabilities. The review may include a combination of vulnerability scanning, penetration testing, static analysis of the source code, and expert code review.

### **(d) Issues Discovered**

Security issues uncovered will be reported to both Client and Developer. All issues will be tracked and remediated as specified in the Security Issue Management section of this Annex.

## **9. SECURITY ISSUE MANAGEMENT**

### **(a) Identification**

Developer will track all security issues uncovered during the entire lifecycle, whether a requirements, design, implementation, testing, deployment, or operational issue. The risk associated with each security issue will be evaluated, documented, and reported to Client as soon as possible after discovery.

### **(b) Protection**

Developer will appropriately protect information regarding security issues and associated documentation, to help limit the likelihood that vulnerabilities in operational Client software are exposed.

### **(c) Remediation**

Security issues that are identified before delivery shall be fixed by Developer. Security issues discovered after delivery shall be handled in the same manner as other bugs and issues as specified in this Agreement.

## **10. ASSURANCE**

### **(a) Assurance**

Developer will provide a "certification package" consisting of the security documentation created throughout the development process. The package should establish that the security requirements, design, implementation, and test results were properly completed and all security issues were resolved appropriately.

**(b) Self-Certification**

The Security Architect will certify that the software meets the security requirements, all security activities have been performed, and all identified security issues have been documented and resolved. Any exceptions to the certification status shall be fully documented with the delivery.

**(c) No Malicious Code**

Developer warrants that the software shall not contain any code that does not support a software requirement and weakens the security of the application, including computer viruses, worms, time bombs, back doors, Trojan horses, Easter eggs, and all other forms of malicious code.

**11. SECURITY ACCEPTANCE AND MAINTENANCE**

**(a) Acceptance**

The software shall not be considered accepted until the certification package is complete and all security issues have been resolved.

**(b) Investigating Security Issues**

After acceptance, if security issues are discovered or reasonably suspected, Developer shall assist Client in performing an investigation to determine the nature of the issue. The issue shall be considered "novel" if it is not covered by the security requirements and is outside the reasonable scope of security testing.

**(c) Novel Security Issues**

Developer and Client agree to scope the effort required to resolve novel security issues and to negotiate in good faith to achieve an agreement to perform the required work to address them.

**(d) Other Security Issues**

Developer shall use all commercially reasonable efforts consistent with sound software development practices, taking into account the severity of the risk, to resolve all security issues not considered novel as quickly as possible.

**SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

The following have been modified:

**DISTRIBUTION LIST**

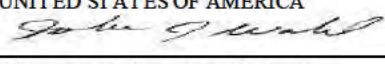
Copy To:

Michelle Blalock (GCSS-MC) LIS (COR)

Lt. Monia Laux (GCSS-MC) LIS

Barbara Crump (CGI) Contractor

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   2</div>	
2 AMENDMENT/MODIFICATION NO P00014		3 EFFECTIVE DATE 14-May-2014		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM CT027 PCO: JOHN J. WAHL 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-weight: bold;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL INC. BARBARA CRUMP 12601 FAR LAKES CIR FARFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Mutual Agreement of the Parties							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: puryearc141003 The purpose of this modification is to:  1. Insert Clause 52.228-5 Insurance-Work on a Government Installation. 2. Change the Cage Code from 6G280 back to 3YVK7 to reflect CGI Federal Inc. vs. Stanley Associates, Inc. (box 8). The cage code was inadvertently changed. 3. modify the period of performance for CLIN 0301							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 15-May-2014	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION B - SUPPLIES OR SERVICES AND PRICES

## CLIN 0301

The pricing detail quantity has decreased by 10.00 from 12.00 to 2.00.

The total cost of this line item has decreased by (b) (4)

## SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item for CLIN 0301 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-AUG-2014 TO 31-JUL-2015	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

To:

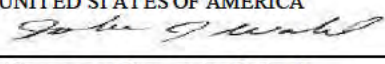
DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-AUG-2014 TO 30-SEP-2014	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

## SECTION I - CONTRACT CLAUSES

The following have been added by reference:

52.228-5	Insurance - Work On A Government Installation	JAN 1997
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(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   4</div>	
2 AMENDMENT/MODIFICATION NO P00015		3 EFFECTIVE DATE 21-May-2014		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) MARCORSSYSCOM CTQ41 PCO DAVID W. BERRY 2210 WILLIAMS STREET QUANTICO VA 22134-6050		CODE M67854	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. BARBARA CRUMP 12601 FAR LAKES CIR FARFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) FAR CLAUSE 52.217-9, Option to Extend the Term of the Contract (MAR 2000)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: snydert141857 The purpose of this modification is to exercise option year three (3) for Contract Line Item Numbers (CLINs) 0301-0307.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 21-May-2014	
				(Signature of Contracting Officer)			

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by

from

(b) (4)

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0301

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0302

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0303

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0304

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0305

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0306

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

CLIN 0307

The option status has changed from Option to Option Exercised.  
The MILSTRIP M9545014RCZ6F80 has been added.

## SECTION G - CONTRACT ADMINISTRATION DATA

## Accounting and Appropriation

## Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4) from (b) (4)

## CLIN 0301:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800301) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800301 has been added.

The Cost Code 4RCZ6F8035CH has been added.

## CLIN 0302:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800302) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800302 has been added.

The Cost Code 4RCZ6F8035CH has been added.

## CLIN 0303:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800303) was increased by (b) (4)

The con

The CIN M9545014RCZ6F800303 has been added.

The Cost Code 4RCZ6F8035CH has been added.

## CLIN 0304:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800304) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800304 has been added.

The Cost Code 4RCZ6F8035CH has been added.

## CLIN 0305:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800305) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800305 has been added.

The Cost Code 4RCZ6F8035CH has been added.

## CLIN 0306:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800306) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800306 has been added.

The Cost Code 4RCZ6F8035CH has been added.

CLIN 0307:

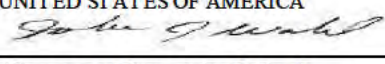
AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800307) was increased by (b) (4)

The contract ACRN AH has been added.

The CIN M9545014RCZ6F800307 has been added.

The Cost Code 4RCZ6F8035CH has been added.

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   11</div>	
2 AMENDMENT/MODIFICATION NO P00016		3 EFFECTIVE DATE 01-Aug-2014		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: BERN ECE WASHINGTON@USMC.ML 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. AALYA AYUB 12601 FAR LAKES CIR FARFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) Mutual Agreement of Both Parties							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: washingb142387 The purpose of this modification is to incorporate the following changes as noted on pages 2 through 11.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 01-Aug-2014	
				(Signature of Contracting Officer)			

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was decreased by (b) (4) from (b) (4) to (b) (4)

The 'Payment will be made by' organization has changed from  
DFAS - COLUMBUS CENTER (M67443)  
MARINE CORPS VENDOR PAY  
ATTN - KANSAS  
P.O. BOX 369022  
COLUMBUS OH 43218-9022  
to  
DFAS - COLUMBUS CENTER (M67443)  
MARINE CORPS VENDOR PAY  
ATTN - KANSAS  
P.O. BOX 182317  
COLUMBUS OH 43218-2317

## SECTION B - SUPPLIES OR SERVICES AND PRICES

## CLIN 0007

The contract type has changed from COST to FFP.

The CLIN extended description has changed from STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

The estimated/max cost has decreased by (b) (4)

The pricing detail quantity 1.00 has been

The unit price amount (b) (4) has been added.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007		1	Lot	(b) (4)	

Travel & ODC's Base Year

FFP

STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR.

FOB: Destination

MILSTRIP: M6785411RCS9E19

PURCHASE REQUEST NUMBER: M6785411RCS9E19

NET AMT

(b) (4)

ACRN AB

CIN: M6785411RCS9E190007

#### CLIN 0008

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0009

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0010

The CLIN extended description has changed from STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel and ODC's Base Year. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

#### CLIN 0107

The contract type has changed from COST to FFP.

The CLIN extended description has changed from STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

The estimated/max cost has decreased by (b) (4)

The pricing detail quantity 1.00 has been added.

The unit price amount (b) (4) has been added.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0107		1	Lot	(b) (4)	

EXERCISED  
OPTION

Travel & ODC's  
FFP

STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR.

FOB: Destination

MILSTRIP: M9545012RCS9J02

PURCHASE REQUEST NUMBER: M9545012RCS9J02

NET AMT

(b) (4)

ACRN AE

CIN: M9545012RCS9J020107

#### CLIN 0108

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0109

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0207

The contract type has changed from COST to FFP.

The CLIN extended description has changed from STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

The estimated/max cost has decreased by (b) (4)

The pricing detail quantity 1.00 has been added.

The unit price amount (b) (4) has been added.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0207		1	Lot	(b) (4)	

EXERCISED  
OPTION

Travel & ODC's  
FFP

STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR.

FOB: Destination

MILSTRIP: M9545013RCZ6J55

NET AMT

(b) (4)

ACRN AG

CIN: M9545013RCZ6J550207

#### CLIN 0208

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0209

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0307

The contract type has changed from COST to FFP.

The CLIN extended description has changed from STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

The estimated/max cost has decreased by (b) (4)

The pricing detail quantity 1.00 has been

The unit price amount (b) (4) has been added.

The total cost of this line item has decreased by (b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0307		1	Lot	(b) (4)	

EXERCISED  
OPTION

Travel & ODC's  
FFP

STRATIS Travel and ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR.

FOB: Destination

MILSTRIP: M9545014RCZ6F80

PURCHASE REQUEST NUMBER: M9545014RCZ6F80

NET AMT

(b) (4)

ACRN AH

CIN: M9545014RCZ6F800307

#### CLIN 0308

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0309

The IDC type has changed from Indefinite Quantity to N/A.

#### CLIN 0407

The contract type has changed from COST to FFP.

The CLIN extended description has changed from STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a cost reimbursable CLIN in accordance with JTR. to STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR..

The estimated/max cost has decreased b (b) (4)

The pricing detail quantity 1.00 has been added.

The unit price amount (b) (4) has been added.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0407		1	Lot	(b) (4)	
OPTION	Travel & ODC's FFP STRATIS Travel & ODC's. The Contractor shall perform work in accordance with Section C of the RFP. This is a Firm Fixed Price (FFP) CLIN in accordance with JTR. FOB: Destination				
NET AMT					(b) (4)

## CLIN 0408

The IDC type has changed from Indefinite Quantity to N/A.

## CLIN 0409

The IDC type has changed from Indefinite Quantity to N/A.

## SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item for CLIN 0407 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-AUG-2015 TO 31-JUL-2016	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-AUG-2015 TO 31-JUL-2016	N/A	MARINE CORPS SYSTEMS COMMAND PM - LIS MICHELLE BLALOCK 814 RADFORD BLVD BLDG 3500 RM 605 ALBANY GA 31704-0342 229-639-7253 FOB: Destination	M67854

**SECTION G - CONTRACT ADMINISTRATION DATA****Accounting and Appropriation****Summary for the Payment Office**

As a result of this modification, the total funded amount for this document was decreased b (b) (4) from (b) (4)

CLIN 0307:

AH: 17411061A2A 310 67854 067443 2D M95450 4RCZ6F8035CH (CIN M9545014RCZ6F800307) was decreased b (b) (4)

The following have been modified:

**CONTRACT ADMIN****Preparation of Vouchers**

All vouchers submitted for payment under this contract shall include documentation to support all costs. This documentation shall be submitted to the Project Officer for the purposes of assuring and certifying (1) compliance with the contract requirements and limitations; (2) that the services were received; and (3) that the amounts billed are reasonable expenditures for the performance of the contract.

**INVOICING INSTRUCTIONS****I. MARCORSYSCOM WAWF INSTRUCTIONS TO CONTRACTORS**

- a. Vendors, it is critical that the following instructions are followed. Failure to follow all instructions listed below may cause a delay or even rejection of invoice payment.
- b. In compliance with DFARS 252.232-7003, "Electronic Submission of Payment Requests (MAR 2008)", the United States Marine Corps (USMC) utilizes WAWF-RA to electronically process vendor requests for payment. The contractor is required to utilize this system when processing invoices and receiving reports under this contract.
- c. The contractor shall (i) ensure an Electronic Business Point of Contact (POC) is designated in Central Contractor Registration at <<http://www.ccr.gov>>, and (ii) register to use WAWF-RA at <<https://wawf.eb.mil/>> within ten (10) days after award of the contract or modification incorporating WAWF-RA into the contract. Step by step procedures to register are available at the <https://wawf.eb.mil/>. Tutorial programs on the WAWF Program are available at <http://www.wawftraining.com>. It is highly recommended that all Vendors' visit this website.
- d. The contractor is directed to use the "2 -in-1" format when processing invoices and receiving reports. For all requirements, the contractor shall use the Marine Corps Systems Command (MCSC) DODAAC M67854 and extension PG GCSS (i.e., M67854 ext. PG GCSS) as the DODAAC and extension for all shipping addresses.
- e. The contractor is directed to use the "combo" format when processing invoices and receiving reports for any Cost Reimbursement type CLINs. For all requirements, the contractor shall use the Marine Corps GCSS) as the DODAAC and extension for all shipping addresses.
- f. To expedite payment, when submitting invoices for payment the contractor is advised to check the applicable box to notify the Government point of contact electronically of an invoice submission.
- g. The vendor shall submit the invoice in WAWF after they have confirmed delivery of equipment to appropriate location. After submission of the invoice in WAWF please send a WAWF email notification to the Project Officer and the alternate Point of Contact (POC), if applicable, shown in Section II.b. below. This is to ensure that the invoice is certified and prompt payment is made to the vendor as requested. To

send the email, click on the Send Additional Email Notifications block on the page that appears. Add the primary point of contact's email address in the first email address block and add the alternate point of contact's email address in the following block. This additional notification to the government is important to ensure the appropriate point of contact is aware that the invoice documents have been submitted into the WAWF-RA system.

- h. During the invoicing process, WAWF requires the vendor to enter the Contract Number (PIIN), Order Number (SPIIN) and Cage Code. No dots, dashes or spaces. The WAWF - EDA pre-population process is very dependent on accurate, reliable information. Data contained in EDA will pre-populate the vendor's WAWF document only when the PIIN, SPIIN and cage# is entered correctly.
- i. If you are having issues with the WAWF program contact the Project Officer, Ms. Michelle Blalock (229) 639-7253 via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil) The Marine Corps WAWF contact is Ms. Michelle (229) 639-7253 or via email at [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil)

## **II. VENDOR DATA ENTRY INFORMATION INTO WAWF:**

### **ADDRESS:**

DFAS-Columbus  
ATTN- KANSAS  
P.O. BOX 369022  
COLUMBUS OH 43218-9022

E-Mail: MyInvoice: <https://myinvoice.csd.disa.mil/>

Data entry information in WAWF:  
Payment Office DoDAAC: M67443  
Issue By DoDAAC: M67854  
Admin Office DoDAAC: M67854  
Service Acceptor DoDAAC: M67854 ext GCSS  
Contract Number: M6785411P4005

## **GOVERNMENT POINTS OF CONTACT**

### **Contracting Officer:**

PM GCSS-MC  
Attn: Mr. John J. Wahl  
105 Tech Parkway, Suite 105  
Stafford, Virginia, 22556  
Phone: (703) 432-5819  
Fax: (703) 432-8701  
Email: john.wahl@usmc.mil

The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract or task orders issued under this contract and notwithstanding provisions contained elsewhere in the contract, the said authority remains solely with the Contracting Officer. In the event that the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority at the contractor's expense, and no adjustment shall be made in the contract price or other contract terms and conditions as consideration for the aforementioned unauthorized change. Further, should the unauthorized change be to the government's detriment, the contract may be held financially responsible for its correction. Procurement Contracting Officer's responsibilities are outlined in FAR 1.602-2.

### **Contract Specialist:**

PM GCSS-MC  
Attn: Berniece Washington  
105 Tech Parkway, Suite 105

Stafford, Virginia, 22556  
Phone: (703) 432-5805  
Fax: (703) 432-8701  
Email: [berniece.washington@usmc.mil](mailto:berniece.washington@usmc.mil)

The Contract Specialist is the representative of the Contracting Officer for all contractual matters.

**Contracting Officer's Representative (COR):**

PM GCSS-MC LIS  
Attn: Michelle Blalock  
814 Radford Blvd.  
Building 3500  
Albany GA 31704-40342  
Phone: (229) 639-7253  
Email: [michelle.blalock@usmc.mil](mailto:michelle.blalock@usmc.mil)

**Alternate Contracting Officer's Representative (ACOR):**

PM GCSS-MC LIS  
Attn: 1stLt Monica Laux  
814 Radford Blvd.  
Building 3500  
Albany GA 31704  
Phone: (229) 639-8399  
Email: [monica.laux@usmc.mil](mailto:monica.laux@usmc.mil)

The COR and ACOR are the appointed technical representatives of the Contracting Officer and are responsible for review of all tasks performed and determining they are within the scope of the contract in accordance with DFAR 201.602-2 (2). The "scope of the contract" is defined as the description, specifications, and work statement contained in the Contract. The COR is NOT authorized to issue any direction to the contractor which would alter the scope of the contract, the price, the delivery schedule, or any other terms and conditions of the contract. Other responsibilities include:

- a. Receive and review copies of all correspondence with the contractor to assure that the scope of the work is not altered.
- b. Ensure that all understandings reached with regard to the specifications or statement of work (SOW) are defined in writing. When tasking requires interpretation as to a contract change or contract scope, the concurrence of the Procuring Contracting Officer (PCO) shall be obtained prior to the contractor commencing work on any task.
- c. Ensure that technical direction given the contractor does not entail personal services or explicitly or implicitly requires actions that change price, quantity, delivery schedule or other contract terms and conditions. Personal services occur when contractor personnel are used as though they were government employees or were interchangeable with government employees.
- d. Avoid any action, either direct or implied, that could result in a change in the pricing, quantity, delivery schedule, or any other terms or conditions of the contract, or any action that dictates a level of performance to continue beyond the delivery date or period of performance listed in the contract.
- e. Bring to the PCO's attention, any inefficient or wasteful methods being used by the contractor. Make recommendations for corrective or preventive measures as appropriate.
- f. Maintain a file for each contract, which shall include: a copy of the contract and modifications, a copy of the signed COR Appointment Letter and record of corrective action taken, if required.
- g. Ensure all invoices are reviewed and any concerns are brought to the attention of the contract specialist.
- h. Ensure that all government Furnished Property is adequately monitored (if applicable).
- i. Ensure that the government Technical Points of Contact maintain a non-personal working relationship with the contractor.

j. Provide prompt written notification to the PCO if, for any reason, your tenure as COR is recommended for termination.

## SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

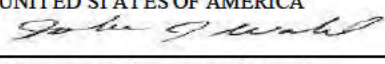
The following have been modified:

### ATTACHMENTS

List of Attachments:

1. DD254 (Incorporated in P00002)
2. Government Furnished Property List (Incorporated in P00004)
3. Updated Government Furnished Property List (Incorporated in P00005)
4. Updated Government Furnished Property List (Incorporated in P00016)

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   2</div>	
2 AMENDMENT/MODIFICATION NO P00017		3 EFFECTIVE DATE 12-Dec-2014		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: BERN ECE WASHINGTON@USMC.ML 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-size: 1.2em;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. DON RAWLINGS 12601 FAR LAKES CIR FARFAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) MUTUAL AGREEMENT BETWEEN BOTH PARTIES							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: washingb15491 The purpose of this modification is to reduce Option Year 4 priced option year CLINS due to cost savings realized by efficiencies and increase CLIN 0405 due to actual cost.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 16-Dec-2014	
				(Signature of Contracting Officer)			

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0402

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by

CLIN 0403

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by

CLIN 0404

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by (b) (4)

CLIN 0405

The unit price amount has increased by (b) (4)

The total cost of this line item has increased by

CLIN 0406

The unit price amount has decreased by (b) (4)

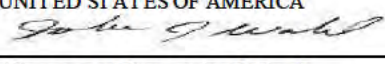
The total cost of this line item has decreased by

CLIN 0407

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by

(End of Summary of Changes)

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   2</div>	
2 AMENDMENT/MODIFICATION NO P00018		3 EFFECTIVE DATE 27-Jan-2015		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MAR NE CORPS SYSTEMS COMMAND - CT 276 ATTN: BERN ECE WASHINGTON@USMC.ML 2200 LESTER STREET QUANTICO VA 22134		CODE M67854		7 ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-weight: bold;">See Item 6</div>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) CGI FEDERAL NC. DON RAWLINGS 12601 FAR LAKES CIR FAR FAX VA 22033-4902				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-11-C-4684			
				X 10B. DATED (SEE ITEM 13) 29-Jul-2011			
CODE 3YVK7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) <b>See Schedule</b>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
X D. OTHER (Specify type of modification and authority) MUTUAL AGREEMENT							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: brow neea15982 The Purpose of this modification is to de-obligate funds on CLIN 0001 and CLIN 0010 as requested by ULO report.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JOHN J. WAHL / CONTRACTING OFFICER TEL: 703-432-5785 EMAIL: john.wahl@usmc.mil			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY 		16C. DATE SIGNED 06-Feb-2015	
				(Signature of Contracting Officer)			

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was decreased by (b) (4)

## SECTION B - SUPPLIES OR SERVICES AND PRICES

## CLIN 0001

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by (b) (4)

## CLIN 0010

The unit price amount has decreased by (b) (4)

The total cost of this line item has decreased by (b) (4)

## SECTION G - CONTRACT ADMINISTRATION DATA

## Accounting and Appropriation

## Summary for the Payment Office

(b) (4)

As a result of this modification, the total funded amount for this document was decreased by (b) (4) from (b) (4)

## CLIN 0001:

AB: 17111061A2A 251 67854 067443 2D 1A2A 1RCS9E1935LY (CIN M6785411RCS9E190001) was decreased by (b) (4)

## CLIN 0010:

AD: 17211061A2A 251 67854 067443 2D M95450 2RCS9FA135LY (CIN M9545012RCS9FA1010) was decreased by (b) (4)

(End of Summary of Changes)